

NORTH CRAWLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 4 January 2022 at 7.30 pm in the Institute

Present:	Parish Councillors: Steve Garner (in the Chair), G Baxter, Sue Garner, D Harpur, M Hold and T Smith Clerk/RFO S M Bushnell Ward Councillors P Geary and D Hosking (until Item 06/01/2022) Two members of the public	ACTION
01/01/2022	Apologies for Absence Councillor J Weatherley and Ward Councillor K McLean	
02/01/2022	Declarations of Interests: None	
03/01/2022	Approval of Minutes: The Minutes of the Parish Council meeting held on 6 December 2021 were approved.	
04/01/2022	Items from members of the public: There were two members of the public present at the meeting but no issues were raised for discussion at this point.	
05/01/2022	<p>Ward Councillors' Report:</p> <ul style="list-style-type: none"> • MKC Budget: It was reported that the budget for 2022/23 was still in its public consultation period. Both ward councillors were on the Budget Scrutiny Committee and they asked for comments on the budget to be passed on to them and they would ensure that they were taken into account. • Brook End – unlawful development: The Chair expressed concern and disappointment that the proposed communication from the Ward Councillors to residents had not taken place before Christmas as confirmed at the last meeting. As a result, the Parish Council had posted information on Facebook and the PC website in an effort to calm the mounting concerns that were being voiced by some residents. The Ward Councillors apologised if there had been a breakdown in communication over the letter to residents but it had not been possible to send it before Christmas. It was, however, intended to send out a letter within the next two weeks. Meanwhile they had responded to individual communications received from residents. It was confirmed that the permanent stop notice was now in force and that planning enforcement was progressing. There were two likely scenarios in the near future – one that an appeal would be lodged against the stop notice and the other that a planning application would be submitted in an attempt to regularise the development. The ward councillors advised that the Parish Council undertook research into the appropriate response to both scenarios so that it was prepared in advance and suggested that some planning advice might be helpful. • Archery at Broadmead: Cllr Harpur asked about the limit for such activities and it was confirmed that this was still 56 days within a 	

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	<p>rolling year. After that period, planning enforcement would take action on receipt of evidence of a breach.</p> <ul style="list-style-type: none"> • MK East: The Ward Councillors noted that representatives from St James Consulting were scheduled to attend the next meeting and suggested that it would be good for the Parish Council to establish one contact at that organisation to whom concerns could be addressed as the project progressed. • Serious Road Accident: Cllr Hosking reported that a serious hit and run accident had occurred on New Year's Day at approximately 11.50 am on the road to Salford close to Hulcotmoors Farm. A cyclist was knocked off a bike and sustained serious injuries. There were no witnesses to the accident and residents were asked to contact Bedfordshire Police with the Incident number 273/1 if they had any information. • Wheelie Bin Trial: In response to a question, it was confirmed that those residents who had been on the Trial would continue to use that system until the new contract came into force in April 2023. The contract had now gone out to tender for a new contractor. It was virtually certain that the contract would be operated along similar lines to the Pilot but finer details would be agreed once the new contractor had been appointed, e.g. alternative arrangements for dwellings that were unable to provide space for wheelie bins. 	
	Matters Arising from the minutes	
06/01/2022	Minute 05/12/2021 - MK East: The Chair reported that he had written to a representative from St James Consultation concerning the non-attendance at the previous meeting. An apology had been received along with an assurance that they would attend the February meeting.	
07/01/2022	Minute 06/12/2021 - Review of North Crawley Conservation Area: It was reported that this review had now been completed and published. It was noted that, although some of the Parish Council's suggestions had not been included, there were no material alterations to the Conservation Area.	
08/01/2022	Minute 08/12/2021 - Trees in Nixey's Walk: Cllr Harpur confirmed that he would contact RTM again about this meeting.	DH
09/01/2022	Minute 08/12/2021 Re-siting of defibrillator: The Chair reported that a meeting had been held at which the exact location of the defibrillator had been agreed along with the decision to install a light above it and a no parking sign to deter parking in front of it. The Chair of the IMC, Roz Hatton, had confirmed that an electrician who often did work in the Institute (Darren Ayres) had kindly offered to undertake the electrical work free of charge for the benefit of the community. This offer was gratefully accepted. The Chair would shortly be meeting with the landlord of the Cock to make arrangements to move the defibrillator from that location.	Chair

