

Minutes of the Ordinary Meeting of Wolverton Parish Council held at the Church Hall, Wolverton at 7.30pm on 23 November 2021

Present: Cllr S Easterbrook (Chair); Cllr P Anthony; Cllr S Murphy; Cllr Phillips
One representative from the GROW Team

Parish Clerk: Mrs Jennifer Bendall
Public: None

21/11/23/01 Record of members present
Noted.

21/11/23/02 To receive apologies for absence
Cllr J Wynn-Evans was unable to attend the meeting due to work commitments. Approved. Apologies were also received from WCC Cllr Horner and SDC Cllr Richards.

21/11/23/03 To receive declarations of interests (existence and nature) on Items on the Agenda
Cllr Phillips declared an interest in agenda item 21/11/23/15 Planning Matters (19/01618/OUT Land On Gannaway Farm).

21/11/23/04 Minutes of the last meeting(s)
The minutes of the Ordinary Meetings held on 23 September 2021 were taken as read, approved and signed.

21/11/23/05 Matters arising from previous meetings (not covered elsewhere on the agenda)
None.

21/11/23/06 Clerk's Report
Correspondence is to be forwarded weekly.
The Clerk brought attention to advice regarding councillor safety which had been received from Stratford District Council following the murder of an MP in his constituency.

21/11/23/07 Focus for 2021/22:

- **To receive an update regarding promoting neighbourly-ness**
 - It was noted that the Chair was still to issue a Parish communication explaining what WPC is trying to achieve and asking for ideas.
 - It was also noted that the Church is now holding a weekly coffee morning in the Church Hall.

21/11/23/08 To receive an update regarding the CIL payment
It was noted that half of the CIL payment has now been received, with the balance due in May 2022. Following discussion, it was agreed that the Chair would amend the draft policy/note that had been circulated for approval.

21/11/23/09 To receive an update from the GROW Team, including progress on reducing carbon emissions in the parish

- Discussion took place regarding steps to be taken to assess carbon emissions in the Parish. It was noted that the Government is consulting on banning oil boilers, and it was agreed that parishioners should be made aware of this.
- The meeting received a report from the Grow Team. Thanks were given to the litter pickers who regularly clear away the litter in the Parish. It was noted that verges are quite a big project, and there is collaboration with Langley, Norton Lindsey and parishes further afield. A biodiversity survey has been carried out, and it is hoped that WCC will adopt guidelines from Plantlife. It was noted that any "wilding" of verges and sight lines would be undertaken and maintained with safety a priority. Bee friendly planting has already taken place at Wolverton crossroads and at the Church Hall.
- It was agreed that the Parish Council should support a climate day to raise awareness and answer any questions parishioners might have, and it was suggested that a climate expert could be invited to speak. There was discussion about holding this as a joint event with Norton Lindsey, Langley, Bearley and Snitterfield.

- It was agreed that WPC would consider declaring a climate emergency at the next meeting, and Cllr Murphy will arrange for the carbon emission report to be updated as necessary and put on the website and in the Parish Magazine. Contact is also to be made with Wolverton School to see if they like to be involved with any action on climate change.

21/11/23/10 Village Green

(Open Spaces Act 1906 section 10)

- 1. To consider and resolve to agree, if appropriate, where responsibility lies for maintenance of the Village Green trackways.**

It was noted that the trackway around the Green is to be reinstated following the recent building works at Wolverton Court. It was agreed that, once the works have been completed, WPC would make clear that it is the responsibility of the users (ie. the neighbouring residents who cross the Green) to maintain the trackway.

- 2. To consider the request for installing a power cable on the Village Green and to resolve to approve, if appropriate.**

A request has been received for the installation of a power supply to the Village Green to power Christmas lights or other community events, to be funded by a resident. Agreed, subject to the installation being checked by an appropriately qualified electrician prior to use.

- 3. To consider and resolve to agree, if appropriate, the ongoing protection of the Village Green trackway.**

Discussion took place regarding how to protect the two sides of the Village Green triangle which are frequently damaged by vehicles driving over them, and it was agreed in principle that the Green should be protected. Further details to be provided.

