

ULLESTHORPE PARISH COUNCIL

Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held virtually via Zoom on Monday 6th July 2020 at 7.30pm.

As the Chair was unable to partake in the meeting verbally it was agreed by all that Cllr Robertson Smith would chair the meeting.

Present Councillors: Hugh Robertson Smith, Geoff Turley, Simon Smith and Steve Smith.

In attendance: Katherine Clarke (Parish Clerk) and Jonathan Greasley from UPFA.

20-070 To receive apologies for absence

Apologies of absence received from Cllr Lesley Chamberlain, Cllr Stephanie Oswald and District and County Cllr Rosita Page.

20-071 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

- Cllr Geoff Turley declared an interest in any matter relating to agenda item 20-073 and 20-077a.
- Cllr Hugh Robertson Smith declared an interest in any matter relating to agenda item 20-073.
- Cllr Simon Smith declared an interest in any matter relating to agenda item 20-078.

20-072 To note any questions or comments from the public (15 minutes)

- At this point there was a discussion between Jonathan Greasley and UPC, details of which are recorded under agenda item 20-080.

At this point Jonathan Greasley left the meeting.

- A parishioner has raised safety concerns regarding parking on Main Street.
- Claire Robertson Smith has contacted UPC regarding the forthcoming Scarecrow Event to be held on the August bank holiday weekend. Claire has asked if UPC will consider a contribution of c. £100.00 to the cost of running the event. Cllr Geoff Turley proposed giving a contribution, Cllr Simon Smith seconded the proposal, all agreed.
- A resident has contacted Cllr Simon Smith regarding affordable housing in the village.
- A resident has spoken to Cllr Steve Smith regarding over-grown hedges on Orchard Walk.

20-073 To approve and sign the minutes of the meeting held on 3rd June 2020

Cllr Steve Smith proposed signing the minutes of the meeting held on 3rd June 2020 as accurate, Cllr Simon Smith seconded, all agreed. The minutes are to be signed electronically as per the temporary standing orders.

20-074 To review any actions arising from the meeting held on 3rd June 2020

- Cllr Robertson Smith inspected the gate next to the Village Hall for reported debris. There is no debris to note.
- There are still two invoices on hold from Npower. The Clerk has spoken to Npower and they have advised it may be possible to de-energise the units. A representative from Npower is going to contact the Clerk to discuss the matter further.

- It was agreed to pay £80.00 to Reliable Landscape Services against the amount on hold.

20-075 Matters arising from District and County Councillor Rosita Page

Cllr Rosita Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

20-076 Financial Matters

a) To note the Bank Reconciliation to 06.07.20

The last bank statement received, dated 05.06.20, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £25,439.03.

b) Accounts for payment

- Cllr Geoff Turley proposed and Cllr Steve Smith seconded payment of the following accounts, all agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001336	Goodacre Farms	Footpath licence	£1.00
001337	ICO	Data protection fee	£40.00
001338	M Pankhurst	Village website fee	£120.00
001339	M Siwecki	Grounds maintenance	£80.00
001341	K Clarke	Parish Clerk salary and expenses	£361.76
001343	K Clarke	Parish Clerk salary and expenses	£304.59

c. Other financial matters

The internal audit has not yet been completed. There will need to be an additional meeting held towards the end of July to approve the AGAR.

20-077 Planning Matters

- a. **To consider planning application 20/0811/FUL**
Conversion of ground floor pub and first floor apartment to apartments
The Dirty Duck, Main Street, Ullesthorpe
Resolved: UPC objects to the application.
- b. **To consider planning application 20/00948/FUL**
Erection of a replacement dwelling
Rye Hill, Mill Road, Ullesthorpe
Resolved: UPC objects to the application.

20-078 To discuss any matters arising in the village as a result of the coronavirus pandemic

- UPC have not had a response from the volunteer group regarding any additional support they may require from UPC.
- It was noted that Cllr Simon Smith is a member of the volunteer group and continues to liaise with the volunteer group and UPC.
- UPC agreed to put a note of thanks to the volunteer group on the village website.

20-079 To receive an update on environmental matters, village maintenance and grass cutting

- LCC undertook a grass cut at the end of June and did a reasonable job.
- Cllr Geoff Turley will liaise with UPFA regarding future cuts of the playing field.

20-080 To receive an update regarding UPFA

- Jonathan Greasley has been appointed Chair of UPFA and attended the meeting to discuss the relationship between UPC and UPFA. Jonathan advised that UPFA are holding a meeting on 09.07.20, Cllr Turley will attend as the UPC representative on the UPFA Committee.

- Cllr Simon Smith raised concerns regarding dogs on the playing fields.
- Cllr Simon Smith raised concerns regarding football clubs from other villages locally training on the playing fields free of charge.

20-081 To receive an update on the Neighbourhood Plan

- The Neighbourhood Plan consultant and the RCC think they can organise the next stage of the Plan without holding a live event. Cllr Simon Smith proposed instructing the consultant to proceed, Cllr Hugh Robertson Smith seconded, all agreed.

20-082 To discuss s106 contributions

There are significant s106 monies from the new housing developments which will become available for the village to apply for. UPC will consider forming a working party to deal with s106 matters.

20-083 A.O.B. - FOR NOTIFICATION ONLY

- Cllr Simon Smith raised a matter regarding the pre-school.
- Cllr Simon Smith has inspected the railway cutting steps and they will need some attention in the next month or so.
- A gate at the public right of way on Main Street next to the property named Woodlands has fallen down.

20-084 Clerk's Report and Correspondence

- There is a Temporary Traffic Regulation Order in place on Ashby Road for 5 days commencing on 27th July 2020.
- Cllr Simon Smith will contact Mike Taylor to discuss a specification for the fence at the railway cutting, once this is clarified, UPC will arrange for three quotes to be obtained.

20-085 Date of next meeting

There will be an extraordinary meeting of the Parish Council, held remotely, later in July, date to be confirmed, to approve the Annual Governance and Accountability Return. The date of the next ordinary meeting of the Parish Council will be Monday 7th September 2020 at 7.30pm and will be held virtually via Zoom. If there are any changes prior to the September meeting, to allow a meeting in the village hall, rather than the remotely, notice will be given on the Parish Council website – www.ullesthorpeparishcouncil.gov.uk.

The Chair closed the meeting at 9.29 pm.

Signed:

Date: