

Stelling Minnis Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Wednesday 26th June 2019 in Stelling Minnis Village Hall commencing at 7.30 pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

5.2 Minutes of Parish Council Meeting 8th May 2019

4. Matters arising from the minutes: (not included in other agenda items)

5. Public Participation and Comment:

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

6. Correspondence:

6.1 To table items of late correspondence

6.2 Items circulated

6.2.1 Old Chalk New Downs - Walking Festival and Volunteer Trainee Opportunities

6.2.2 F&HDC Member Ward Budget Scheme

6.2.3 NALC CEO Bulletin's

6.2.4 Dynamic Councillor Events being run across the County from 1st June 2019.

6.2.5 NALC Tree Charter (NALC)

6.2.6 New moth conservation project in Kent

6.3 Items acted on

6.4 Items for discussion

6.4.1 30mph speed limit near the school (emails from 2 residents)

6.4.2 Invitation to NHS workshop on hospital changes in east Kent

18th July

7. Planning:

- 7.1 **To table late planning applications received for consideration**
- 7.2 **To table planning applications received for consideration**
 - 7.2.1 Y19/0631/FH Land Adjoining Hatch Meadow Bossingham Road
Erection of a one and a half storey detached dwelling with detached garage and associated landscaping, together with formation of a new vehicular access.
 - 7.2.2 Y19/0479/FH - South Lodge Farm South Lodge Road
Change of use and conversion of existing barn to a dwelling, together with external alterations and replacement thatched roof.
 - 7.2.3 Y19/0479/FH South Lodge Farm South Lodge Road
Change of use and conversion of existing barn to a dwelling, together with external alterations and replacement thatched roof.
- 7.3 **To table planning applications dealt with since last meeting**
 - 7.3.1 Y19/0382/FH - Apple Tree Farm Mill Lane **SMPC No Objection**
Erection of a two-storey rear extension, part single and part two storey front extension and erection of a detached garage with guest accommodation above.
- 7.4 **To table decisions by the Planning Authority since the last meeting.**
 - 7.4.1 Y19/0382/FH Apple Tree Farm Mill Lane **FHDC Approved**
Erection of a two storey rear extension, part single and part two storey front extension and erection of detached garage with guest accommodation above.
- 7.5 **Other Planning Matters and Enforcement**
 - 7.5.1 Fryarne Park Wood Encampment
 - 7.5.2 Land adjoining Bower Farm House Bossingham Road
 - 7.5.3 Stone Farm Stone Street
- 7.6 **Review of SMPC Planning Application Process**

8. HM land Registry Form ST4: Prescriptive Easement to Cross the Minnis for Private Properties:

9. Village Projects:

- 9.1 To consider the provision of additional waste bins

10. Village Maintenance:

11. Highways and Signage:

- 11.1 Update- Cllr Smith/Cllr Hubble

13. Reports:

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| 13.1 | SMPC Website Report | Nick Smith |
| 13.2 | Kent County Council | Cllr Carey |
| 13.3 | FHDC District Council | Cllrs Carey/Hollingsbee |
| 13.4 | KALC Shepway Area Committee | Cllr Dudas |
| 13.5 | Kent Community Police | PCSO Mills |
| 13.6 | Stelling Minnis Common/Minnis Managers | Cllr Day & Haffenden |
| 13.7 | Stelling Minnis Village Hall. | Cllr Carr |
| 13.8 | Stelling Minnis Windmill. | Cllr Hubble/Cllr Spencer |
| 13.9 | Stelling Minnis Tree Warden | Cllr Smith |

14. Finances: Appendix B

- 14.1 Update of accounts for 2019/20 including payments received
- 14.2 Accounts for payment
 - 14.2.1 Came and Ci Insurance £ 407.71
 - 14.2.2 Cllr Smith KALC Dynamic Cllr Course £ 63.10
 - 14.2.3 Cllr Spencer KALC Dynamic Cllr Course £ 63.00
 - 14.2.4 FHDC Election Costs £ 1,065.27
- 14.3 Late Payments to be discussed for approval and payment
- 14.4 Community First Responders payment deferred from May 8th Meeting
- 14.5 Internal and external audit 2018/19
 - 14.5.1 Certificate of Exemption
 - 14.5.2 Internal audit report
 - 14.5.3 Accounts to be approved and signed.
 - 14.5.4 Annual governance statement.
 - 14.5.5 Acceptance of Annual Governance and Accountability Return (AGAR)
 - 14.5.6 Section 137 limits 2019/20
 - 14.5.7 Asset Register/ Risk Assessment Policy

15. Agenda Items for Next meeting:

16. Dates of Future Meetings:

4th September, 6th November, 8th January 2020

Signed: Irene Bowie Parish Clerk

20th June 2019

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Appendix A:

13.1 Stelling Minnis web site report for 26th June 2019 PC meeting

No major changes to the web site since the May Parish Council meeting.

There have not been any known problems with the server.

Parish Council pages have been updated with information received from the Clerk, usually on the day of receipt. Stelling Minnis Common cattle page updated with information on cattle movements received from the Chairman of the Minnis Managers, again usually on the day of receipt.

The Village Hall page has been updated with information requested by their Chairman.

Other non - Parish Council pages have been revised as necessary.

All changes and updates, except those to the "what's on page", are summarised on the "recently amended pages" page with a link to the relevant web page.

Nick Smith – Webmaster.

14 June 2019