

# Munslow Parish Council



[www.munslow-pc.gov.uk](http://www.munslow-pc.gov.uk)

## Minutes of the Meeting of Munslow Parish Council on 4<sup>th</sup> March 2026

**Present:** Cllrs Ed Povey (Vice Chair), Barbara Archer, Nigel Dobson, Chris Meeson, Stuart Rowbotham and Graham Williams. **In Attendance:** Heather Coonick (Clerk/RFO) and Cllr Colin Stanford (Shropshire Council)

- 26/019 Elect a Chairperson**  
**RESOLVED:** to elect Cllr Williams as temporary chair.
- 26/020 Receive and Accept Apologies for Absence:** Cllrs Richard Arnold and Val Fotheringham.
- 26/021 Declarations of Interest:** None
- 26/022 Public Forum:** There were no members of the public in attendance.
- 26/023 Approval of the Minutes of the Parish Council meeting held on 4<sup>th</sup> February 2026.**  
**RESOLVED:** that the minutes were an accurate record and they were signed by the chair.
- 26/024 Reports**
- Shropshire Council – Cllr Stanford reported that Council Tax will be increasing by 8.99 % in April and the council has been granted exception financial support by the government - £70 million for the present financial year and a further £120 for coming years if needed. The Northern Relief Road project has been scrapped but it is unclear whether the £40 million already spent by the council will be returned. The divisional councillors will now meet monthly with the highway's maintenance manager for the area to discuss issues. The Council is considering eleven options regarding the future of the Shire Hall. Cllr Stanford is a member of the Health Oversight and Scrutiny Committee and working on including health in all decisions made by the council, they have been working on planning and move onto continuing health care.
  - Munslow Village Hall – Cllr Dobson reported that the last of the Coffee Mornings will be held this month. The Nature Recovery Group have been meeting at the hall.
- 26/025 PLANNING**
- [26/00566/TCA](#) - Crown reduce by 20 percent 1no. Tulip tree within Aston Munslow Conservation Area. Chapel, Aston Munslow, Craven Arms, Shropshire, SY7 9ER.  
**RESOLVED:** to make no comment
  - [26/00655/TCA](#) - Fell and replant 1no Douglas Fir & 1no Yew within Munslow Conservation Area - Munslow House, Munslow, SY7 9ET.  
**RESOLVED:** to make no comment.
  - [26/00472/FUL](#) - Proposed change of use of agricultural land for the siting of 2no self-contained holiday units with associated hardstanding (part retrospective) Rowe Farm, Rowe Lane, Stanton Long.  
**RESOLVED:** to support this application as it did not impact neighbouring properties and would support local businesses and potentially increase local employment.
- 26/026 Update on Food Waste Collections by Shropshire Council:** Shropshire Council do not have a date when they will start food waste collections due to a lack of funding so from 1<sup>st</sup> April, they will be acting illegally by not providing the service.
- 26/027 Update on Devolution of Services from Shropshire Council:** Cllr Alex Wagner (Shropshire Council) had provided a breakdown of the amount spent on grounds maintenance within Munslow Parish Council Area. It was verge cutting alongside the highways which councillors considered to be a legal requirement of SC to carry out. The Clerk will ask for clarification at the South Shropshire Area Committee Meeting on the 11<sup>th</sup> March.
- 26/028 Update on Nature Recovery Application:**  
**RESOLVED:** to sign the application to Shropshire Hills Conservation Fund for a grant of £704.49 for the Species on "The Edge" - Munslow Parish Nature Box Scheme

Minutes and Agendas are available on [www.munslow-pc.gov.uk](http://www.munslow-pc.gov.uk) or from the Clerk on [clerk@munslow-pc.gov.uk](mailto:clerk@munslow-pc.gov.uk) or 07817607355

Initial:

- 26/029 Adopt the Safeguarding Policy:**  
**RESOLVED:** to adopt the Safeguarding and Diversity Policy
- 26/030 Agree New Tasks for the Environmental Maintenance Contractor:** the grant from Shropshire Council to support this activity will be continued during 2026-2027 and the Clerk will prepare a grant application for £1,000 for consideration at the next Parish Council meeting.
- 26/031 Review the Interim Report from the Internal Auditor for 2025-2026:** the auditor had not made any recommendations and found that the Council is compliant with the requirements. The report for the full audit will be available at the June Parish Council meeting.  
**RESOLVED:** to note the report.
- 26/032 Management of Assets**
- a. Review the Asset Register:  
**RESOLVED:** to confirm that the Asset Register is correct.
  - b. Update on Repairs/Replacement of Notice Boards – Deferred to the next meeting.
- 26/033 Finance**
- a. Review the Finance Report and Sign the Bank Reconciliation: as of the 24<sup>th</sup> February 2026 the expenditure was £7,826.92 and income was £8,444.16. There has been an expenditure above budget for burial ground maintenance, defibrillator maintenance and administration. The carry forward to the next financial year is forecast as only £93.44 but there is a general reserve of £5,175. The bank accounts as of the 19<sup>th</sup> January 2026 held a total of £9,401.36  
**RESOLVED:** to accept the report and Cllr Williams signed the bank reconciliation.
  - b. Note Income: £17.10 from Collection Box at Aston Munslow Garage: Council noted the income and thanked Aston Munslow Garage for hosting the collection box.
  - c. Authorise Payments
    - i. D Lewis (Environmental Maintenance) Inv 934 £251.75
    - ii. H Coonick and HMRC (Salary Jan – March) £965.97
    - iii. H Coonick (Travel Expenses) £20.70
    - iv. Cllr Dobson (reimbursement) Battery Charger £21.99**RESOLVED:** to make the above payments.
- 26/034 Items for the Next Meeting at 7.30pm Wednesday 1<sup>st</sup> April 2026 at Munslow Village Hall: a. Devolution b. Notice Boards c. Environmental Maintenance Grant Application d. Agree a new Additional Bank Signatory**

**Councillor Barbara Archer tendered her resignation to the Vice Chair Cllr Ed Povey. The council thanked her for her time as a councillor including as the chair and wished her well. The Clerk will enact normal procedures after the resignation of a councillor and bank signatory.**

**Signed:**

**Date:**