

EXPENDITURE	2018/19	2019/20	NARRATIVE
SALARIES	137,000	175,000	additional member of staff, job evaluation cost of living increase
PENSIONS	28,000	34,000	increase in wage bill
TRAINING	0	1000	Cilca
IT LEASE COSTS	3200	4700	ADDITIONAL PC FOR OFFICE AND MESS ROOM
INSURANCE	5425	7000	HAVE TO INSURE HLB BUT COST COMING BACK IN ***
PROFESSIONAL FEES	32700	5000	ORIGNAL BUDGET TO DO SURVEY OF BUILDINGS - NOT SPENT BUT TO BE BUDGETTED AS AN EAR MARK RESERVE ITEM NOT IN TAX BASE. £5000 FOR THE FORESHORE WORK
LEGAL FEES	0	5000	SOME BUDGET IN SPECIFIC AREAS - GENERAL PROVISION
AUDIT FEES	3500	2700	EXTERNAL AUDITOR RETAINED ON LOWER FEES
ACCOUNTANCY	5000	4000	TO CONTINUE ACCOUNTANCY SUPPORT INCLUDING EOY ACCOUNTS STATEMENT
WEBSITE	1100	0	SAVIING BY SWITCHING TO HUGO FOX
CONSULTATION	2000	2000	RETAINED DUE TO NP WORK
PRECEPT	229000	229000	2.2 COST OF LIVING WILL INCREASE BUDGET TO £234038
REVENUE SUPPORT GRANT	12088	8058	EBC REDUCING GRANT OVER 3 YEARS
FESTIVE DECORATIONS	5000	6000	WILL NEED TO PURCHASE ADDITIONAL LIGHTS FOR CORONATION PARADE AND EXTRA ELECTRICAN COSTS AND COMBINED COST CENTRES
PCSO	7400	0	CONTRIBUTION TO COSTS HAVE CEASED
HYPE	0	4000	IN AS AN EARMARKED RESERVE TO FORM PART OF A WIDER YOUTH STRATEGY
MAG ADS	11000	11330	COST OF LIVING ONLY - COULD GENERATE MORE INCOME POTENTAILLY?
CAR PARKING MAINTENANCE	500	1000	NEW MACHINES TO GO ONTO A SERVICE CONTRACT
CAR PARKING INCOME	28,000	31,000	INCREASE DUE TO INCREASE IN THE 6HR+ CHARGE TO £10
IMPROVEMENTS TO CEMETERY			EARMARKED RESERVE
BURIAL FEES	2000	3000	
MEMORIAL FEES	600	2000	
EXCLUSIVE RIGHT	300	2000	
S137 GRANTS	3000	4500	INCREASED PRESSURE ON BUDGET IN 2019/20
DINGHY PARK MAINTENANCE	0	3600	SLIPWAY CLEARANCE
DINGHY PARK INCOME	28,000	31,000	ASSUMES ALL SPACES ARE LET AND THAT HRSC APPLY FOR SPACES WAIVER
INSURANCE REIMBURSEMENT	0	1700	HAMBLE LIFE BOAT INSURANCE REPAYMENT
MERCURY	1000	1000	
VOLUNTEER TRAINING	0	500	ADDITIONAL COSTS FOR VOLUNTEERS

OTHER ONE OFF COSTS - EARMARKED RESERVES

CEMETERY PLAN 2018/19	5000		RETAIN FOR THIS YEARS IMPROVEMENTS - FOOTWAYS AND COLUMBARIUM FEASIBILITY
HYPE	10,000		REMOVE THIS PROVISION AS 4K ADDED TO THE BASE BUDGET
ALLOTMENTS PLAN	5000		REMOVE AS NO EXPENDITURE IDENTIFIED
STREET FURNITURE	50000		ALLOCATE 25K FOR FORESHORE BENCHES REMAINDER TO BE HELD UNTIL SITUATION WITH RUP IS CLARIFIED
DINGHY PARK IMPROVEMENTS	7000	5804	50% TOWARDS THE COST OF SLIPWAY CLEARANCE. PART OF COST OF BRINGING SHOWERS INTO COMMISSION TO COME FROM THIS POT
BARTLETTS FIELD	36000	0	MID YEAR ALLOCATION OF RESERVES
MOUNT PLEASANT AND RUP	30000	25000	REDUCED TO FUND WORK ON THE FORESHORE
REVIEW/VISION OF FORESHORE		5000	INCLUDING LANDSCAPING AND DESIGN COSTS
NEIGHBOURHOOD PLAN	0	7,000	ASSUMED THAT 9K GRANT IS SECURED. ADDITIONAL RESOURCES TO START PROCESS WITH A FURTHER ALLOWANCE IDENTIFIED IN 2020/21
MOUNT PLEASANT PLAY AREA		100,000	SPEND TO FALL OVER TWO YEARS

