

Southorpe Parish Council Annual Meeting

**Minutes of meeting held at Ufford Village Hall at 1900 hours
Wednesday 08 May 2024**

Present: Simon Little (SL)
Carl Brown (ACB)
Corinna Blackmore (CB)
Clare Peacock
Peter Corder (PC)

PCC Ward Councillor Irene Walsh (IW)

Parish Clerk: Alison Hurford
Members of the public: Nick Lodge

1. Election of Chair to the Parish Council

SL was elected as Chairman proposed by ACB and seconded by PC

2. Apologies for absence

All parties were present, and no apologies were received.

3. Acceptance of Office, Code of Conduct and Pecuniary Interests by elected council members

All recently elected councillors completed the above forms and accepted offices as councillors. The forms will be returned to Peterborough City Council (PCC).

4. Election of Vice Chair to the Parish Council

ACB was elected as Charman proposed by PC and seconded by CB

5. Appointment of Other Roles for the Parish Council

PC to remain with Traffic

CB to remain with Environmental assisted by CP

ACB to remain with Planning

AH to remain RFO (Responsible Financial Officer)

6. Acceptance of the Minutes of the last meeting held 17 May 2023

The minutes of the last Annual Meeting held on 17 May 2023 were approved as a true record without amendment and signed by the Chairman

7. To receive the Financial Reports

AH presented the accounts as prepared by Victoria Haynes, the previous Treasurer and presented the AGAR form for approval. This was approved by the Council (appendix 1)

8. To review the Standing Orders of the Parish

These have been reviewed and no change have been made.

9. Banking arrangements (to agree the 'banking arrangements' for the year and to agree any changes to the nominated signatories)

Members agreed to continue with the current banking arrangements (HSBC) and there were no changes proposed or discussed in relation to the current nominated signatories. Current signatories are Simon Little, Alison Hurford (RFO) and Corinna Blackmore

10. Asset Register

No changes to the asset register

11. Insurance Cover (to note the extant/proposed insurance cover and decide whether it is adequate)

The current insurance cover in place for SPC was deemed to be adequate.

The meeting was closed at 1910 hours.