



THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 17TH MARCH 2021 STARTING AT 7.30PM VIA ZOOM.

Present: Cllrs Keith Meader – Chairman, Robin Orton, Suzan Jarvis, Nicky Lambert, Melanie Joyce, Georgia Sullivan and Colin Williams
Parish Clerk - Jo Boxall and 35 members of the public
District Councillor G. Bambridge

1. APOLOGIES FOR ABSENCE

No apologies for absence were received as all Councillors in attendance.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Cllr Joyce declared an interest in agenda item 13B and requested to be able to record the meeting. It was confirmed that it was an open public meeting and could be recorded.

3. MINUTES

The minutes of the Parish Council Meeting held on 20th January 2021 were received and approved as proposed by Cllr Meader, seconded by Cllr Orton. Due to current restrictions, minutes to be signed as soon as possible following the meeting.

The meeting was interrupted by a resident requesting Councillors introduce / identify themselves on the screen.

4. INFORMATION ON MATTERS ARISING

Cllr Meader reported that the flooding issue on Back Lane has been reported to the Environment Agency and a report is awaited, it was believed that the drains were silted up. The Clerk reported that the decision regarding the application to the Parish Partnership Scheme grant application for the SAM2 speed awareness sign had been delayed. A report will be circulated to Council regarding the Multi Sports Unit.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

County Cllr B. Borrett was not in attendance.

District Cllr G. Bambridge gave a brief update on the Covid situation at Breckland, and highlighted the problem with littering in the district and associated prosecution. Cllr Orton raised concern about fly tipping.

The Police were not in attendance but Police reports were received and circulated electronically.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS – To receive information on tree project

The Council received information from a resident on the Woodland Trust tree planting

project. It was agreed to consider this scheme further. There were plans to gauge the support for the scheme in the village. Cllr Williams agreed to work with the resident. It was agreed to include as an agenda item for consideration at the next meeting.

There was a query with regards to the Register of Members interest forms which were all currently displayed on the website. It was confirmed that two Councillors needed to update their forms to correctly display their home addresses.

Concern was raised about the lack of Councillor contact details on the website and Councillor engagement with residents.

District Cllr Bambridge confirmed the election procedure following a casual vacancy. Clerk to publish information on the website to clarify.

7. TO REVIEW SITUATION REGARDING GRIT BINS AND APPROVE FURTHER ACTION

Following requests from residents, Cllr Meader proposed that the Council investigate the possibility of a grit bin on Pightle way, seconded by Council Orton. Highways to be contacted to approve the location.

8. TO REVIEW SITUATION REGARDING DOG BINS AND APPROVE FURTHER ACTION

Cllr Meader confirmed that Breckland have been contacted to approve the location of the additional dog bin. The request is being processed and going through Norfolk County Council for approval. It was suggested that the existing bin at the shop should be replaced with a larger bin and that bin re-sited on Richmond Place, outside the Village Hall.

Cllr Lambert proposed that the Council purchase an additional dog bin, seconded by Cllr Orton and agreed.

9. TO APPROVE FURTHER ACTION REGARDING PARKING AT LYNG BRIDGE

It was confirmed that the Council's jurisdiction stops at the centre of the river and the Parish Council have raised the issue of cars parking there with Norfolk County Council. There have been suggestions of reinstating the trod, installing a kerb or bollards.

The issue of a weight restriction for vehicles going through the village was raised and an update requested as it was understood that this had been previously considered but any update from Norfolk County Council delayed due to Covid. Cllr Bambridge encouraged the Council to pursue the matter if there was concern in the village.

10. TO APPROVE VIRTUAL MEETING PROTOCOL AND ENGAGEMENT WITH RESIDENTS

Following discussion about Councillors being accessible to residents, Cllr Meader proposed that those Councillors who wished to, were able to publish their details on the parish council website, seconded by Cllr Orton and agreed with one against.

11. TO APPOINT COUNCILLOR REPRESENTATIVES FOR VILLAGE HALL WORKING PARTY

It was agreed that the Parish Council should work in unison with village hall. Cllr Orton, Cllr Joyce, Cllr Sullivan and Cllr Meader agreed to arrange an initial meeting with Village Hall Representatives with a view to forming a working group.

12. ALLOTMENTS

To receive update on water provision options and to consider request for bees on allotments

It was confirmed that the asbestos shed and panels were going to be removed on 23rd March. It was agreed to clarify the procedure of declaration of interest following concerns raised by Councillors and members of the public.

Cllr Williams gave an update on the provision of water on the allotment but no quotes were yet available for consideration. Cllr Joyce circulated a quote for a borehole and a well was suggested as an alternative option depending on water levels. District Cllr Bambridge highlighted the situation in Elsing where they had faced similar considerations.

