

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
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Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Monday 15th June 2020, by Zoom video link, as below, to which Parishioners are invited and welcome to attend, to discuss the following business.

Join Zoom Meeting

<https://us04web.zoom.us/j/6959489310>

Meeting ID: 695 948 9310

AGENDA

- 1) **Expression of Condolence** on the loss of Cllr David Kelsey, who had been a councillor from 15th May 2007, an outstanding 13 years, enthusiastically representing the Recreation Ground, Cricket Club, representing Petrockstowe at the Torrington Advisory Group and heavily involved in the Play Area. His contributions to the PC and the village as a whole were enormous and he will leave a huge gap.
- 2) **Apologies of Absence** To receive any apologies and approve reasons for absence.
- 3) **Declarations of Interest**
- 4) **Public Session** This will be strictly limited to 3 minutes per person because of time restraints.
- 5) **Minutes** To consider for approval the minutes of the Parish Council Meeting (ZOOM) of 21st April 2020, the minutes having been previously circulated. These will be signed at a later date.
- 6) **End of Year Accounts** These have been circulated to all cllrs. Approval needed for Chair to sign and return to Clerk.
- 7) **Planning**
Application: ref: 1/0359/2020/FUL dated 2nd June 2020 for the proposal of Erection of covered feed building with cubicles and straw bedding area at Hele Barton, Sheepwash, Okehampton, Devon. **Comments by 24th June**
Application: ref: 1/0343/2020/LBC dated 20th May 2020 for the proposal of Replacement of existing cattle barn with new dwelling at Butstone Farm, Petrockstowe, Okehampton, Devon. **Comments by 11th June**
Application: ref: 1/0342/2020/FUL dated 20th May 2020 for the proposal of Replacement of existing cattle barn with new dwelling at Butstone Farm, Petrockstowe, Okehampton, Devon. **Comments by 11th June**
- 8) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 9) **Matters arising from previous minutes**
 - a) Bus Shelter repairs – further work required – Decision to be made
 - b) Website – the new website is up and running www.petrockstowepc.uk
 - c) Drains on Aish Hill. Update from Cllr Saywell/Richards – jetting order is in place.
 - d) Families in Grief – c/f - accounts sent 28/05/20
 - e) Grant for The Plough – c/f – see email from Cllr Hurley 04/06/20

f) Telephone box – Bug hotel idea – carried forward

10) Current Business

- a) Donation to Rec Grd – Cllr Busby
- b) Plaque and/or bench in the Play Area in honour of Cllr Kelsey – Cllr Jeffs
- c) Donation to Marie Curie – email 14/05/20; accounts [here](#) or at <https://www.mariecurie.org.uk/who/plans-reports-policies>
- d) Insurance due 19th July 2020 – quotations being sourced.
- e) Volunteer Policy – to be agreed and adopted.

11) Councillors Reports for information if required and available.

12) Finance

- a) Clerks expenses - £86.61 (to include SLCC contribution £60, Flowers to Mrs Kelsey £20) – to be paid by BACS – approval required
- b) Website domain: £74.34 for 10-year domain registration – Paid by Clerk
- c) Internal Audit – Steve Raine - £75.00 – to be paid by BACS
- d) Precept/Annual Payments to be made (all by BACS)
 - i. Baxter Hall - £750
 - ii. Churchyard - £275 proposed, accounts sent 07/06/20 – to be agreed
 - iii. Citizens Advice - £50
 - iv. ODCTG - £50
 - v. SW Heritage (ND Records) - £50
 - vi. ICO payment due July – approval required for up to £45
 - vii. Play Park rental - £1
 - viii. Rec Grd rental - £1

13) Part 2

14) Confirm date of next meeting

Decision to be made when to hold further video conference meeting.



Fiona Lowe
Parish Clerk
09/06/2020

Correspondence sent to Councillors from 16th April to 9th June 2020 inc.

- 17/04/20 – DCC - Bus timetables on Travel Devon
- 20/04/20 – TDC - FW: Gov Job Retention Scheme
- 22/04/20 – My Neighbourhood Plan - Planning Application
- 22/04/20 – DCC - Millie is proud to care, we've donated £59k to community groups and our waste teams say thank you 22.4
- 23/04/20 – TDC - Aviva 2nd Round Grant Funding
- 24/04/20 – TDC - FW: Communication from DSFRS
- 24/04/20 – Cllr Saywell - DCC Update Report for Torrington Rural
- 24/04/20 – DCC - Let us know your dietary requirements, stay home for Ramadan and abusing our key workers is #unacceptable
- 28/04/20 – TDC - Government Bounce Back Loans for Small businesses
- 28/04/20 – DCC - Testing for essential workers, support for families with disabled children and the NHS is still here for you
- 29/04/20 – Cllr Saywell - FW: Trading Standards consumer news
- 30/04/20 – TDC - Community renewable energy - FREE help to access funds to develop your community scheme!

30/04/20 – TDC - FW: Pop up Covid-19 testing site in Barnstaple
30/04/20 – DCC - Devon Local Flood Risk Management Strategy Update - April Strategy Newsletter
01/05/20 – DCC - Devon Climate Emergency May Newsletter
01/05/20 – DCC - Free online courses, help from your local council and an important reminder as traffic increases across Devon 1.5
04/05/20 – TDC - FW: BEIS webinar
06/05/20 – Cllr Saywell - DCC - Household Waste Recycling Centres to reopen
06/05/20 – TDC - NHS Posters
06/05/20 – TDC - One Northern Devon Call for Volunteers
06/05/20 – DCC - Recycling centres to reopen, a thank you from our key workers and ideas to celebrate VE Day at home
07/05/20 – TDC - RE: Community renewable energy - FREE help to access funds to develop your community scheme!
07/05/20 – TDC - Update from GOV.UK – New funding to support dairy farmers through coronavirus
07/05/20 – TDC - FW: AONB Press Release - Good News - small grant scheme opens for 2020
07/05/20 – TDC - Community Helpline
07/05/20 – ICO - Latest news from the ICO
07/05/20 – Cllr Saywell - DCC Update for Torrington Rural - 7 May 2020
12/05/20 – DCC - Vulnerable residents should remain at home, emergency financial help available and increased concern about online grooming during lockdown 12.5
14/05/20 – Cllr Hurley - Fw: Message from Chief Constable Shaun Sawyer
14/05/20 – Devon Communities - Coronavirus: Updates, advice and resources 14th May 2020
15/05/20 – TDC - Press Release
18/05/20 – Devon Communities - Coronavirus: Updates, advice and resources 18th May 2020
18/05/20 – Cllr Saywell - FW: Trading Standards business news
19/05/20 – Devon Communities - Dear Devon Council key contact
19/05/20 – DCC - Are you ok? It's Mental Health Awareness Week 19.5
21/05/20 – Devon Communities - Coronavirus: Update, advice and resources 21st May
22/05/20 – Cllr Saywell - DCC Update Report for Torrington Rural - 22 May 2020
22/05/20 – DCC - Developing local track and trace plans, a boost for Devon's economic recovery and a reminder to stay safe this bank holiday weekend 22.5
22/05/20 – Cllr Saywell - DCC to help develop local track and trace plans
26/05/20 – Devon Communities - Covid 19 Focus Group
26/05/20 – TDC - Businesses Reopening Guide
27/05/20 – Highways - Reallocation of road space for active travel
28/05/20 – TDC - Test and Trace Service
28/05/20 – TDC - British Red Cross, supporting Covid 19 services
28/05/20 – DCC - NHS Test and Trace service launches, local outbreak plans, staying active at home
29/05/20 – TDC - Message from the Lord-Lieutenant re Honours
01/06/20 – TDC - FW: Small businesses to benefit from Discretionary Grants
01/06/20 – DCC - Devon Climate Emergency June Newsletter
01/06/20 – TTVS - A new project with Torrington 100
02/06/20 – DCC - Restrictions eased further, children returning to school and a free business toolkit
03/06/20 – Healthwatch - Latest health and care news in Devon
05/06/20 – Cllr Saywell - DCC Update Report for Torrington Rural - 5 June 2020
05/06/20 – DCC - Test and trace scam warning, active travel improvements, antibody testing begins and library loans extended
05/06/20 – Cllr Saywell - FW: Devon's Director of Public Health comments on the rise in the South West's Covid-19 R value
06/06/20 – Power for People - Urgent: Local Electricity Bill - House of Commons debate - Wednesday
07/06/20 – Cllr Saywell - FW: Stakeholder update from Northern Devon Healthcare NHS Trust: May
09/06/20 – DCC - Local Bus Services Update