21/11/23/11 To consider and resolve to approve, if appropriate, replacing the Parish Council laptop

(Local Government Act 1972 section 111)

Agreed. The Clerk to investigate options and prices.

21/11/23/12 To consider how to proceed with celebrations for the Queen's Platinum Jubilee in 2022 if appropriate

Discussion took place regarding the suggestion of an inter-parish Sports Day.

21/11/23/13 Report from County Councillor Horner

Received with thanks.

21/11/23/14 Report from District Councillor Richards

No report received.

**21/11/23/15 Planning Matters
Applications and Decisions**

To consider and resolve planning applications received, and to note current status of existing planning applications

Application Number / Address	Applicant	Application Details
21/00727/FUL Crusoes, Wolverton Fields, Norton Lindsey, CV35 8JN	Ms Sue Wooley	Three bedroomed self build house to meet identified local need
Comment: To note the planning application will be considered by SDC Planning Committee on 24 November 2021. Noted.		
Application Number / Address	Applicant	Application Details
21/02496/FUL Tregoze, Norton Lea, Norton Lindsey, CV35 8JX	John & Kate Hobkirk	Replacement porch, new windows and new external insulation with render finish
Comment: Planning permission granted. Noted.		

Application Number / Address	Applicant	Application Details
19/01618/OUT Land On Gannaway Farm, Rear Of Brick Kiln Close, Norton Lindsey	Mr John Horner	Outline planning application for the development of 10 local needs dwellings with all matters reserved except for access
Comment: To note that the planning application is going to appeal. Planning Inspectorate Reference Number: APP/J3720/W/21/3282198. It was agreed that the response to the appeal would reiterate WPC's strong objection to the application, and also that the application does not have community support. Cllr Phillips and Wynn-Evans to form a response.		

21/11/23/16

Finance

1. Account Balances

Appendix 1 attached

2. Payments Received Since Last Meeting

Date	From	Reason	Total
20 September 2021	SDC	Precept	£1,800.00
08 November 2021	SDC	CIL payment	£1,081.13

3. Payments Made Since Last Meeting

Date	To	Reason	Total
13 October 2021	1&1 Internet	Web provider	£2.39
15 October 2021	Clerk	Salary	£114.84
12 November 2021	1&1 Internet	Web provider	£2.39
15 November 2021	Clerk	Salary	£114.84

4. Items of Expenditure to be Reviewed and Approved

Payment To	Reason	Total
Clerk	Expenses April – November 2021	£22.64

5. To receive the draft budget for the 2022/23 financial year for initial thoughts (to be approved at the Ordinary Meeting taking place in January 2022)

Received.

21/11/23/17

Correspondence

Date	From	Details
-		

21/11/23/18

Dates for future meetings

20 January 2022 – Ordinary Meeting

24 March 2022 – Ordinary Meeting

21/11/23/19

Close

The meeting closed at 9.45 pm

OPEN DISCUSSION WITH PARISHIONERS:

There was discussion regarding flooding on Wolverton Road due to the gullies not being cleared, and the Clerk advised that she would report the matter to County Highways. WCC Cllr Horner has forwarded information on the "20's plenty campaign" regarding speed limits, and it was agreed to discuss at the next meeting if details should be put on the WhatsApp group to garner the views of residents"? Discussion took place about the Boundary Commission review of boundaries and also the WCC Voice of Warwickshire initiative.

Signed:

Wolverton Parish Council Chair

Date:

