

2017-18 Action Plan

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least bi annually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale
Better Communication	<ul style="list-style-type: none"> ➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open) ➤ Continue to promote the use of the website for news and events ➤ Resolve website issues with host to ensure all items posted to website appear on Facebook and Twitter 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Clerk and web developers 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Ongoing ➤ Ongoing
Improving Community Safety	<ul style="list-style-type: none"> ➤ Reduce Speeding Traffic – Continue with Speedwatch activities ➤ Recruit more Speedwatch volunteers ➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards ➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media ➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia 	<ul style="list-style-type: none"> ➤ Cllr Allen ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Cllrs J&M Davies, R Scott 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Summer 2017 ➤ Ongoing ➤ Ongoing ➤ Commence installation 2018/19
Engaging in Community Planning	<ul style="list-style-type: none"> ➤ Consider developing a Neighbourhood Plan ➤ Pursue Assets of Community Value (as opportunities arise) ➤ Conclude land transfer from the Pitomy Farm Development, including receipt of further monies from NSDC 	<ul style="list-style-type: none"> ➤ Cllrs J&M Davies, J Barrie ➤ Clerk and Councillors ➤ Cllrs Allen, Scott and Clerk 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Ongoing ➤ Within 2017/18 year

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Engage in Community activities	<ul style="list-style-type: none"> ➤ Work with the Collingham Business Club and volunteers, to ensure the OVO Tour of Britain along the High Street, is a good/safe showcase for the village ➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL) ➤ Work with Collingham Community Trust on Advent Lights and May Fair events 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Cllrs Allen, Guest, Scott and Clerk ➤ Cllrs Allen and Scott and Clerk 	<ul style="list-style-type: none"> ➤ September 6th ➤ Within 2017/18 year ➤ Annually
Maintain and Enhance Community Assets	<ul style="list-style-type: none"> ➤ Encourage contractors to complete awarded tender works (June 2016) at the Y&CC centre ➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required ➤ Pursue the installation of a village name plate for Brough, with suggestions made by the community ➤ Prepare tender documents and issue to contractors for the repointing of the walls/building at the South End Cemetery (Lime Mortar). Identify grant opportunities for the expenditure required 	<ul style="list-style-type: none"> ➤ Cllrs Allen, Scott and Clerk ➤ Cllrs Allen, Guest, Scott and Clerk ➤ Cllr Scott and Clerk ➤ Cllr Scott and Clerk 	<ul style="list-style-type: none"> ➤ Within 2017/18 year ➤ Within 2017/18 year ➤ Within 2017/18 year ➤ 2018/19
Aspire to be a Quality Council	<ul style="list-style-type: none"> ➤ Apply for Local Council Award Scheme – Foundation Level ➤ Pursue General Power of Competence as resolved following 2015 election 	<ul style="list-style-type: none"> ➤ Clerk ➤ Clerk 	<ul style="list-style-type: none"> ➤ December 2017 ➤ Within 2017/18 year