

# **Minutes of the Executive Committee Meeting held on Friday 15th July 2022 at the Clubhouse.**

The meeting opened at 9.30am

## **1. Members**

Role	Name	Initials	Role	Name	Initials
President	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

**2. Apologies:** Henry Richbell, Eddie Dilley, Brian Wombwell

## **3. Minutes of Previous meeting**

The minutes of the meeting held on Friday 10<sup>th</sup> June 2022 were accepted as a true record.

**4. Matters arising from previous minutes** None

## **5. Chairperson's Report Janet Moore**

I do not have a great deal to say in my report this month. Despite a few cancelled and rescheduled matches, we have achieved most of our fixtures. We are still receiving cancellations for Mixed Friendly matches from other Clubs which is disappointing for those members who have been selected to play.

We hosted the Ladies Walker Cup Match on Sunday 8 July between Cornwall and Worcestershire. It was a very close match with Worcestershire winning the match. It was good to see our former member Amy Walters nee Stanton returning to the Club and playing in the Worcestershire team. Thanks must go to Marguerite and Angie for the 2-course meal and to everyone else who helped. The Umpire and both sides were appreciative of the hospitality they received.

I have received 2 quotes for a replacement flag which we will discuss under item 12.

## **6. Admin Co-ordinator Henry Richbell**

No written report.

## **7. Bowls Coordinator Ed Dilley**

The only item Eddie wished to raise was about the Windsor trip which will be discussed at item 12

## **8. Asset Co-ordinator Tony Woollard**

"Greenguage" fitters have replaced the underlay in the indoor rink, but the delivery of the new carpet has been delayed due to problems with importing it from Holland. It has been delayed at the docks due to paperwork. I have been given a date of week beginning for the carpet to be laid. The old carpet was re-laid to allow the rink to be used in the interim.

The flush cistern on one of the toilets in the ladies is broken. This is the second problem we have had with the flush cisterns and I have booked a plumber to repair the broken one and to advise on whether we need to replace the other three with more robust units.

The faulty solar panel invertor unit was replaced on Tuesday

The new till is up and running and a staff training session has been arranged.

The redundant emergency push button on the front door has been removed.

The oven in the kitchen has been reported as faulty. I have looked at it and it appears to be working ok but probably needs a service. I am in the process of finding an engineer to do this.

Extra lighting in the Cub Room and new light by the front door to be done before the Autumn.

There are a few other minor maintenance jobs to be completed once time available.

I have noticed that the maintenance book is not being used to report faults. I think we need to make people aware that the book is the best way to report faults.

The area by the substation needs tidying up and Paul said he would go out with the strimmer and cut back. There is also ivy growing on the wall of the Indoor Rink which also needs attention. The weather is too hot at the moment to deal with loose paving slabs.

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## **9. Functions Co-ordinator Steve Lovell**

We have not had too much going on at the club except for all the matches we have played,

We hosted the Cornwall V Worcester men's Balcomb Trophy match where we sold rolls which we made a small profit. They all complemented the green on how well it played.

We also hosted another Cornwall and Worcester Ladies Walker Cup match where we provided a 2-course meal for one of the sides which everyone was pleased with, we had compliments again from the Umpire for looking after them so well. It's a well done to Marg and Angie for cooking the meals in the kitchen, which proved to be very hot in there, I know we have windows and a fan but the kitchen is very small, the oven is not up to scratch I know Tony has looked it but maybe we need to invest in a new one in the near future, also the Dishwasher is just a sterilizer maybe we should look at something more commercial for the kitchen and easier to use than the one we have, the position it's in they find it is very difficult lifting the trays in and out which is a health and safety issue. A discussion of new kitchen equipment took place and quotes for new equipment would be sourced and the possibility of selling our current equipment. It was also suggested that any social funds raised could go towards this as happened for the new mower.

I have now booked Torquay for indoor bowling March 27<sup>th</sup> 2023 all deposits have been paid it will just be the final amounts to be paid just after Christmas.

I have also booked the Carlton Hotel for September 9<sup>th</sup> 2024. This is for outside bowling at different other clubs around the Torbay area. We have paid a holding deposit of £250.00, myself and Jay have worked out this date so that most league games should be finished.

### **Greenkeepers Report Paul Kelly**

Paul reported that the Green had been verticut and despite a few brown patches was playing well. Thanks were expressed to Paul and the Green Staff for their hard work and giving us a great Green to play on.

### **11 Matters requiring attention: July/August**

None

### **12 Any other business**

**Club Flag** 2 quotes have been received in the region of £287. A discussion took place and it was decided that further quotes would be obtained for the Club emblem on a white background.

**Club Shirts** Brian has received shirts from the new suppliers and is happy with the quality. The Executive requested that Brian order what is needed and members advised of the sizes in stock of the old shirts which are cheaper than our new supplies.

**Windsor Trip** Eddie reported that an email about the trip had been received. When the Royal Household visited before lockdown they paid for Rink Fees and Food as a touring club. The Executive decided that members would pay £5 for their meal on the day.

**Food and Raffle** A member had queried the cost of food for matches. None of the Executive members had received complaints on food costs from any other member and decided that that food costs were reasonable in the current economic climate. The Raffle has been changed to one prize per rink and only one set of tickets in line with raffles at other Clubs.

### **13. Applications for Membership – None**

The meeting closed at 11.15 am

**Date of Next meeting:** Friday 12th August 2022 at The Clubhouse.

**Signed:** ..... Janet Moore (Chair)      **Date:** ..... .2022

**Reserved Business on next page.**