Signed: Chair Clerk Date

10/01/2022	Minute 09/12/2021 Dog waste bin: The bin had now been ordered and a meeting would be arranged in due course between the Chair and the Village Warden to agree its exact location.	Clerk
11/01/2022	Minute 20/12/2021 Possible donation of a tree: It was agreed to accept the kind offer of a tree from a resident and to plant a cherry tree on the southern boundary of the cemetery.	
12/01/2022	Planning Applications: Application 21/03825/PNHSE - Prior Approval of single storey rear extension at 5 Kilpin Green, North Crawley, Newport Pagnell, MK16 9LZ: The Chair had been informed that a neighbour had raised a concern about an aspect of this extension with the applicant and that, as a result, this application was likely to be resubmitted. Application 21/03403/TCA - The crown reduction of a Maple Tree (T1) by 1.5m to all sides at 9 Chequers Lane, North Crawley, Newport Pagnell, MK16 9LJ: There were no objections to this work.	
	Councillors' Reports	
13/01/2022	Plank at top of recreation field: Cllr Sue Garner expressed concern about the width of the plank from the recreation field to Pound Lane. It was not wide enough for a pram to pass safely and the edges were not clearly defined and so could cause walkers to fall into the ditch which was often filled with leaves. It was confirmed that this matter would either be a PC or an IMC responsibility. Cllr Baxter agreed to mention this at the next IMC meeting in the first instance.	GB
14/01/2022	Carol Concert: The Chair reported that approximately 150 people attended this event which was a good turnout.	
15/01/2022	Footpaths: Cllr Smith reported that he had recently walked around the footpaths to inspect outstanding issues. He had referred the issues at Ringtail Farm and Crawley Grange to MKC Rights of Way as he had received no response from the landowners. It was expected that two kissing gates would shortly be delivered.	
16/01/2022	Traffic Issues: The Chair reported that the inaugural meeting of the Traffic Working Group had taken place at which the purpose and Terms of Reference for the Group had been agreed. James Sandall had kindly agreed to become Chair of this Group and Cllr Harpur would be the representative from the Parish Council.	
17/01/2022	Play Park Project: The Chair reported that work had now started on the children's play area. This work would take around a month to complete and it was planned that the play area would be officially opened on 20 February. The installation of the posts for the cricket safety nets would also take place as part of this work. Having received details of the inspection contract entered into with Sovereign for the Adventure Play Park equipment, it was clear that the PC would need to set up a process for inspecting the equipment and recording the results on a regular basis. This was needed in order to comply with the warranty conditions for the equipment and also to ensure that the equipment was safe to use. It was thought that a monthly	

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	inspection would be adequate and that the new play area equipment should also be added to the inspection regime and that this task could perhaps be added to the duties of the Village Warden. The Chair and Clerk agreed to explore this further.																																																					
18/01/2022	Neighbourhood Plan: The consultation period for the Plan would run until 16 January 2022. At the next Parish Council meeting, the Plan would be considered and approved and then submitted to the next stage. Councillors were reminded to read this document carefully and to raise any concerns they might have as soon as possible. The Chair reported that a meeting would be held later in the week with the MKC Archaeological Officer who had raised a concern about the obstruction of views of Moat Farm. It was hoped that this matter would be resolved satisfactorily.																																																					
19/01/2022	North Crawley United Charities: The draft of the Tenancy Agreement had been previously circulated to Councillors. It was proposed by Cllr Smith and seconded by Cllr Sue Garner that this Agreement should be agreed and this was unanimously carried. It was also agreed that there should be a sign at both ends of Peter's Path emphasising that the land was used at one's own risk.																																																					
	Finance Matters:																																																					
20/01/2022	2022/23 Budget: Following the Budget meeting and the two amendments noted at the previous meeting, the amended budget was approved. Proposed by Cllr Smith, Seconded by the Chair and unanimously carried.																																																					
21/01/2022	Precept 2022/2023 The amount of precept to be levied from Milton Keynes Council was agreed at £20,007. Proposed by the Cllr Baxter and seconded by Cllr Sue Garner and unanimously carried.																																																					
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	Salary payments	£1,299.07	Bank transfer	Salaries for Clerk and Village Warden – October to December 2021	
	HMRC	£324.80	Direct Debit	PAYE due on above salaries	
	* Payment includes VAT				
23/01/2022	Churchyard Matters: The late Margaret Russell Wilmore – Interment in Grave 3/190 The late Derek Thomas Clarke – Interment in Grave 3/151				
24/01/2022	Meetings with other organisations: The Chair had attended an online meeting with the newly appointed MKC Road Safety Officer, Keith Wheeler. This had been very useful and Mr Wheeler had agreed to attend the next meeting of the Traffic Working Group.				
25/01/2022	Correspondence and Information Matters: None				
26/01/2022	Date of next meeting: Monday 7 February 2022 at 7.30 pm in the Institute				

Signed: Chair Clerk Date