OTHER

ESTABLISH A REPLACEMENT RESERVE	15000 PER YEAR		FROM CAPITAL RESERVES OR TAXED FOR???
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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
100 Staff Costs							
4000 Salaries	117,000	85,985	137,000	137,000	71,594	0	175,000
4001 HMRC Contributions	9,350	23,661	30,000	30,000	13,457	0	14,139
4002 Pension Costs	25,500	28,681	28,000	28,000	17,448	0	34,000
4005 Health & Safety	300	0	500	500	0	0	250
4010 Staff Training	0	0	0	0	0	0	1,000
4035 Publications	0	0	50	50	0	0	0
4111 Legal Fees	0	547	1,000	1,000	0	0	0
4205 Civic Costs	0	2	0	0	0	0	0
4383 Play Equipment Maintenance	0	160	0	0	0	0	0
4387 Trees Management	0	425	0	0	0	0	0
OverHead Expenditure	152,150	139,460	196,550	196,550	102,499	0	224,389
1200 Pitch Hire	0	0	0	0	60	0	0
Total Income	0	0	0	0	60	0	0
100 Net Expenditure	152,150	139,460	196,550	196,550	102,439	0	224,389
101 Administration							
4003 Payroll Costs	450	470	475	475	230	0	360
4005 Health & Safety	300	240	0	0	8	0	100

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Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4006 Protective Clothing & Equip.	0	0	0	0	15	0	100
4007 Bank Staff	5,000	1,866	0	0	0	0	0
4010 Staff Training	2,500	820	500	500	565	0	500
4011 Staff Travelling	150	104	30	30	124	0	250
4012 Miscellaneous Staff Costs	50	272	0	0	0	0	0
4013 Office Refreshments	50	60	50	50	60	0	100
4015 Advertising	3,000	21	0	0	0	0	300
4016 Clerk's Casual Expenditure	200	338	50	50	118	0	100
4020 Misc. Establishment Costs	50	0	0	0	0	0	0
4025 Stationery	500	488	50	50	244	0	300
4030 Postage	400	50	50	50	55	0	75
4035 Publications	200	0	70	70	0	0	70
4040 Subscriptions	1,700	825	1,000	1,000	1,244	0	1,250
4041 Office Rent	4,215	4,320	4,500	4,500	3,300	0	4,700
4045 Photocopy Costs	1,200	1,215	800	800	403	0	500
4050 Electricity	150	0	0	0	0	0	0
4051 Gas	100	0	0	0	0	0	0
4060 Telephone	2,200	2,094	1,620	1,620	1,477	0	1,900
4061 IT Lease Costs	2,000	2,631	3,200	3,200	2,092	0	4,700
4065 Insurance	6,700	5,576	5,425	5,425	5,652	0	7,000
4070 Premises Licence	250	70	80	80	70	0	90

At 16:02

Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4081 Refuse/Litter	0	0	0	0	13	0	0
4085 Equipment Hire	100	0	0	0	0	0	0
4090 Safety Equipment	100	0	0	0	0	0	0
4095 New Office Equipment	300	865	1,000	1,000	1,256	0	500
4100 Cleaning	400	70	0	0	3	0	0
4101 Cleaning Materials	10	0	0	0	0	0	0
4105 Bank Charges	700	887	500	500	451	0	600
4110 Professional Fees	3,000	3,902	32,700	32,700	5,476	0	5,000
4111 Legal Fees	4,000	1,045	0	0	1,950	0	5,000
4112 Audit Fees	2,500	250	3,500	3,500	1,650	0	2,700
4115 Accountancy Fees	2,500	1,073	5,000	5,000	1,438	0	4,000
4125 Travel Tokens	1,200	110	150	150	163	0	200
4200 Members Training	2,000	0	600	600	0	0	0
4202 Misc. Members Costs	0	0	0	0	0	0	180
4215 Website	1,100	0	1,100	1,100	404	0	0
4225 Archive Expenses	0	44	50	50	0	0	0
4252 Other Publications	0	65	0	0	0	0	0
4290 Public Consultation Costs	0	1,598	2,000	2,000	0	0	2,000
4375 Noticeboards & Signs	400	0	0	0	158	0	200
4380 Repairs & Maintenance	300	20	0	0	0	0	0
4381 Property Maintenance	600	554	0	0	54	0	600

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Hamble-le-Rice Parish Council 2018/19

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>		Projected Actual	<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Next Year Budget	
4900 Miscellaneous Expenditure	10	0	0	0	0	0	
OverHead Expenditure	50,585	31,942	64,500	64,500	28,673	43,375	
1076 Precept	212,453	228,863	229,000	229,000	228,828	229,000	
1090 Interest Received	550	982	500	500	153	200	
1100 LGA Grants Received	15,039	0	12,090	12,090	12,088	8,058	
1105 Donations Received	100	0	0	0	0	0	
1110 Helicopter Landing Fees	150	333	500	500	350	0	
1111 Photocopy Income	0	0	10	10	0	0	
1240 Garden Licences	0	0	100	100	0	100	
1900 Miscellaneous Income	100	450	0	0	0	0	
Total Income	228,392	230,628	242,200	242,200	241,419	237,358	
101 Net Expenditure	-177,807	-198,687	-177,700	-177,700	-212,746	-193,983	
102 Civic & Archives							
4095 New Office Equipment	0	290	0	0	0	0	
4110 Professional Fees	0	0	0	0	0	100	
4200 Members Training	600	260	500	500	40	500	
4201 Members Travelling	50	0	25	25	0	25	
4202 Misc. Members Costs	70	40	0	0	0	0	
4203 Festive Decorations	200	555	5,000	5,000	0	6,000	

Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>			Projected Actual	<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD		Next Year Budget	
4205 Civic Costs	300	822	0	0	172	0	0	
4206 PCSO Costs	7,250	7,396	7,400	7,400	0	0	0	
4207 HYPE Contribution	10,000	10,000	0	0	0	0	4,000	
4210 Festive Lighting	2,000	2,208	0	0	0	0	0	
4220 Election Costs	1,000	0	0	0	0	0	0	
4225 Archive Expenses	100	0	0	0	0	0	0	
OverHead Expenditure	21,570	21,570	12,925	12,925	213	0	10,625	
4216 Coronation Parade Renovation	0	0	0	0	40,000	0	0	
Direct Expenditure	0	0	0	0	40,000	0	0	
Total Income	0	0	0	0	0	0	0	
102 Net Expenditure	21,570	21,570	12,925	12,925	40,213	0	10,625	
103. Publications								
4035 Publications	20	0	0	0	0	0	0	
4250 V Mag Printing	12,000	13,222	8,900	8,900	5,040	0	8,900	
4251 V Mag Distribution	2,000	2,880	3,000	3,000	1,965	0	3,600	
4252 Other Publications	25	82	0	0	0	0	0	
4253 V Mag Contract Editorship	1,000	1,914	3,300	3,300	1,787	0	3,300	
OverHead Expenditure	15,045	18,098	15,200	15,200	8,792	0	15,800	

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Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>		<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual
1130 V Mag Adverts	10,000	9,903	11,000	11,000	8,946	0
1139 Other Publication Income	10	0	0	0	5	0
1900 Miscellaneous Income	200	0	0	0	0	0
Total Income	10,210	9,903	11,000	11,000	8,951	0
103 Net Expenditure	4,835	8,195	4,200	4,200	-159	0
104 Car Parking						
4050 Electricity	0	0	0	0	28	0
4060 Telephone	0	0	0	0	0	0
4270 Car Park Tickets - Stationery	1,000	50	100	100	0	0
4271 Car Park Maintenance	500	80	500	500	163	0
4273 Printing Clock Permits	0	563	0	0	0	0
4382 Grounds Maintenance	300	0	0	0	58	0
4900 Miscellaneous Expenditure	10	0	0	0	0	0
OverHead Expenditure	1,810	693	600	600	249	0
1140 Car Park Income	32,000	32,672	28,000	28,000	28,963	0
1142 Clock Permits	1,820	1,549	2,200	2,200	133	0
Total Income	33,820	34,220	30,200	30,200	29,096	0
104 Net Expenditure	-32,010	-33,527	-29,600	-29,600	-28,847	0

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR			Projected Actual	2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD		Next Year Budget	
105 St. Andrews Cemetery								
4008 Contractor Costs	0	0	0	0	0	0	350	
4010 Staff Training	0	0	0	0	145	0	1,000	
4316 Improvements at burial ground	0	0	0	0	215	0	0	
4382 Grounds Maintenance	500	200	0	0	181	0	250	
OverHead Expenditure	500	200	0	0	541	0	1,600	
1150 Burial Fees	1,500	2,300	2,000	2,000	1,650	0	3,000	
1151 Memorial Fees	500	421	600	600	1,300	0	2,000	
1152 Grant Exclusive Rights	500	0	300	300	1,150	0	2,000	
1900 Miscellaneous Income	20	0	0	0	0	0	0	
Total Income	2,520	2,721	2,900	2,900	4,100	0	7,000	
105 Net Expenditure	-2,020	-2,521	-2,900	-2,900	-3,559	0	-5,400	
107 Grant Expenditure								
4280 S137 Grants	5,000	3,000	3,000	3,000	1,400	0	4,500	
OverHead Expenditure	5,000	3,000	3,000	3,000	1,400	0	4,500	
Total Income	0	0	0	0	0	0	0	
107 Net Expenditure	5,000	3,000	3,000	3,000	1,400	0	4,500	

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Hamble-le-Rice Parish Council 2018/19

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>		Projected Actual	Next Year Budget
	Budget	Actual	Agreed Budget	Revised Budget Actual YTD		
<u>108 Grounds Maintenance</u>						
4005 Health & Safety	100	618	0	0	0	500
4006 Protective Clothing & Equip.	700	110	0	0	0	50
4008 Contractor Costs	0	0	0	0	0	1,000
4010 Staff Training	1,300	649	500	500	0	500
4060 Telephone	0	412	0	0	0	0
4080 Graffiti & Vandalism	600	0	100	0	0	100
4081 Refuse/Litter	0	0	4,000	4,000	0	4,000
4090 Safety Equipment	0	442	0	0	0	50
4110 Professional Fees	2,400	2,415	0	0	0	0
4315 Memorial Seats and Benches	300	0	0	0	0	0
4325 Machinery Maintenance	1,000	1,044	0	0	0	0
4330 Tractor Maintenance	2,150	0	500	500	0	500
4335 Tractor & Machinery Fuel	3,000	1,256	1,600	1,600	0	1,600
4336 Ground Fuel	0	1,168	1,800	1,800	0	850
4345 New Machinery Costs	3,000	19,353	0	0	0	0
4350 New Tools Costs	100	0	0	0	0	60
4360 Vehicle Hire	3,900	3,900	4,000	4,000	0	4,000
4375 Noticeboards & Signs	100	0	0	0	0	250
4380 Repairs & Maintenance	100	0	0	0	0	0

