

Mickleham Parish Council

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Minutes of the MPC Meeting held at 7.30pm on 08 July 2026

Venue	Ranmore Room
Chair	Will Dennis (WD)
Councillors Present	Graham Clark (GC) Emma Flynn (EF) David Ireland (DI) Gill Wilson (GW)
Clerk	Feena Graham
Attending	-
Members of the Community	Val Selwood Angela Ireland - Speedwatch Group

Item No	
1	(1/7/26) Opening Formalities 1.1 Apologies for absence: John Lowes (hols) Andrew McNaughton (AM) (Graduation) CC Hazel Watson 1.2 Declarations of Interest/Requests for Dispensations Graham Clark - Item 4 Planning. 1.3 Agree the Minutes of the Meeting held on 27 May 2026 Minutes were approved by all Parish Cllrs present and duly signed by the Chair. 1.4 Chair's Comments Nothing to raise outside the Agenda.
2	(2/7/26) Open Forum 2.1 Liaison between Surrey Police and Mickleham Parish Council Nothing to report – See updates detailed under Agenda Item 7. 2.2 Public Questions Questions received by: <u>Erin Olivier</u>: Regarding cutting the grass in the Recreation ground at a higher cut setting, as the prolong hot weather has dried out the grass. Cllrs discussed the grass cutting schedule. CG suggested stopping a cut for one month. All Parish Councillors agreed. Action / Clerk <u>Val Selwood</u>: Regarding a planning matter submitted ref: MO/2026/00779. GC has looked at the plan in question, No.3 Elm Cottages and ran through the details and outlined that the sketch did not seem to make sense compared to the measurements. In addition, the amount of timber delivered did not fit with the measurements. AM had forwarded comments on the planning in his absence. After discussion the MPC agreed to request more information regarding the planning with regards to the listed building and vague details available on its location and measurements. See Item 4. Planning
3	(3/7/26) Finance & Formalities 3.1 Approve Accounts for Payments Retrospective payments were: £162.00 - NJL for Rec mowing in MAY £805.00 - JS Wilson Construction for installation of the memorial bench (base & fittings)

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New Payments:

- £175.00 - A Clark: Grass cutting & streaming & blowing / JUNE
- £430.00 - A Clark: Grass Path Maintenance/hedging / JUNE
- £324.00 - NJL for Rec mowing in JUNE x 2 visits
- £215.52 - Mulberry Legal Authority / Audit for 2025/2026

All Parish Councillors present agreed and 3 cheques were to be signed.

3.2 Agree Bank Reconciliation

The bank reconciliation up to 05 June 2026 had been circulated with a bank balance of £12,147.91.

Approved by Parish Councillors and signed by the Chair.

The current bank balance after all current and agreed payments in 3.1 is: £9,530.37.

3.3 Budget 2026-2027

A summary of the budget was sent out for information.

- WD reminded the Council, as discussed at May's Meeting, one of the key elements to be considered in the budget for 2027/2028 is the cost of an election, as the Parish Council is required to hold an election in May 2027.

The cost will be part of the MPC should the seats be contested and will not be reimbursed as previous years.

The precept will be increased accordingly for 2027/2028.

The exact cost was not yet known, as it would be determined by the new East Surrey Council, which had not yet come into existence.

No further questions were raised.

3.4 To approve the AGAR Internal Audit Report.

The audit for 2025 to 2026 took place on Tuesday 09 June 2026.

In conclusion the auditor was satisfied the control objective has been met.

The Audit Report and findings were circulated prior to this meeting.

Recommendations made were:

- Discrepancy on payroll software be investigated.
- The MPC to prepare a risk management policy; to publish a model publication scheme; to publish an accessibility statement; to publish an IT policy.
- Data audit of the website.
- Non-gov.uk council emails be removed.

NOTE: An IT Policy has been written and approved at May's Meeting (2026/2027 year.)

Due to the size of the report and to allow time to review the contents this item has been deferred to September's Meeting to be approved.

C/fwd. to September's Meeting.

ACTION / Clerk

3.4 Approve to re-appoint Mulberry Services as Internal Audit for one- or three-year term

The Parish Councillors present approved to re-appoint Mulberry LAS for internal audits for a three-year term therefore fixing the cost for the duration of the agreement.

ACTION / Clerk

3.6 HugoFox / gov.uk Emails

EF still with issues setting up.

Clerk to start the process of deleting non gov.uk emails.

ACTION / Clerk

3.7 Name of Council

WD asked the MPC to consider changing its name from Mickleham Parish Council to Mickleham Village Council to alleviate the commonplace confusion with the ecclesiastical parish.

