

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 4th September 2019

- 1. Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Exelby, Cllr Rhodes
Parish Clerk
Cllr Simms (HBC), Cllr Atkinson (NYCC)
Two members of the public
- 2. Apologies**
Received and accepted from Cllr Lofthouse
- 3. Declaration of Interest**
Cllr Dawson declared interests in agenda items 8.3 and 15.1
- 4 Minutes** of Parish Council Meeting held on 17th July 2019 were approved and signed as a correct record
- 5.0 Matters arising from the last meeting**
 - 5.4 Commuted sums and Pond work** – B J Bain have confirmed that the work on the Pond island will commence on Monday 16th September.
 - 5.7 Wapping End signage** – broken, unnecessary signage has now been removed
 - 7.1 Main Street Parking** – the large vehicle contributing to bottlenecks on Main Street is no longer parked there. There have been no further reported incidents of traffic congestion but the issue will remain on monitor.
 - 7.2 Dog Ban signs for playground** – two signs requesting dog owners to keep their dogs off the Playground area had been purchased and installed. However, one had been damaged and the other removed by persons unknown. In the light of this, the Council agreed to consider low level fencing in the playground.
Resolved: Cllr Exelby and the Clerk to follow up costs and suppliers.
- 6.0 Finance**
 - 6.1 Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 31st August 2019.
The Clerk also produced a Bank reconciliation report as at 31st August 2019.

Business Account statement £4714.48
Cash Management Account £3072.49

Resolved: That the position be noted.
 - 6.2 Budget statement** – The Clerk outlined a budget projection statement for FY2019/20
 - 6.3 Monies Received** - The Council noted the receipt of the following monies:
 - 1) £59.73 – Wayleave income
 - 2) £50.00 – Pinfold rental income
 - 3) £60 – confidential item
 - 6.4 Authorisation of expenditure**
£9.24 was approved for purchase of a Princes' Trust book, The Village Survival Guide

- 6.5 Payments to be recorded** - The Council recorded the following payments:
- i) £340.80 inc vat Farm and Land Services grasscutting
 - ii) £36.00 inc vat Yorkshire Accountants payroll services
 - iii) £108.80 Parish Clerk June salary and allowance.
 - iv) £30.66 Dog Ban signs, reimbursed to Parish Clerk
 - v) £180.39 Parish Clerk July salary, allowance and expenses

7.0 Correspondence

7.1 HBC Consultation for 2020-2021 Budget

The Council considered the consultation survey and agreed not to input.

7.2 Community Structure Levy (CIL)

Council had received further communication from HBC on the implementation of CIL in mid-2020. This is a charge levied on new building developments and designed to assist in providing for necessary infrastructure to support the development eg. Education, sport health, etc. This fund would be available to Parish Councils on an allocation basis – 15% (with a cap) for those Councils without an agreed Neighbourhood Plan, 25% uncapped to those with a Neighbourhood Plan.

CLlr Simms advised that funds for a parish of the size of Grewelthorpe were likely to be relatively small. The Council were also advised that current S106/Commuted Sums do continue.

Resolved: On the basis of the above, the Council resolved not to develop a Neighbourhood Plan at this stage. This would be reviewed once CIL was in place.

7.3 Kirkby Malzeard PC Speed Limit proposals

Council had received a communication from Kirkby Malzeard Parish Council, outlining proposed plans to request changes to speed limits around/near their village.

These included a proposal to put in place a 40mph limit on Kirkby Road (the back road between the villages) upto the 30 mph signs entering Grewelthorpe and so within our Parish boundary. Currently this road is at national speed limit (60 mph).

After discussion, Council had no objections to this, but agreed not to request an extension of any such change along the remainder of Kirkby Road . ie through to Wapping Bottom.

Resolved: Clerk to communicate “no objections” to Kirkby PC.

8.0 Decision on planning applications, appeals, enforcement investigations received (for info – all prior circulated and responded to HBC)

- 8.1 Application 6.18.55.A.FUL** - Application to erect a sunroom at Green Farm. Council had responded with no objections.
- 8.2 Application 6.18.189.A.OUT** – prior application to build 2 houses on land next to Fairfields has been withdrawn.
- 8.3 Application 6.18.116.F.LB 19/01/1858/LB** – replacement windows at Hackfall Farm – Application refused.
- 8.4 Case 19/00446/BRPC15** – possible breach of planning control at 3&4 Crown Court Yard – update received that case can not be pursued at this stage.
- 8.5 Case 19/00472/PR15** – possible breach of planning control at Holly Cliff, Hutts Lane, (conversion of barn to 1 bed dwelling)

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9.0 Quarry Field allotment project

The Clerk reported back that a search of Parish Council records had not located any Deeds for the Quarry Field – a letter from West Riding Registry Office dated 24/11/67 searching back to 1885 stated that records of ownership of this land could not be found. However, the Parish Council has taken responsibility for repairs and maintenance since well before 1967.