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Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

		<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>			<u>2019-20 NEXT YEAR</u>	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4381	Property Maintenance	100	0	0	0	0	0	0
4382	Grounds Maintenance	5,500	365	0	0	259	0	0
4384	Sports Equipment Maintenance	0	0	300	300	0	0	200
4387	Trees Management	0	3,495	5,500	5,500	850	0	4,000
4900	Miscellaneous Expenditure	50	4	0	0	0	0	0
OverHead Expenditure		24,400	35,232	18,300	18,300	9,268	0	17,660
1900	Miscellaneous Income	100	0	0	0	247	0	0
1905	Logs Sales	300	30	100	100	55	0	100
1906	Sales - obsolete grounds equip	0	0	0	0	1,537	0	0
Total Income		400	30	100	100	1,839	0	100
108	Net Expenditure	24,000	35,202	18,200	18,200	7,429	0	17,560
110 Office								
4005	Health & Safety	0	0	0	0	776	0	0
4100	Cleaning	0	274	0	0	496	0	530
4381	Property Maintenance	0	208	0	0	4	0	0
OverHead Expenditure		0	482	0	0	1,275	0	530
110	Net Expenditure	0	482	0	0	1,275	0	530

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR		Projected Actual	2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Next Year Budget	
111	<u>Commercial Assets/leases</u>						
4116	Leases BH	0	0	0	2,485	0	0
	OverHead Expenditure	0	0	0	2,485	0	0
111	Net Expenditure	0	0	0	2,485	0	0
201	<u>Mt. Pleasant Rec. Ground</u>						
4005	Health & Safety	50	1	500	0	0	500
4012	Miscellaneous Staff Costs	75	0	0	0	0	0
4050	Electricity	300	-95	200	0	0	350
4052	Water Rates	200	0	250	0	0	0
4075	CCTV	1,000	0	1,000	0	0	1,000
4080	Graffiti & Vandalism	0	669	0	0	0	0
4081	Refuse/Litter	800	2,230	0	87	0	0
4100	Cleaning	2,000	0	2,000	340	0	2,040
4271	Car Park Maintenance	100	0	0	0	0	0
4325	Machinery Maintenance	100	0	0	0	0	0
4379	Skate Park Maintenance	500	0	500	0	0	500
4380	Repairs & Maintenance	0	0	0	93	0	0
4381	Property Maintenance	3,000	335	500	186	0	200
4382	Grounds Maintenance	3,000	0	0	145	0	0

At 16:02

Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>		<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual
4383 Play Equipment Maintenance	3,000	697	1,000	1,000	62	0
4384 Sports Equipment Maintenance	200	245	250	250	542	0
4385 Field Materials	1,000	0	0	0	0	0
OverHead Expenditure	15,325	4,082	6,200	6,200	1,454	0
1200 Pitch Hire	4,000	4,386	4,500	4,500	2,396	0
1203 Pavilion Hire	20	0	0	0	815	0
1900 Miscellaneous Income	20	0	0	0	0	0
Total Income	4,040	4,386	4,500	4,500	3,211	0
201 Net Expenditure	11,285	-304	1,700	1,700	-1,757	0
202 College Playing Fields						
4014 Groundstaff Refreshments	150	7	50	50	0	0
4050 Electricity	1,500	-62	0	0	474	0
4051 Gas	1,700	-243	0	0	354	0
4052 Water Rates	500	0	0	0	392	0
4060 Telephone	0	0	1,000	1,000	0	0
4075 CCTV	1,000	0	0	0	0	0
4081 Refuse/Litter	0	0	0	0	87	0
4100 Cleaning	1,500	0	0	0	425	0
4365 Storage Workshop	0	1,048	0	0	0	0
						2,550
						0
						5,500
						-160

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Hamble-le-Rice Parish Council 2018/19

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

		2017-18 LAST YEAR			2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget	
4370	Dog Bin Emptying	0	163	0	0	73	0	0	
4380	Repairs & Maintenance	500	0	0	0	290	0	600	
4381	Property Maintenance	2,750	60	0	0	60	0	0	
4382	Grounds Maintenance	1,000	117	0	0	145	0	0	
4384	Sports Equipment Maintenance	0	245	500	500	0	0	200	
4388	Community Orchard	0	636	750	750	0	0	250	
OverHead Expenditure		10,600	1,970	2,300	2,300	2,299	0	5,250	
1110	Helicopter Landing Fees	150	0	0	0	0	0	300	
1200	Pitch Hire	3,500	2,550	4,500	4,500	2,760	0	4,500	
1201	MUGA Hire	50	0	0	0	0	0	0	
1202	Committee Room Hire	0	0	0	0	1,264	0	1,000	
1203	Pavilion Hire	1,800	41	0	0	70	0	200	
1900	Miscellaneous Income	30	0	0	0	0	0	0	
Total Income		5,530	2,591	4,500	4,500	4,094	0	6,000	
202 Net Expenditure		5,070	-620	-2,200	-2,200	-1,795	0	-750	
203 HPCF Hamble Lane									
4111	Legal Fees	200	1,012	500	500	-2,500	0	0	
4382	Grounds Maintenance	0	95	0	0	0	0	0	
OverHead Expenditure		200	1,107	500	500	-2,500	0	0	