APPENDIX 1

WOLVERTON PARISH COUNCIL

Accounts Year To Date as at 23 November 2021

Reconciled to bank statement dated 17 November 2021

Actual 2020/21		Budget 2021/22	Actual 2021/22																												
Balances B/F																															
£ 2,394.12	Current Account at 1 April	£ 2,865.34	£ 2,865.34																												
£ -	Uncleared income at 1 April	£ -	£ -																												
£ -	Unpresented cheques/payments at 1 April	£ -	£ -																												
£ 2,394.12	TOTAL B/F	£ 2,865.34	£ 2,865.34																												
INCOME																															
£ 3,500.00	Precept	£ 3,600.00	£ 3,600.00																												
£ -	Grants	£ -	£ -																												
£ -	Interest	£ -	£ -																												
£ -	VAT	£ 120.00	£ -																												
£ -	Other	£ -	£ 2,162.26																												
£ 3,500.00	TOTAL INCOME	£ 3,720.00	£ 5,762.26																												
EXPENDITURE																															
£ 1,354.98	Clerks Salary	£ 1,450.00	£ 918.72																												
£ -	HMRC	£ -	£ -																												
£ -	Clerk's Homeworking Allowance and Travel Expenses	£ 50.00	£ -																												
£ 76.67	Admin Expenses (stationery, postage, internet, etc)	£ 150.00	£ 15.92																												
£ 990.00	Grass cutting	£ 1,000.00	£ 265.00																												
£ -	Grants made under Discretionary Powers and Section 137 Grants	£ 200.00	£ -																												
£ 21.90	Parish Maintenance (excluding grass cutting)	£ 100.00	£ -																												
£ 140.00	Subscriptions (WALC, ICO, etc)	£ 175.00	£ 105.00																												
£ 264.98	Insurance	£ 270.00	£ 270.00																												
£ 59.95	Room hire	£ 125.00	£ -																												
£ -	Election Costs Fund annual increase	£ -	£ -																												
£ -	Audit Fee	£ -	£ -																												
£ 77.00	Training	£ 50.00	£ 25.00																												
£ -	Other	£ 50.00	£ -																												
£ -	Assets Fund annual increase	£ -	£ -																												
£ -	Contingency Fund annual increase	£ -	£ -																												
£ -	Expenditure from reserves: election costs	£ -	£ -																												
£ -	Expenditure from reserves: Assets Fund (purchase, repair, renewal, inspection)	£ -	£ 45.00																												
£ 43.30	VAT paid (to be reclaimed)	£ 30.00	£ 35.20																												
£ 3,028.78	TOTAL EXPENDITURE	£3,650.00	£ 1,679.84																												
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; vertical-align: middle;">Actual Balance of Accounts at 31 March 2021</td> <td style="width: 50%;"></td> <td style="width: 25%; text-align: center; vertical-align: middle;">Forecast Balance of Accounts at 31 March 2022 (as per budget for year)</td> <td style="width: 25%; text-align: center; vertical-align: middle;">Actual Balance of Accounts Year To Date</td> </tr> <tr> <td>£ 2,865.34</td> <td>Current Account Balance</td> <td>£3,002.06</td> <td>£6,947.76</td> </tr> <tr> <td>£ 1,250.00</td> <td>Ringfenced funds *</td> <td>£1,250.00</td> <td>£3,412.26</td> </tr> <tr> <td>£ 500.00</td> <td>Contingencies fund (sum retained for unexpected expenses)</td> <td>£500.00</td> <td>£500.00</td> </tr> <tr> <td>£ -</td> <td>Sum retained for future election costs</td> <td>£500.00</td> <td>£500.00</td> </tr> <tr> <td>£ -</td> <td>Sum retained for Asset Fund (purchase, repair, renewal and inspection costs)</td> <td>£500.00</td> <td>£500.00</td> </tr> <tr> <td>£ 1,115.34</td> <td>TOTAL DISPOSABLE FUNDS</td> <td>£252.06</td> <td>£2,035.50</td> </tr> </table>				Actual Balance of Accounts at 31 March 2021		Forecast Balance of Accounts at 31 March 2022 (as per budget for year)	Actual Balance of Accounts Year To Date	£ 2,865.34	Current Account Balance	£3,002.06	£6,947.76	£ 1,250.00	Ringfenced funds *	£1,250.00	£3,412.26	£ 500.00	Contingencies fund (sum retained for unexpected expenses)	£500.00	£500.00	£ -	Sum retained for future election costs	£500.00	£500.00	£ -	Sum retained for Asset Fund (purchase, repair, renewal and inspection costs)	£500.00	£500.00	£ 1,115.34	TOTAL DISPOSABLE FUNDS	£252.06	£2,035.50
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*** Ringfenced funds**

Donation to PCC agreed in year 2019/20 for new churchyard fencing	£250.00
WCC grant received in year 2019/20 ringfenced for PCC	£1,000.00
CIL payment (to be used for infrastructure projects)	£2,162.26
	£3,412.26