

TWYWELL PARISH COUNCIL

ALLOTMENTS MEETING

NOTICE OF MEETING & AGENDA

Date: Thursday 8th October 2026

Time: 7:00 pm

Venue: St Nicholas Church

Reference: TAA/8/10

Members of the public are welcome to attend.

AGENDA

Item No.	Agenda Item
TAA/8/10/205	Apologies for Absence To receive and approve apologies for absence (Local Government Act 1972 Schedule 12 paragraph 4).
TAA/8/10/206	Declarations of Interest To receive declarations of any pecuniary or prejudicial interests in relation to items on the agenda (Localism Act 2011 and implementing legislation). Councillors are reminded of their obligation to declare their interests orally as per the Council's Members Code of Conduct.
TAA/8/10/207	Minutes of Previous Meeting To receive the draft minutes of the previous meeting, which will be presented at the meeting, and to approve them as a true record.
TAA/8/10/208	Terms of Reference – Allotment Association To formally resolve the Terms of Reference for the Allotment Association.
TAA/8/10/209	Tenant List and Invoices To receive the tenant list and copies of the tenant invoices from the Chair, to be held in the Allotments folder on the Council's records.
TAA/8/10/210	Reconciliation of Rent Received To agree that allotment rent received is reconciled against the tenant list and the bank statements.
TAA/8/10/211	Ring-fenced Allotment Income To agree that allotment income is recorded separately in the accounts as ring-fenced (for allotments only, and not used to offset the precept).
TAA/8/10/212	Annual Report to Council To agree that the Committee reports to the full Council, at least annually, on tenants, income and expenditure, and that the report is minuted.
TAA/8/10/213	Allotment Rent Increase To confirm the increase in allotment rent.
TAA/8/10/214	Water Provision To encourage tenants to harvest their own water, and to consider whether the Council should provide an IBC rainwater capture station.

TAA/8/10/215	Tree Cutting To agree the cutting of trees on the allotment site during the winter.
TAA/8/10/216	Available Plots To agree how to advertise the plots that are available.

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Item No.	Agenda Item
TAA/8/10/217	Tenants' Views To receive the views of allotment tenants.
TAA/8/10/218	Close of Meeting

Signed: _____ Date: _____

Parish Clerk, Twywell Parish Council