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Hamble-le-Rice Parish Council 2018/19

Budget Detail - By Centre

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Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	2017-18 LAST YEAR		2018-19 CURRENT YEAR		2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget Actual YTD	Projected Actual	Next Year Budget
1900 Miscellaneous Income	8,750	0	8,750	8,750 0	0	0
Total Income	8,750	0	8,750	8,750 0	0	0
203 Net Expenditure	-8,550	1,107	-8,250	-8,250 -2,500	0	0
204 Other Recreational Areas						
4069 ANNUAL RENT	0	5	5	5 40	0	50
4081 Refuse/Litter	0	0	0	0 87	0	0
4111 Legal Fees	1,000	0	0	0 0	0	0
4381 Property Maintenance	1,000	0	0	0 0	0	0
4382 Grounds Maintenance	3,000	90	0	0 166	0	200
4383 Play Equipment Maintenance	1,000	357	0	0 253	0	0
4387 Trees Management	1,000	200	0	0 0	0	0
4390 Bartletts Field Replacement	0	0	0	0 83	0	0
OverHead Expenditure	7,000	652	5	5 629	0	250
1240 Garden Licences	0	98	0	0 0	0	0
1907 Retained DDF deposits	0	0	0	0 200	0	0
Total Income	0	98	0	0 200	0	0
204 Net Expenditure	7,000	554	5	5 429	0	250

Continued on Page 14

At 16:02

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>		Projected Actual	<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget		Actual YTD	Next Year Budget
205 Allotments							
4052 Water Rates	100	258	0	0	0	145	150
4053 Rates	80	0	0	0	0	0	0
4380 Repairs & Maintenance	300	0	0	0	0	0	0
4382 Grounds Maintenance	0	0	1,000	1,000	0	0	85
4450 Allotment Land Rent HCC	80	80	80	80	0	40	80
4455 Water Taps & Keys	0	-240	0	0	0	33	0
OverHead Expenditure	560	98	1,080	1,080	0	218	315
1250 Allotment Rental Income	1,800	884	0	0	0	875	1,000
1251 Key Deposits	70	20	0	0	0	30	0
Total Income	1,870	904	0	0	0	905	1,000
205 Net Expenditure	-1,310	-805	1,080	1,080	0	-687	-685
301 Foreshore Dinghy Park							
4052 Water Rates	250	108	250	250	0	105	200
4380 Repairs & Maintenance	300	35	0	0	0	2,393	3,600
4382 Grounds Maintenance	0	51	0	0	0	0	0
OverHead Expenditure	550	194	250	250	0	2,498	3,800

Continued on Page 15

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

		2017-18 LAST YEAR		2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1260	Dinghy Park Income	28,000	26,325	28,000	56,000	2,483	0	29,000
1900	Miscellaneous Income	0	133	0	0	0	0	0
Total Income		28,000	26,458	28,000	56,000	2,483	0	29,000
301	Net Expenditure	-27,450	-26,264	-27,750	-55,750	15	0	-25,200
302	<u>Foreshore (General)</u>							
4050	Electricity	0	713	250	250	147	0	200
4075	CCTV	0	425	0	0	0	0	0
4081	Refuse/Litter	0	375	0	0	0	0	0
4085	Equipment Hire	0	70	0	0	0	0	0
4111	Legal Fees	0	32	0	0	0	0	0
4315	Memorial Seats and Benches	700	51	0	0	69	0	0
4345	New Machinery Costs	2,500	0	0	0	0	0	0
4370	Dog Bin Emptying	150	163	0	0	73	0	0
4380	Repairs & Maintenance	500	0	500	500	0	0	0
4382	Grounds Maintenance	0	-50	0	0	155	0	0
4387	Trees Management	0	425	0	0	0	0	0
4500	Harbour Dues	1,900	1,843	1,900	1,900	0	0	0
OverHead Expenditure		5,750	4,046	2,650	2,650	443	0	200
1320	Harbour Dues	0	1,463	0	0	0	0	0

