



## **EYTHORNE PARISH COUNCIL**

### **PARISH COUNCIL MEETING**

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at **6.30pm Wednesday 14 February 2024** at **Elvington Community Centre, Elvington**, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, [eythornepcclerk@fastmail.fm](mailto:eythornepcclerk@fastmail.fm), this must be relevant to agenda items.

### **AGENDA**

1. **Chairmans welcome and opening comments**
2. **Apologies for absence – Cllr Luckhurst**
3. **DECLARATION OF MEMBERS INTERESTS** – To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
4. **Approval and signing of minutes** – 10 January 2024 meeting by the Chairman.
5. **Completed actions from the January meeting / matters arising.**
6. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
7. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
8. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

#### **Applications:**

24/00030

Location: 31 Sandwich Road, Eythorne, Dover, CT15 4DE

Proposal: Erection of a two-storey rear extension and rear lean-to roof (existing single storey extension to be demolished) - closing date for comments 23 February

**Applications commented on under the scheme of delegation - None.**

#### **Decisions:**

23/00678

Proposal: Creation of 1.5m wide access through boundary wall

Location: The Old Rectory, Church Hill, Eythorne, CT15 4AE

GLBC - Grant Listed Building Consent
23/01317 Proposal: Erection of single storey rear TJ extension, deck, replacement roof tiles, alterations to new rendered elevations and installation of ground source heat pump and rainwater harvesting Location: 102 Sandwich Road Eythorne CT15 4DQ – Permission granted – 26 January 2024
23/678 & 23/677 Variation of Condition 2 (approved plans) for amendments to DOV/17/00246 relating to pedestrian access and creation of opening in listed wall (S73) (Erection of 9 detached dwellings, landscaping, creation of vehicular access and parking) Location: The Old Rectory, Church Hill, Eythorne, CT15 4AE – TO DISCUSS

TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

**9. Finance matters and authorisation of payments:**

- a) **TO NOTE and APPROVE** the monthly payments for January / February
  - Clerks and Handyman's salaries
  - HMRC February payment - £462.45
  - KCC pension fund February payment - £350.43
  - Handyman's mileage & expenses January - £13.24
  - Clerks' expenses January - £84.60
  - KALC Master Planning course January - £60.00
  - Idverde December grass cutting - £69.92
  - Scribe annual subscription – £397.44
  - SO monthly payment to Hugo Fox - £23.99
- b) **TO RECEIVE** the bank reconciliation for January, **TO RESOLVE** the signature of a councillor other than the Chairman thereon
- c) **TO RESOLVE** to transfer £3,000.00 from the instant access account to the current
- d) **TO NOTE** the Baptist Church has been booked from April 2024 to October 2024 for EPC Meetings

Bank Balances as of 31 January 2024

Statement - Current Account – January = £865.32

Statement – Reserve - Instant Access Account - January = £64,008.81

Total: £64,874.13

10. **Allotments – TO DISCUSS and RESOLVE** to allow a change the rules to allow sheds and shelters (and greenhouses too) but limit the size to 6' x 8' (1.8m x 2.4m). This is covered under permitted developments.
11. **Play Areas** – To receive any updates.
12. **Alternative energy project** – TO DISCUSS.
13. **Highway Improvement Plan** – To receive any updates
14. **Speedwatch** – To receive any updates
15. **Section 106 monies** – TO DISCUSS
16. **Actions from January meeting**

17. **External organisations** - TO DISCUSS and CONSIDER correspondence with external agencies – Community Magazine  
**TO CONSIDER and RESOLVE** to the election of the Eythorne Parish Council representative to the Village Hall Elvington Management Committee (and trustee of the Charity) to take office at the Annual General Meeting of the charity on Tuesday 19 March.
18. **Litter bins and Open Spaces – TO DISCUSS and RESOLVE** any responses to the litter letter requesting meetings and any actions going forward. To investigate any proposed solutions to the litter and road conditions on Pike and Barville roads.
19. **TO RESOLVE to ADOPT** the following revised policies: Code of Conduct, Equality & Diversity, Complaints, General Data Protection Regulation (GDPR), and Information & Data Protection.
20. **Cllrs items – TO DISCUSS** utilising the redundant health room as a Community Hub for health-related checks. To be run by volunteers. **TO CONSIDER and RESOLVE** to adopt the DDC Parish Charter  
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21. **Date of next Parish meeting –** Wednesday 13 March 2024, 6.30pm Elvington Community Centre.

*Ms J Pannell* - Clerk to the Council – 08 February 2024