

# HARTLIP PARISH COUNCIL

**MINUTES of the ANNUAL PARISH COUNCIL MEETING held at Hartlip Village Hall on Wednesday 11 May 2022 from 8.25pm to 8.45pm**

**Present:**

Chairman: Cllr Graham Addicott OBE  
Cllr Paul White  
Cllr John Wright

Parish Clerk: Tracy Still

**Also present:**

Borough Cllr Alan Horton  
Borough Cllr Richard Palmer

**22/66 Apologies for absence**

Absent with apologies: Cllr Peter Boundy  
Cllr John Davies  
County Cllr Mike Baldock

**22/67 Public questions**

No members of the public were in attendance.

**22/68 Confirmation of the Minutes**

The minutes of the Annual Parish Council meeting of 19 May 2021 were proposed by Cllr John Wright and seconded by Cllr Paul White. All Councillors in attendance at the 2021 Annual Parish Council meeting were in agreement that the minutes were a true and accurate record. The Chair signed the minutes as required under the Local Government Act 1972 (sch.12).

**22/69 Matters arising from the Minutes**

None

**22/70 Election and Appointment of Chairman**

The Chair stood down.  
Cllr White nominated Cllr Addicott as Chairman.  
Cllr Wright seconded the nomination.  
Resolved: Cllr Addicott accepted the position.

**22/71 Election and Appointment of Vice Chair**

Cllr Wright nominated Cllr White as Vice Chairman.  
Cllr Addicott seconded the nomination.  
Resolved: Cllr White accepted the position.

**22/72 Chairman's Annual Report**

The Chairman had submitted his Annual Report which included the Councillor Attendance at meetings table.

Councillors thanked the Chair for his hard work and contribution to the village.

The Chair thanked Parish Councillors for their hard work and contribution.

The Chair thanked the Committee members for their support.

Annual Report to be posted on the Hartlip Parish Council website.

**Action: Clerk**

**22/73 Clerk and Finance Report**

**Audit**

Councillors were informed that the internal audit had been completed.

i. The Annual Governance Statement 2021/22 was presented to the Parish Council and approved, and signed by the Chairman.

ii. The Accounting Statements 2021/22 was presented to the Parish Council and approved, and signed by the Chairman.

iii. The Certificate of Exemption was presented to the Parish Council and approved.

**22/74 Any other business**

Councillors agreed that a re-evaluation of the Asset Register would take place in the current financial year.

**The meeting Closed at 8.45pm.**

Signed ..... Dated .....