

## **Medstead Parish Council**

Minutes of a meeting of the Finance and General Purposes Committee held on  
**25<sup>th</sup> June 2014** at 8.00pm at Medstead Village Hall.

### **Present:**

Councillor D Jackson (Chairman)  
Councillor R Pullen  
Councillor K Kercher  
Councillor Fenwick

**Also present:** Katie Knowles, Clerk to the Council.

### **14.07 OPEN SESSION**

Councillor Pullen reported that he had attended the Neighbourhood Plan (NP) Steering Group meeting at which the leadership of the NP process was debated. The Steering Group had been advised that the process should be led by the Parish Council. It was clear the position needed to be clarified and that the two Parish Council's may need to formally nominate representatives to the Steering Group as members rather than observers.

### **14.08 APOLOGIES**

None. All Councillors were present.

### **14.09 DECLARATIONS OF INTEREST**

Councillor Kercher declared a non-statutory prejudicial interest in Min ref 14.12 as he is the treasurer of Medstead Sports Club.

### **14.10 MINUTES**

- a) The minutes of the meeting held on 26<sup>th</sup> February 2014 were amended at item 4.1b to replace Mary with 21 May and were then agreed and the correct version will be signed by the Chairman at a later date, as a correct record.
- b) There were no matters arising from the minutes of the meeting held on 26<sup>th</sup> February 2014.

### **14.11 FINANCIAL REGULATIONS**

The Committee reviewed the amended Model Financial Regulations and after some minor amendments the document was approved for ratification at the July Council meeting.

### **14.12 MEDSTEAD SPORTS CLUB – RENT REVIEW**

**Councillor Kercher left the meeting prior to the discussion on this item and did not return.**

The Committee considered the review of the Sports Club rent. It was noted that, although scheduled for review every four years, the rent has not increased since the initiation of the lease in 1982, and therefore increase is difficult to determine in 2014 (32 years). With inflation it was felt that the rent should be in the region of £300 per annum. It was recognised that the Sports Club are actively supporting young people through the cricket club and invest time and money on the maintenance of the cricket pitch.

However the current annual rent of £40 does not cover any of the Council's own expenditure relating to the Pavilion including insurance, annual maintenance and the works carried out in 2013. After much debate it was proposed that the rent is increased to £200 per annum commencing April 2015. However in recognition that this level of increase might be

unmanageable it was proposed to recommend to Council that the increase is staged over the next four years as follows:

- Yr1 April 2015 £80
- Yr2 April 2016 £120
- Yr3 April 2017 £160
- Yr4 April 2018 £200

At the conclusion of this item the meeting was closed at 9.05 pm.

Signed.....Chairman

Date.....