Resolved: The Clerk was asked to pursue Deeds with Land Registry Office.
Cllr Kerr will defer organising an Allotment meeting until this is cleared.

10.0 Asset register

The Clerk reported that a request for volunteers had generated 2 enquiries, but that a direct approach would probably generate more.

Resolved: Cllr Kerr to circulate the action plan, highlighting individual responsibilities.
Cllrs and Clerk to action

11.0 Royal British Legion – Wayside Cross

The Royal British Legion had confirmed that repairs to the Wayside Cross (on the Green area opposite the pub) were well in hand, with plans to install a stone plinth, new “top boards” and an engraved plaque. Costs are tbc.

Cllr Exelby raised the question of responsibility for ongoing maintenance for a future meeting.

Resolved: The Council are open to a request for funds if required.
Ongoing maintenance to be agreed.

12.0 Village Mobile Phone signal

The Clerk reported only one feedback from neighbouring Parish Clerks. Kirkby had an improved signal following upgrade to a mast on Kirkby Moor.

Cllr Exelby reported (on behalf of Mr Hodges) that Julian Smith (MP) had passed our concerns to the Secretary of State, and also suggested that we liaise with the MP for Thirsk, who is leading a pressure group on this issue.

Resolved: Cllr Exelby will work with Mr Hodges and identify next steps.

13.0 Public Footpath signage

Cllr Exelby stated that no update was available.

Resolved; Defer to next meeting

14.0 Governance Items

14.1 Risk Assessment – annual review

Council Risk Assessment was reviewed and the following actions were resolved

Resolved:

1. Playground Safety – monthly checks to be reinstated. Cllr Rhodes.
2. Pond safety – separate risk assessment to be carried out. Clerk to lead.
3. Website – ongoing review and updates. Cllr Kerr to lead.
4. Laptop back up – regular back up required. Clerk

14.2 HR Policies – annual review

The Council reviewed and reapproved all of the existing HR Policies, with the exception of the Grievance and Disciplinary Policy, which requires update in line with YLCA recommendations.

Resolved: Clerk to action for next meeting.

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14.3 Council Website Accessibility Statement

The Clerk and Cllr Kerr are awaiting response on the status of the Council website. If the website already meets Standard WCAG 2.1AA, then the Council is already compliant with the Accessibility requirements.

Resolved: Cllr Kerr and Clerk to report back.

15.0 Councillors reports

15.1 Crown Inn – Asset of Community Value - update

Cllrs Kerr and Exelby reported on a community meeting held following feedback that the Crown Inn was imminently up for sale to a developer intending to close and develop the Site for housing. The group had decided to apply for Asset of Community Value status and the Parish Council had agreed to lead on this.

This application has been accepted by HBC and is in line for committee review shortly.

15.2 Cllr Kerr requested that the condition of the back lane (Wapping Bottom) be added to the action list for NYCC Highways.

Resolved: Clerk to action

15.3 Cllr Kerr suggested that the grass triangles around the village (not the central Village Green areas) be planted with meadow flowers and bulbs. This would save grass cutting and create wildlife-friendly areas. This was agreed by Council.

Resolved; Clerk to approach HBC for bulbs.

Cllr Exelby to source flower seeds.

16.0 Questions from members of the public

16.1 Speeding through the village was raised as an issue. Whilst the Council had discussed at the last meeting and agreed that the cost/benefit of Variable Speed signs made them unviable, it was agreed that the local traffic police be contacted to run random speed checks.

Resolved; Clerk to contact Traffic Police.

17.0 Agenda Items for next meeting

2020/2021 Budget proposal
2020/2021 Precept proposal
Meeting dates for 2020.

18.0 Date of Next meeting- Weds 13th November 2019 . Village Hall - 7.30pm

Meeting closed at 9.00 pm

19.0 Confidential Item

A separate minute will record a confidential matter raised by Cllr Rhodes

Signed as a correct record

Date -----

