

Elkesley Parish Council

I hereby give you notice of the Elkesley Parish Council meeting to be held on **Wednesday 18th October at 6.00pm** in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 10th October 2023

Mrs W Davies

Clerk to the Parish Council

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 19th September 2023
- 7) To receive update on the Neighbourhood Plan review
- 8) To consider any planning applications as listed and planning correspondence
- 9) To receive update on the Brough Lane site
- 10) To receive update on the fly issue in the village
- 11) To approve setting up a Direct Debit payment for the new monthly charge for the Hugo Fox website
- 12) To approve the Clerk & Vice-Chair attending a training session for managing closed burial grounds
- 13) To approve the payments as listed and the financial reports for 30th September 2023
- 14) To consider setting up a new online banking account
- 15) To discuss the insurance excess for the damaged/stolen sports field equipment and bench
- 16) To discuss the Christmas Lighting event
- 17) To appoint Councillor's responsibilities
- 18) To receive reports and consideration of any expenses on the following:
 - a. Sports field, play area and BMX safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
- 19) To receive highways and service faults
- 20) To receive items for information only
- 21) Time and date of the next Parish Council meeting

Payments for approval:

- 1) Wages £667.20 (SO)
- 2) J O'Brien – Reimbursement for bin bags £28.77 (2355)
- 3) N.A.L.C – Training £80.00 (2357) if approved
- 4) R May – reimbursement for grass cutting fuel £39.68 (2358)
- 5) Hugo Fox – Website annual fee less 1st year discount £122.28 (DD) if approved

Minutes of the meeting held 19th September 2023

Signed: *J Skelton*

Date: *15th November*

2023

Planning applications:

Application: 23/01181/HSE

Proposal: Erect single storey rear extension

Location: Grand Anse, Brough Lane, Elkesley

Minutes of the meeting held 19th September 2023

Signed: *J Skelton* Date: *15th November*

2023

Minutes of the Elkesley Parish Council meeting held on Wednesday 18th October at 6.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Skelton (Chair), Cllr May, Cllr Savill, and Cllr O'Brien
Others: Mrs Davies (Parish Clerk) and members of the public

3015/23 To receive apologies and reasons for absence

Cllr Savill proposed that reasons of absence for Cllr Stronach been approved; this was seconded by Cllr May and resolved by the Council – 4 votes.

3016/23 To receive and record declaration of interests from Members in any item on the agenda

No declaration of interests received.

3017/23 To receive the Chair's report

The Chair gave his monthly report.

3018/23 To suspend the meeting to hold a 10-minute public session

The Chair suspended the meeting to allow members of the public to speak.

A group of residents reported on their attendance at the District Council's Cabinet meeting to discuss issues regards the Brough Lane site.

The Chair then reconvened the Council meeting.

3019/23 To receive reports from the District & County Councillors

District Cllr Charles Adam sent his apologies.

3020/23 To approve the minutes of the meeting held 19th September 2023

Cllr Savill proposed to accept the minutes of the meeting held 19th September as a true record; this was seconded by the Chair and resolved by the Council – 4 votes.

3021/23 To receive update on the Neighbourhood Plan review

Mr Oldbury give an update on the Neighbourhood Plan review. The application for the £10,000 grant for developing the plan has now been received. There is potentially another £8,000 that can be applied for; there is also free support to cover the technical and design code and help with some of the policies.

3022/23 To consider any planning applications as listed and planning correspondence

Application: 23/01181/HSE
 Proposal: Erect single storey rear extension
 Location: Grand Anse, Brough Lane, Elkesley

Minutes of the meeting held 19th September 2023

Signed: *J Skelton* Date: *15th November*

2023

Application: 23/01182/HSE
 Proposal: Single storey rear extension
 Location: Oak House, Brough Lane, Elkesley

After consideration, Cllr O'Brien proposed not to make any objections; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

3023/23 To receive update on the Brough Lane site

This was already discussed in the public session.

3024/23 To receive update on the fly issue in the village

Cllr O'Brien reported that Environmental Health have already been out to the village, and they are still investigating the matter.

3025/23 To approve setting up a Direct Debit payment for the new monthly charge for the Hugo Fox website

Cllr O'Brien proposed to set up a direct debit payment for the Hugo Fox website 2023-24; this was seconded by Cllr Savill and resolved by the Council.

3026/23 To approve the Clerk & Vice-Chair attending a training session for managing closed burial grounds

The Chair proposed that the Clerk and Vice-Chair attending training regarding managing closed burial grounds, this was seconded by Cllr May and resolved by the Council – 4 votes.

3027/23 To approve the payments as listed and the financial reports for 30th September 2023

The Clerk previously circulated the financial reports for the 30th September 2023, bank statements and budget figures for the Councillors to view.

Cllr May proposed to approve the following payments and financial statements as above; this was seconded by Cllr O'Brien and resolved by the Council.

- 1) Wages £667.20 (SO)
- 2) J O'Brien – Reimbursement for bin bags £28.77 (2355)
- 3) N.A.L.C – Training £80.00 (2357) if approved
- 4) R May – reimbursement for grass cutting fuel £39.68 (2358)
- 5) Hugo Fox – Website annual fee less 1st year discount £122.28 (DD) if approved

3028/23 To consider setting up a new online banking account

After consideration, Cllr May proposed that the Parish Council the approval of setting up an on-line banking accounts with Unity Trust; this was seconded by Cllr Savill and resolved by the Council.

3029/23 To discuss the insurance excess for the damaged/stolen sports field equipment and bench

Minutes of the meeting held 19th September 2023

Signed: *J Skelton* Date: *15th November*

2023

After consideration, Cllr O'Brien proposed not to claim for the damage and loss of the equipment, this is due to the excess and future increase would be more than repairing/replacing the items. This was seconded by Cllr May and resolved by the Council – 4 votes.

The Chair commented on investigation if funding is available for CCTV camera to cover the areas.

3030/23 To discuss the Christmas Lighting event

The Chair will put a schedule together to cover what is planned and what is happening. The School and the Memorial Hall will also be involved; refreshments and a burger van will be there.

3031/23 To appoint Councillor's responsibilities

- Safer Neighbourhoods – Cllr Stronach and Cllr May
- Reporting of service faults – Cllr O'Brien
- Village information boards – Clerk and Cllr O'Brien
- Contact for the football club – Cllr May
- Emptying of play park bins – Cllr Savill and Cllr Stronach
- Sports field inspections – Cllr May – Risk assessments – Cllr Skelton
- BMX inspections – Cllr Skelton
- Cemetery – Cllr Stronach
- Snow Warden – Cllr Stronach
- Defibrillator checks – Cllr Savill
- Idle Times articles – Cllr Skelton
- Christmas lighting event – Cllr Skelton
- Remembrance Wreath laying – Cllr Skelton/Cllr Stronach (extra poppies and wreath required)
- Social media – Cllr O'Brien

Cllr May proposed to purchase extra street light poppies and the wreath; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

3032/23 To receive reports and consideration of any expenses on the following:

Sports field, play area and BMX safety inspections

Cllr May reported that the new bearing has now been fitted. The bench is now in Cllr Savill's garage. The rocker is loose in the ground; requires digging up and concreting or removing for a while. It was also noted that the cows have been in the sports field again and left cow pats – the Chair to send another letter to the farmer.

Cemetery – No issues.

Defibrillator inspections – Cllr May proposed to purchase new pad and battery for the shop defibrillator; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

3033/23 To receive highways and service faults

Minutes of the meeting held 19th September 2023

Signed: *J Skelton* Date: *15th November*

2023

- The Chair has reported some posts on the A1
- Cllr O'Brien has reported mud on the roads – the District Council has been as scraped it up
- Cllr O'Brien that Jockey Lane is going to be closed – clarification required on the dates

3034/23 To receive items for information only

The Councillors were happy to continue with the 6pm start and moving to a Wednesday night – to put on the next agenda.

3035/23 Time and date of the next Parish Council meeting

The next Parish Council meeting will be held on Wednesday 15th November at 6pm in the Elkesley Memorial Hall, High Street, Elkesley.