



**NOTICE OF THE LENHAM PARISH COUNCIL MEETING**  
**ON WEDNESDAY 1<sup>ST</sup> DECEMBER 2021 AT 7.30pm IN OSBORNE ROOM, COMMUNITY CENTRE**

**AGENDA**

**PUBLIC PARTICIPATION 7.30-7.50pm**

1. Apologies for absence received.
2. To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.
3. To request notification of intention to film, photograph or record any items.
4. To sign as a correct record the minutes of the Parish Council Meeting on 3<sup>rd</sup> November 2021.
5. Progress of resolutions from 3<sup>rd</sup> November meeting (for information purposes only)
6. Finance:
  - a. Responsible Financial Officer Report
  - b. To review draft budget and precept figures for 22/23
  - c. To authorise payments and note income (Details of payments and income to be tabled)
7. Planning and Implementation Committee Report
8. To sign as a correct record the minutes of the Planning and Implementation Committee meeting on 25<sup>th</sup> October 2021 and 22<sup>nd</sup> November 2021.
9. To sign as a correct record the minutes of the Finance and General Purposes meetings on 17<sup>th</sup> November 2021
10. Asset Register - to consider purchasing an annual subscription for Parish Online at £160 + VAT
11. Project Updates
  - a. Trees from the Woodland Trust
  - b. The Cross
  - c. Queens Platinum Jubilee
  - d. WPF Signage – to consider purchasing new signs for £228 + VAT and installation t £75 + VAT
12. Maidstone Local Plan
  - a. To consider adopting the Policy as recommended by P McCreery (Appendix A)
  - b. LPC response – consider Paul McCreery's draft responses
13. To review a street trading application at former Victoria's site
14. To nominate substitute members of F&GP and P&I Committees
15. Christmas – Arrangements over the festive period including office opening hours
16. To report correspondence received

Signed: *L Westcott*  
Lisa Westcott- Clerk to Lenham Parish Council

25<sup>th</sup> November 2021