C/fwd. to September's Meeting.

ACTION / CLERK

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4	(4/7/26) Planning 4.1 Planning Applications Submitted (since the May's MPC meeting) Ref: Planning Appendix July 2026 Applications were discussed. - MO/2026/003875 - Condition 5 in planning application MO/2025/02613 Reference to materials being used. No issues raised. - MO/2026/00779 After discussions (in Item 2), it was agreed the MPC submit a letter to objection. ACTION / WD - MO/2026/00301 Appeal 09/03/2026 GC left the meeting. After discussions it was agreed the MPC would submit a letter of support. GC returned to the meeting. ACTION / WD
5	(5/7/26) Reports from Working Groups 5.1 Norbury Park Nothing to report. 5.2 Tenancy Updates - Paul and Victoria Power have received a formal notice to quit, effective 30th of September. - Nick Bullen's is still in place until mid-2027. - Sean Harrison has not received any letter as yet. It has been established, that the existing SCC cannot enter into certain contracts after a particular date, without the approval of the new East Surrey Council (ESC). The MPC are in contact with the new ESC shadow Councillors Dineke van den Bogerd and Jo Farrar-Astrop, together with the individual who will be involved with the decision in ESC, to see if the decision to sell the Powers' house falls within this category of contract. Cllr Chris Budleigh is being extremely helpful and supportive and WD is supporting with some legal advice. WD will keep the MCP updated. 5.3 Book Hub <i>C/fwd. from July's MPC.</i> GW detailed the discussions had with Mari Ottridge and suggested locations to site a book hub, including a possible quote from the Men's Shed to supply a unit. ACTION / GW Clerk to check back with MVH Trustees as to a possible location adjacent to the side of the Kitchen entrance/Nursery entrance. ACTION / CLERK 5.4 Village Fete Following on from the Annual MPC Report published in the Mickleham Parish magazine, WD had received an interest from people willing to help revive a village event, both from Mickleham and Westhumble. - Whilst both the MPC and WRA are happy to support any event, it should be run by community members across both villages. - Erin Olivier has volunteered to take the lead and try and arrange some kind of event for next year. - The plan would be to break even or make a small profit and any profits would then go to local charities.

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	- Erin Olivier is looking to arrange a meeting in September. - The MPC are happy to support with a small donation if WRA are willing to match the same amount. Parish Councillors agreed to donate £500.
6	(6/7/26) Parish Council Purchase/Maintenance 6.1 Memorial Bench The unveiling of David Ottridge's bench on Friday 12 June, with his family present was well received. Mari Ottridge had forwarded her thanks to all. POST Note: as agreed M Ottridge has forwarded money for 50% of the cost of the bench and installation. WD to write up a short article for the magazine. ACTION / WD 6.2 Recreation Ground / Grass Cutting quote CG has received a quote for the grass cutting in the Mickleham Recreation area. Details of the current contract to be obtained. C/fwd. to future meeting. ACTION / CLERK An issue of the strimming around the boundary, under the walnut tree and around the benches is still a problem. DI has put GC in touch with the owner of Old Cottage, to look at a possible solution, where there has been a report of flooding in the pathway, (water streaming) where it borders on private land. ACTION / GC
7	(7/07/26) Traffic & Parking & Noise - Updates 7.1 Speedwatch Group Update 7.3 PSPO – Updates Both point were covered as one. Angela Ireland (AI) had forwarded details of the Group's activity since the May's MPC meeting: - Volunteers have been keen to offer their services, encouraged partly by the support of PCSOs which Sergeant Hannah Whatham has organised for the summer months. - The group have reported an even spread of cars and motorcycles offending. - Offenders have received letters asking them to behave better but it specifies that they have NOT committed a traffic offence. - There have been negative comments on the bikers' Facebook page, which justifiably dampens the enthusiasm of the volunteers, but it is hoped that their goodwill will continue. - During a session on Sunday volunteers reported that some bikers seemed to be nodding approvingly at them. - It is relatively quiet during the day, followed by relentless noise each evening. - A permanent physical deterrent such as cameras or speed bumps may solve the problem. GC asked the question about the traffic offence being not being committed. AI explained that it was not offence as the Speedwatch group consisted of lay people reporting back, and that the wording in the letter was not helpful. WD reported: - The letters have made a difference as reference has been made about the Speedwatch Group on the bikers' website. - In WD's reply to the Police, he stated that this trolling was contrary to the malicious communication act and people can be prosecuted for doing so. WD has had previous experience of cases such like.