Continued on Page 16

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

2017-18 LAST YEAR			2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1321	Angelfish (Soton) Ltd Rent	3,250	3,248	3,500	1,624	0	3,400
1322	Mudland Rental	1,900	1,680	1,000	0	0	0
1900	Miscellaneous Income	12,000	5	0	0	0	1,700
Total Income		17,150	6,396	4,500	1,624	0	5,100
302	Net Expenditure	-11,400	-2,350	-1,850	-1,181	0	-4,900
303 Foreshore Public Toilets							
4050	Electricity	100	0	0	0	0	200
4052	Water Rates	3,000	661	700	-203	0	500
4053	Rates	1,000	0	0	0	0	0
4096	Consumables for FS toilets	0	213	200	116	0	200
4100	Cleaning	3,250	0	3,000	325	0	4,000
4101	Cleaning Materials	500	8	0	0	0	0
4111	Legal Fees	0	2,149	0	644	0	0
4350	New Tools Costs	0	24	0	0	0	0
4380	Repairs & Maintenance	3,000	0	1,000	132	0	500
4381	Property Maintenance	3,000	128	0	0	0	500
4382	Grounds Maintenance	1,000	41	0	0	0	0
4386	Temporary Building Hire	0	1,631	0	0	0	0
OverHead Expenditure		14,850	4,854	4,900	1,014	0	5,900
Total Income		0	0	0	0	0	0
303	Net Expenditure	14,850	4,854	4,900	1,014	0	5,900

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Continued on Page 17

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		<u>2018-19 CURRENT YEAR</u>			<u>2019-20 NEXT YEAR</u>	
	Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
304 RUP Committee Room							
4100 Cleaning	0	212	0	0	283	0	0
4101 Cleaning Materials	0	1	0	0	0	0	0
4355 RUP Committee Room	0	-8	0	0	-28	0	0
4381 Property Maintenance	0	312	0	0	12	0	0
OverHead Expenditure	0	518	0	0	268	0	0
1202 Committee Room Hire	2,000	1,336	1,000	-1,000	21	0	0
Total Income	2,000	1,336	1,000	1,000	21	0	0
304 Net Expenditure	-2,000	-818	-1,000	-1,000	247	0	0
305 Westfield Common							
4081 Refuse/Litter	200	0	0	0	0	0	0
4271 Car Park Maintenance	0	30	0	0	0	0	0
4370 Dog Bin Emptying	200	163	0	0	73	0	0
4375 Noticeboards & Signs	0	0	0	0	0	0	250
4382 Grounds Maintenance	0	0	0	0	747	0	500
4400 Fly-Tipping	500	0	0	0	0	0	250
OverHead Expenditure	900	193	0	0	820	0	1,000
305 Net Expenditure	900	193	0	0	820	0	1,000

Continued on Page 18

Hamble-le-Rice Parish Council 2018/19

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

	<u>2017-18 LAST YEAR</u>		Agreed Budget	<u>2018-19 CURRENT YEAR</u>		Projected Actual	Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD		
306 RUP Pavillion							
4005 Health & Safety	0	611	0	0	46	0	0
4050 Electricity	0	751	500	500	0	0	0
4051 Gas	0	1,571	1,000	1,000	0	0	0
4052 Water Rates	0	484	500	500	0	0	0
4080 Graffiti & Vandalism	0	10	0	0	0	0	0
4100 Cleaning	0	1,157	2,000	2,000	640	0	0
4101 Cleaning Materials	0	8	0	0	0	0	0
4111 Legal Fees	0	0	0	0	427	0	0
4381 Property Maintenance	0	2,853	2,000	2,000	993	0	1,000
OverHead Expenditure	0	7,445	6,000	6,000	2,105	0	1,000
306 Net Expenditure	0	7,445	6,000	6,000	2,105	0	1,000
307 Mount Pleasant Pavillion							
4005 Health & Safety	0	586	0	0	18	0	0
4050 Electricity	0	145	150	150	219	0	0
4051 Gas	0	69	0	0	0	0	0
4052 Water Rates	0	-98	150	150	213	0	0
4081 Refuse/Litter	0	829	0	0	0	0	0
4100 Cleaning	0	1,096	2,000	2,000	793	0	0

Continued on Page 19

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : HAMBLE-LE-RICE PC Budget 2017-18 24 Jan 2017

		2017-18 LAST YEAR		2018-19 CURRENT YEAR			2019-20 NEXT YEAR	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4381	Property Maintenance	0	678	900	900	394	0	0
4383	Play Equipment Maintenance	0	4	0	0	0	0	0
	OverHead Expenditure	0	3,309	3,200	3,200	1,637	0	0
1200	Pitch Hire	0	13	3,000	3,000	700	0	3,000
	Total Income	0	13	3,000	3,000	700	0	3,000
307	Net Expenditure	0	3,296	200	200	937	0	-3,000
308	Community Hub/Library							
4111	Legal Fees	0	2,861	0	0	-555	0	0
4205	Civic Costs	0	216	0	0	0	0	0
4389	Community Hub/Library	0	6	1,000	1,000	33	0	1,000
4391	Volunteer Training	0	0	0	0	0	0	500
	OverHead Expenditure	0	3,083	1,000	1,000	-521	0	1,500
1324	Mercury Income	0	0	0	0	150	0	0
	Total Income	0	0	0	0	150	0	0
308	Net Expenditure	0	3,083	1,000	1,000	-671	0	1,500
	Total Budget Expenditure	326,795	282,230	339,160	339,160	205,760	0	345,094
	Income	342,682	319,684	340,650	368,650	298,854	0	339,088
	Net Expenditure	-15,887	-37,454	-1,490	-29,490	-93,094	0	6,006

Items marked with a * are disputed invoices.

