



This is to inform you that a meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
will be held on **Monday 25th September 2023**
Lenham Community Centre at 7.30pm

Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. Minutes from F&GP Committee Meeting held on 21st August 2023
5. RFO Financial report and update on work in progress to include:
 - a. Review payment list for September for recommendation to full council
(Details of payments and income to be tabled)
 - b. VAT returns
 - c. Payment card
 - d. Additional banking arrangements
 - e. External Audit update
6. Investment options and draft policy
7. Digital filing Cloud storage
8. Update on Section 106 & CIL monies due / applications for funds made
9. Maintenance of Robins Close/High Street small area of grass
10. Projects update
11. Correspondence received (for information only)
12. Summary of recommendations to full council

L Westcott

Mrs L Westcott
Clerk to Lenham Parish Council

19th September 2023