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- The constant reporting has made a difference as one big biker event has been cancelled by Rykas. There is another event scheduled for 26 July, which is still going forward, but is being heavily policed.

AI had researched into the possibility of speed bumps in Old London Road:

- This has been raised before with the answer given was that you cannot have speed bumps and 30-mile zone in living areas where there is no street lighting available.
- Latest research indicates that even if there is no street lighting, but there has been a special 30-mile per hour order, which Mickleham now has, and as there are repeated 30-mile signs, this can now warrant the need for street lighting and hence legally speed bumps could be asked for at various intervals along the road.
- There would still have to be either a light by the actual bump or reflective surface.
- One possibility is to push for speed bumps.

EF asked about the potential noise associated with speed bumps.

AI replied that noise is an issue with heavy vehicles going over the bump near residential buildings, however in the stretch of Old London Road concerned there are plenty of places along the road between the village and Burford Bridge roundabout, where there are no residential buildings.

- The noise is caused by acceleration and deceleration as well as the wheels bumping over the actual speed bump.
- There are different bumps for bus routes.

WD referred to the answer AI had received from CC Hazel Watson stating it is an issue that needs to be raised with the new East Surrey Council (ESC).

WD confirmed

- That PSPO is now enforced as of the 22 June, but they cannot prosecute anybody as a matter of law unless the signs informing people that the PSPO is in place, are up.
- To date there are no signs erected. Signs have not been ordered and it will take up to 3 months to actually order them. This was a massive failure of process by Mole Valley District Council (MVDC), which they should be hugely embarrassed.
- As a group work MPC needs to continue to push this issue through.

DI reiterated that the issue of traffic noise is a very serious one to this community and some residents are thinking of moving away as it is becoming emotionally stressful.

Discussions noted:

- At times it can be frightening as a consequence of the young hooligans who are out of control.
- Evidence of this can be seen on the ZigZag many evenings.
- It is alarming the level of speed at which vehicles are travelling on this one stretch.
- There have also been fights at Rykas Café between bikers.
- Noise occurrences are not only during the evenings sometimes overnight.
- Inconsiderate and dangerous driving can be seen and heard around the Mickleham area, such as a bike rider seen in front of the car who was up on his rear wheel and sticking his finger up to anyone watching.
- Sometimes you cannot see the registration plates to report these especially during the night.
- Once the PSPO is fully in place it will need a lot of resource to work.
- David Judd has kindly volunteered to be the lead, coordinating this issue for the area with the help of Jim Evans/Kirsty Johnston/Angela Ireland and others.
- There is lot of work being done behind the scenes to pursue this issue and it is beginning to make a difference, but there is still a long way to go.

AM has arranged a meeting with the local MP's office and the Company who supply the acoustic cameras.

ACTION / AM

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	7.2 Swanworth Lane WD reported that there is still an issue of some people parking at the corner of Swanworth Lane and Old London Road, even though a sign stating 'No Parking' is sited there. WD to investigate putting a large planter in this area where previously the smaller ones have been damaged. WD to obtain quotes. ACTION / WD The Running Horses has still not dealt with the issue of the hedge which obscures sightlines from Old London Road. They have been put on notice that this was an accident risk.
8	(8/07/26) St Michael's School – Proposed Closure No updates were received by the MPC. DI reported that: • The final decision is being made this week at diocesan level. • A special service of Celebration was held at the St Michael's Church on 05 July when past and present teachers and pupils attended. • The debate continues as to what will happen with the actual school building as it is owned by the diocese and there is a covenant on the land to state it must be used for educational purposes. • No information has been received from the diocese as to their plans.
9	(9/7/26) Urgent Items Received by The Chair Correspondence received regarding a tree located adjacent to Burmester field at the corner of the public footpath by the Siberry and Long properties. The MPC do not own this land, and RGS Boxhill School have stated that they do not own that area either. The tress needs attention. DI believes the public footpath might be owned by SCC. GC to review the tree and report back. DI to check previous paperwork as to the ownership of that part of the land. ACTION / GC & DI
10	(10/07/26) Next Meetings 10.1 Proposal to move January 2027 meeting to 27th It was agreed by all Parish Councillors present to move January 2027's meeting from Wednesday 20 January to Wednesday 27 January. ACTION / CLERK • Full Council Meetings Wednesday 09 September 2026 Wednesday 11 November 2026 (follows Children's Recreation Ground Trust Meeting) Wednesday 27 January 2027 Wednesday 17 March 2027

**WD thanked everyone for attending.
The meeting closed at 8.54pm**

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting on the 09 September 2026:

Signed:

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