Date	Invoice	Supplier	Account	Net Value	VAT	Invoice Total	Balance
24/10/18	BT12049	J HUMPHRY ASSOC	HU01	100.00	20.00	120.00	120.00
30/10/18	BT328532	SAFETEC	ST01	21.86	4.37	26.23	26.23
30/10/18	BT0707/0175464	JEWSON	J03	64.96	12.98	77.94	77.94
30/10/18	BT02468450	EBC	E02	43.80	8.76	52.56	52.46
30/10/18	BT58102118	HCC	H04	8.43	1.69	10.12	10.12
31/10/18	BT00004335	SPARSHOLT	S050	125.00	0.00	125.00	125.00
01/11/18	BT4037051	ALLIANCE UK	AL01	424.92	84.98	509.90	509.90
02/11/18	BT10538	ICCM	IC01	40.00	0.00	40.00	40.00
04/11/18	BTV01555479699	TMOBILE	T06	37.71	7.54	45.25	45.25
13/11/18	BT1240888	INTEGRITY PRINT	IN01	285.00	57.00	342.00	342.00
13/11/18	BTINV-9162	EDUCARE	ED01	880.00	176.00	1,056.00	1,056.00
14/11/18	BT0928779823	TRADE UK (B&Q)	T02	74.13	14.84	88.97	88.97
14/11/18	BT20-18/19	JACKIE PANAKIS	J02	70.00	0.00	70.00	70.00
15/11/18	BT34762061	ZURICH	Z01	90.54	0.00	90.54	90.54
15/11/18	BT131891	CARRERA	C010	127.00	25.40	152.40	152.40
15/11/18	BT131781	CARRERA	C010	321.98	64.40	386.38	386.38
16/11/18	BT00003045	ENGRAVING	E020	32.00	6.40	38.40	38.40
16/11/18	BT1551	SURREY HILLS	SH01	736.00	147.20	883.20	883.20
19/11/18	BT1811/014	DESIGN & PRINT	D04	124.60	24.92	149.52	149.52
19/11/18	DD191118	BARCLAYS BANK	BB01	34.78	0.00	34.78	34.78
23/11/18	BT58101127	HCC	H04	38.04	7.61	45.65	45.65
27/11/18	BT17925	EBC	E02	43.80	8.76	52.56	52.56
27/11/18	BT130515	LOCAL EYES	LE01	500.00	100.00	600.00	600.00
28/11/18	DDE2010505169	ALLSTAR	A05	80.33	16.07	96.40	96.40
30/11/18	BT1811/028	DESIGN & PRINT	D04	840.00	0.00	840.00	840.00
				5,144.88	788.92	5,933.80	5,933.70

At : 10:35

Bank Reconciliation up to - 30/11/2018 for Cash Book No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheq/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
20/09/2018	query			-140.00	140.00	☐	Unidentified receipt
13/08/2018	Receipt		140.00		140.00	☐	Receipt(s) Banked
01/11/2018	Receipt		70.00	70.00		R	Receipt(s) Banked
01/11/2018	Receipt		200.00	200.00		R	Receipt(s) Banked
02/11/2018	Receipt		25.00	25.00		R	Receipt(s) Banked
02/11/2018	Receipt		450.15	450.15		R	Receipt(s) Banked
02/11/2018	Receipt		100.00	100.00		R	Receipt(s) Banked
05/11/2018	DCNOV01	3.44		3.44		R	Co-Op
06/11/2018	DCNOV02	0.94		0.94		R	Co-Op
07/11/2018	BTNOV01	40.00		40.00		R	HAMPSHIRE COUNTY COUNCIL
08/11/2018	Receipt		933.42	933.42		R	Receipt(s) Banked
09/11/2018	DDNOV01	56.19		56.19		R	OPUS ENERGY
09/11/2018	TFRNOV01	50.65		-50.65		R	Barclays Bank - Commission Cha
09/11/2018	Receipt		35.00	35.00		R	Receipt(s) Banked
09/11/2018	Receipt		200.00	200.00		R	Receipt(s) Banked
09/11/2018	Receipt		487.50	487.50		R	Receipt(s) Banked
12/11/2018	Receipt		571.90	571.90		R	Receipt(s) Banked
14/11/2018	DDNOV02	29.26		29.26		R	OPUS ENERGY
14/11/2018	DDNOV03	65.33		65.33		R	OPUS ENERGY
14/11/2018	DDNOV04	96.40		96.40		R	ALLSTAR
14/11/2018	Receipt		7.00	7.00		R	Receipt(s) Banked
15/11/2018	BTNOV02	18.00		18.00		R	TRADE UK (B&Q)
15/11/2018	BTNOV03	36.00		36.00		R	J Humphrey Associates
15/11/2018	BTNOV04	38.41		38.41		R	HAMPSHIRE COUNTY COUNCIL
15/11/2018	BTNOV05	40.24		40.24		R	HAMPSHIRE COUNTY COUNCIL
15/11/2018	BTNOV06	48.00		48.00		R	HAMPSHIRE ASSOC OF LOCAL COUNC
15/11/2018	BTNOV07	60.00		60.00		R	JACKIE PANAKIS
15/11/2018	BTNOV08	72.02		72.02		R	TMOBILE UK LTD
15/11/2018	BTNOV09	76.08		76.08		R	GOPAK
15/11/2018	BTNOV10	87.11		87.11		R	CANON UK LTD
15/11/2018	BTNOV11	121.80		121.80		R	Safetec Direct
15/11/2018	BTNOV14	247.54		247.54		R	EMO OIL
15/11/2018	BTNOV15	255.96		255.96		R	TUDOR ENVIRONMENTAL
15/11/2018	BTNOV16	348.00		348.00		R	Kievel Gas Ltd
15/11/2018	BTNOV17	509.90		509.90		R	Alliance UK Cleaning Services
15/11/2018	BTNOV18	514.08		514.08		R	HILLIER NURSERIES LIMITED
15/11/2018	BTNOV19	525.60		525.60		R	DALE VALLEY TRAINING
15/11/2018	BTNOV20	546.00		546.00		R	Local Eyes
15/11/2018	BTNOV21	561.60		561.60		R	DALE VALLEY TRAINING
15/11/2018	BTNOV22	600.00		600.00		R	Tucker & Munday LTD
15/11/2018	BTNOV23	708.00		708.00		R	Classic Fire & Security Ltd
15/11/2018	BTNOV24	714.00		714.00		R	Surrey Hills Solicitors
15/11/2018	BTNOV25	840.00		840.00		R	DESIGN & PRINT
15/11/2018	BTNOV12	132.65		132.65		R	PAT Test Solutions
15/11/2018	BTNOV13	150.00		150.00		R	Kings New & Used Office Furnit
15/11/2018	TFRNOV02	91.08		91.08		R	J Symes
15/11/2018	Receipt		216.00	216.00		R	Receipt(s) Banked
19/11/2018	DCNOV03	42.05		42.05		R	EASTLEIGH BOROUGH COUNCIL

