

# **PARISH COUNCIL OF ABBOTTS ANN**

## **MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 2nd MAY 2013 AT 6.30 p.m. in the Pavilion**

Present: Cllr. B.Griffiths, Chairman, from 6.37 p.m. Cllr G.Whyte, Vice Chairman  
Cllr. R.Bone, from 7.25 p.m. Cllr. D.Paffett Cllr. B.Sims Cllr. P.Wilkins

In Attendance: Mr. A.Stokes, Clerk; Cllr. M.Flood, TVBC; one Member of the Public.

*The Meeting opened at 6.33 p.m.*

**13/41. Elections.** a. Chairman. *In the absence of Cllr B. Griffiths, the Vice-Chairman took the chair for this item.* Cllr B. Griffiths **was elected** to the office of Chairman and would sign the Declaration of Acceptance of Office after the meeting. *Pro SO Sec BS*

b. Vice-chairman. Cllr G. Whyte **was elected** to the office of Vice-Chairman. *Pro PW Sec BS*

**13/43. Apologies.** Apologies were recorded from Cllr A Gibson, HCC; Cllr G. Stallard, TVBC; Mr.P.Kelly, Footpaths Officer.

### **13/44. Council Representatives and Officers.**

**It was resolved** to confirm the appointment of Mrs. L.Stockings as Representative of Burghclere Down and to renew the appointment of the remaining Representatives and Officers without change. *Pro BS Sec PW*

### **13/45. Regulations.**

The following current Regulations having been duly reviewed by the whole Council **it was resolved** that they be confirmed as adopted and continuing in force:

- (a) Standing Orders
- (b) Code of Conduct
- (c) Financial Regulations

*Pro PW Sec SO*

### **13/46. Audit.**

(a) The whole Council having reviewed the following:

- i. The final accounts for 2012-2013
- ii Effectiveness of this Council's financial procedures
- iii Insurance cover, including Risk Assessments and Asset Register
- iv. Standing Orders on the Bank Account
- v. Contracts
- vi. Fees and Charges

**it was resolved** (i) to adopt the final accounts for 2012-2013.

(ii) to confirm that insurance cover be renewed as currently arranged.

(iii) to confirm that no changes be made to items covered under iv, v and vi above but that Burial Ground charges would be discussed at a later date after a meeting to be attended by the Chairman, the Clerk and the Churchwardens.

(iv) to authorise the Chairman and Clerk to make the appropriate entries on, and to sign, the Audit Commission's form, Sections 1 and 2. *Pro SO Sec BS*

(b) Note was taken of the letter dated 17<sup>th</sup> April 2012 from Mr. John Murray, Internal Auditor. The required reviews had been carried out as minuted above; the Clerk undertook to carry out the procedures requested. *Action Clerk*

**13/47. Minutes.** The Minutes of the meeting held on 4<sup>th</sup> April 2012 were confirmed and signed.

*Pro PW Sec BS*

**13/48. Matters Arising.** a. Project Funding. i. The Clerk reported that the County Councillors' discretionary funds were not open for applications until June. It was suggested that the cost of the new gate, which had to be child-proof, be included in the overall budget for the Recreation Ground if this would avoid delay.

ii. The Clerk had obtained the necessary forms for the application to the Borough Councillors' discretionary fund in connection with resurfacing Donkey Path, and would submit them shortly.

b. Children's slide. Cllr Bone had undertaken to consult Mr. A. Rose about the possibility of fixing a roof over the slide.

c. Church Path Fence The Chairman was continuing to press the landowners and the tenant for action on a permanent solution to the problem arising from hazardous barbed wire.

d. Speed limits on village streets. Action was deferred until after the County Council elections.

**13/49. Planning.** There were no undelegated applications to report.

b. Note was taken of the decisions of the Planning Service.

c. It was noted with concern that the application for the extension and pool house at Water Cottage had been called to Committee with the officers' recommendation for permission.

**13/50. Clerk's Report.** The Clerk had drawn attention to the amount of extra work routinely occurring at the present time of year and commented that this season often seemed to be chosen for deadlined work from outside agencies, such as the recent consultation on TVBC's Revised Local Plan. It was suggested that this matter could be referred to HALC or other representative agencies.

**13/51. Reports.** a. TVBC Councillor. Cllr M. Flood reported that Cllr G. Stallard had been appointed to the Cabinet with the Environment portfolio. Cllr Flood was now vice-Chairman of the Northern Planning Committee and sat on the Planning Control Committee.

1600 representations had been received in response to the consultation on the Revised Local Plan. It was expected that the final version would be published for consultation in the Autumn.

b. Abbotts Ann Vision. Cllr R. Bone reported that some 25 Discussion Groups had been set up, with 8 Facilitators; there would be workshops in May-July with the aim of establishing the content of the questionnaire. Some administrative support would be required from the Parish Council.

**13/52. Finance.**

a. **It was resolved** to approve the following payments

*Pro PW Sec SO*

Cheque No	744	Adminstration	£753.40
"	745	J.K.Murray: Audit fee	£165.00
"	746	T.C.Hook: Dec-April	£246.00
"	747	B.Sims: Fuel	£26.12
"	748	Enham: April	£66.01

b. **It was resolved** that the Chairman's Allowance be set at £250 for 2012-13

*Pro RB Sec SO*

c. It was noted that DCLG was offering grants of up to £7,000 for preparations of Neighbourhood Plans once a community was committed to going ahead.

**13/53. Other Business.**

a. Recreation Ground. The Clerk reported that consideration of grant-funding from Section 106 would depend on inspection and approval of the plans and the site by the responsible officer of TVBC, Mr. K. Harrington. Cllr Bone was having difficulty in her attempts to make an appointment. Cllr M. Flood undertook to facilitate the process.

It was hoped that Mr. Rose would be able to start work in late June.

b. Andover Town Centre Manager. At the request of Cllr G. Stallard, the Clerk had circulated details of a proposal to employ a manager for the Town Centre of Andover. Parish Councils were being asked whether they would be willing to contribute to the cost. After discussion Councillors agreed that they could not envisage sufficient benefit to residents of Abbots Ann to justify such a withdrawal from Precept income. Accordingly it was decided that this Council would not resolve to authorise payment of a contribution towards the employment of a Town Centre Manager for Andover.

**13/54. Next Meeting.** The next meeting was scheduled for June 6<sup>th</sup> at 6.30 p.m. in the Jubilee Room.

*The Meeting closed at 8.41 p.m.*

Signed .....

Date .....