

St. Mary Bourne Parish Council
www.stmarybourne-pc.gov.uk

Notice of Meeting

**The Annual Parish Council Meeting will be held on
Tuesday 14th June 2022 at 7.30pm
in the Village Centre Club Room**

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest**
- 3. To elect a Chair of the parish council**
- 4. To elect a Vice Chair of the parish council**
- 5. To receive the Chair's & Vice Chair's Declarations of Acceptance of Office**
- 6. To consider annual update of Member's Register of Interests**

- 7. To agree the terms of reference, appoint committee members and Chairs/Vice Chairs to:**
 - 7.1 Finance Committee
 - 7.2 Flood & Emergency Group
 - 7.3 Highways & Services Group
 - 7.4 Planning Committee
 - 7.5 Recreation Ground Committee
 - 7.6 Lake Committee
- 8. To nominate monitoring roles for:**
 - 8.1 Footpaths
 - 8.2 Parish tree warden
- 9. To review and approve council's subscription to, and/or nominate representatives for:**
 - 9.1 Hampshire Association of Local Councils
 - 9.2 Basingstoke District Association of Parish Councils
 - 9.3 Holdway Alms-houses Charity
 - 9.4 St Mary Bourne United Charities
 - 9.5 Hill & Valley Business Group
- 10. To agree calendar of meetings for 2022-2023**
- 11. To adopt the Standing Orders for 2022-23**
- 12. To approve the Code of Conduct**
- 13. To adopt the Financial Regulations for 2022-23**
- 14. To adopt the Financial Risk Assessment for 2022-23**
- 15. To review the inventory of land and assets**
- 16. To confirm arrangements for insurance cover in respect of all insured risks**
- 17. To review & approve the parish council's policies for:**
 - 17.1 Complaints procedure
 - 17.2 Handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations 2018
 - 17.3 Dealing with the press or other media
- 18. To renew the agreement with the owners of Summerhaugh Cottage for the siting of the Millennium Seat**