At : 10:35

Bank Reconciliation up to - 30/11/2018 for Cash Book No 1 - Barclays Current A/C 070978787

Date	Cheq/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
19/11/2018	DCNOV04	13.00		13.00		R	Post Office
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/11/2018	Receipt		20.00	20.00		R	Receipt(s) Banked
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		484.10	484.10		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
20/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
21/11/2018	BTNOV25	152.40		152.40		R	CARRERA
21/11/2018	BTNOV26	386.38		386.38		R	CARRERA
21/11/2018	BTNOV24	150.00		150.00		R	Kings New & Used Office Furnit
21/11/2018	TFRNOV03	666.67		666.67		R	Hampshire Pension
21/11/2018	TFRNOV04	2,668.38		2,668.38		R	Hampshire Pension
21/11/2018	TFRNOV05	3,470.44		3,470.44		R	HMRC/PAYE/Nic
21/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
21/11/2018	Receipt		18.15	18.15		R	Receipt(s) Banked
21/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
22/11/2018	DCNOV08	863.62		863.62		R	EASTLEIGH BOROUGH COUNCIL
22/11/2018	DCNOV09	27.84		27.84		R	Co-Op
22/11/2018	Receipt		35.00	35.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
23/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		250.00	250.00		R	Receipt(s) Banked
26/11/2018	Receipt		56.00	56.00		R	Receipt(s) Banked
26/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
26/11/2018	Receipt		392.70	392.70		R	Receipt(s) Banked
26/11/2018	Receipt		67.87	67.87		R	Receipt(s) Banked
26/11/2018	Receipt		0.71	0.71		R	Receipt(s) Banked
28/11/2018	DCNOV05	1.62		1.62		R	Co-Op

At : 10:35

Bank Reconciliation up to - 30/11/2018 for Cash Book No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheq/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
28/11/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
29/11/2018	DCNOV06	3.00		3.00		R	B&M Retail Ltd
29/11/2018	DCNOV07	6.00		6.00		R	The Works Stores
29/11/2018	103090	60.00		60.00		R	Hamble Primary School
29/11/2018	DDNOV08	17.66		17.66		R	ID Mobile
29/11/2018	Receipt		325.00	325.00		R	Receipt(s) Banked
30/11/2018	TFRNOV06	9,332.05		9,332.05		R	Salaries - Nov
30/11/2018	DDNOV05	390.04		390.04		R	SHB VEHICLE HIRE & MAINTENANCE
		<u>25,935.43</u>	<u>5,385.50</u>				

Bank Reconciliation Statement as at: 30/11/2018 for Cash Book 1 Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	30/11/2018	6	147,213.18
			<u>147,213.18</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			<u>147,213.18</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
13/08/2018		140.00	
			<u>140.00</u>
			<u>147,353.18</u>
		Balance per Cash Book is :-	147,213.18
		Difference Excluding Adjustments is :-	140.00
<u>Adjustments to Reconciliation</u>			
20/09/2018 query	Unidentified receipt	140.00	
			<u>140.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 30 November 2018

Business Current Accounts

Business Current Account Statement	£147,213.18
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Sort Code 20-79-29 • Account No 70978787

Business Savings Accounts

Business Premium Account	£141,155.44
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Sort Code 20-79-29 • Account No 60854980

This is the end of your account summary.