Concern was raised for the financial impact of providing water to the allotments.

Following concern raised about the length of a meeting, the Clerk confirmed that the Standing Orders stated that a meeting shall not extend past 2 1/2 hours.

Following discussion, it was agreed that bees should be allowed to be kept on the allotments with 5 in favour, 1 abstention and 1 against as proposed by Cllr Lambert. There was further discussion of the terms on which bees could be kept. It was unanimously agreed that the previously circulated draft regarding conditions on keeping bees should be considered and amended as appropriate and approved at the May meeting as proposed by Cllr Orton.

13. TO CONSIDER PLANNING ISSUES

a) To record planning decisions made between meetings

PL/2020/1134/F – Ground mounted solar photovoltaic (PV) farm along with continued agricultural use, ancillary infrastructure and security fencing, landscaping provision, ecological enhancements and associated works at Three Bridges Solar Farm, Land south of Elsing Road, Elsing.

The Council agreed that they had no objections in principle and endorsed the views submitted by Elsing Parish Council that archaeological, environmental and biodiversity issues had not been fully investigated and support their request for a full Environmental Impact Assessment. Lyng Parish Council support the request for the addition of planning conditions regarding the protection of archaeology, bats and skylarks. It was agreed that as the site will have a considerable impact on Lyng as well as Elsing, the Council would like to request that they are also included in any direct and continuing linkage with the Solar Management Company regarding future biodiversity issues via a longer-term biodiversity plan.

3PL/2021/0204/HOU – Single storey rear extension at 16 Richmond Place, Lyng

The Council recorded that they had no comment or objection to this application.

Cllr Lambert declared an interest.

b) To record planning applications received

3PL/2021/0317/HOU – Rear single storey flat roof extension & internal alterations at 6 Wensum Road, Lyng

The Council agreed that they had no comment or objection.

c) To consider late planning applications

No late planning applications were received.

d) To receive decisions from Breckland District Council

Replacement of 3 touring caravan pitches with 3 geodesic domes for holiday use, and the continuation of the use of the remaining 12 touring caravan pitches at Utopia Paradise Caravan Site, Farman Close, Lyng - Approval
Upgrade of existing poultry unit at Turkey Farm, Lyng Road, Lyng - Approval
(These were circulated to Council but not reported at the meeting)

14. FINANCE

a) To receive financial update & income / expenditure

The balance of accounts as at 28TH February 2021 were confirmed as follows; Community account. £9167.05, Business Premium accounts £8718.09 and £0.12. Monthly bank reconciliations were carried out by the Clerk. Cllr Orton confirmed he had carried an up to date internal control check with no concerns

To approve payments made and to be made & record receipts

All payments made since the last meeting to date in accordance with the attached schedules were approved, as proposed by Cllr Meader, seconded by Cllr Jarvis. As there was still only one authorised signatory, it was agreed to continue to suspend financial Regulations and approve payments be made with one signatory.

To accept grant award from Breckland District Council for Community Car Scheme

A grant offer of £750 was received from Breckland for the Community Car Scheme. The Council agreed to accept the grant offer as proposed by Cllr Orton and seconded by Cllr Jarvis

To approve quote for replacement bark for play area

It was agreed to accept a quote of £600 for replacement bark for the play area as proposed by Cllr Orton, seconded by Cllr Lambert. It was acknowledged that there would need to be provision made in future budgets for bark. Cllr Jarvis requested a future agenda to consider alternative surface covering for the play area.

15. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA

It was confirmed that there was an 8-10 week lead time for manufacture and installation of parts for the play area repairs. Correspondence was received from a resident concerned about speeding through the village. Concern was raised about the graveyard plan being incorrect. The Clerk confirmed the plan has since been redrawn and records checked to ensure that the information held is correct.

Cllr Joyce highlighted email received from resident with questions. Clerk confirmed she would respond as many of the questions she could answer.

Future agenda items to include agreement for bees on the allotment, play area surface, traffic calming in the village. Traffic calming additional signage was suggested but deferred due to cost.

16. DATE OF NEXT MEETING

It was agreed that the date of the Annual Parish meeting would be Wednesday 21st April as this could still be held virtually & the Annual Parish Council meeting to be held on 19th May 2021.

Questions from residents (received during the meeting via 'chat') were highlighted including the number of chickens allowed on an allotment plot, the issue of tractors accessing the allotment. This was confirmed as late correspondence and it was acknowledged that the Council would be investigating an alternative route onto the allotments site.

17. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 22.15pm