



## MINUTES of a Meeting held at Dunton Green Pavilion on Tuesday 12<sup>th</sup> May 2026 at 7.30pm

### 00. PUBLIC SESSION

None.

### 01. ELECTION: CHAIRMAN

Chairman: Cllr. England

Election of this candidate was Resolved unanimously.

### 02. DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed a declaration of acceptance of this office, witnessed by the Clerk.

### 03. PRESENT / APOLOGIES

Present: Cllrs. England, Parker, Hersey, Copeland, Norton, Forster-Pearce, Fenn, Lockety, Carrol (late), Gomes-Chodyniewski (late)

Apologies: Cllr. Royston

In attendance: Cllrs. Bayley (SDC), Clack (SDC) (late), PC Wilson (late), Tracy Godden (Clerk), Rebecca Norburn (Asst. Clerk/Facilities Officer)

Cllrs. Carrol and Gomes-Chodyniewski arrive.

### 04. ELECTIONS: VICE CHAIRMAN / COMMITTEES / REPRESENTATIVES

The Council is requested to elect members to the following positions:

#### 41 Vice-Chairman: Cllr. Lockety

Election of this candidate was Resolved unanimously.

The Vice-Chairman signed a declaration of acceptance of this office, witnessed by the Clerk.

The Council was requested to consider the appointment of the following committees and, if appropriate, to elect members to the following committees:

#### 4.2 Finance & General Purposes Committee: Cllrs. England, Hersey, Lockety, Gomes-Chodyniewski & Forster-Pearce

It was Resolved unanimously that these candidates be elected to the committee.

The following Terms of Reference for the Finance & General Purposes Committee were Resolved (unchanged from 2025):

Name of Committee:	Dunton Green PC Finance & General Purposes Committee
Quorum:	3 councillors
	<p>Terms of Reference (meetings will be held as required from time to time to fulfil the following responsibilities):</p> <ul style="list-style-type: none"> <li>To undertake on behalf of the Parish Council the overseeing of financial matters and reporting to Parish Council meetings</li> <li>To assist and advise the Responsible Financial Officer in all matters including the preparation of the monthly, quarterly and annual accounts</li> <li>To monitor expenditure and income against the approved Parish Council Budget</li> </ul>

	<ul style="list-style-type: none"> <li>• To prepare the annual budget and precept, with associated information for presentation to the full Council</li> <li>• To ensure that the correct procedures are adopted and followed for all purchases and that the correct application is made of the tender process</li> <li>• To review tenders with the relevant committee and to make recommendations relating to these tenders for adoption by the full council.</li> <li>• To be proactive in pursuit of ways to improve the financial income of the Council</li> <li>• To recommend to the council on the appointment of the internal auditor</li> <li>• To assist the Responsible Financial Officer in the monitoring of the receipt and expenditure of Community Infrastructure Levey (CIL) monies</li> </ul>
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### 4.3 Planning & Development Committee

It was Resolved unanimously that this committee be dissolved. Important planning & development matters could be discussed at full council or at an extra ordinary meeting of the council, since all members of the Parish Council cannot sit on a committee (and all members wished to be involved).

The Council is requested to elect members to the following positions:

### 4.4 Councillor responsible for Allotments: Cllr. Hersey

It was Resolved and Agreed that this candidate be elected.

The Council was requested to consider the validity of the following positions on outside bodies and, if appropriate, to elect members to the following positions:

### 4.5 KALC Representative(s): Cllrs. Hersey and England

It was Resolved and Agreed that these candidates be elected.

Cllr. Clack arrives.

### 4.6 Representative on Village Hall Management Committee: Cllr. Copeland

It was Resolved and Agreed that this candidate be elected.

### 4.7 Representative on Donnington Hall Management Committee: Cllr. Royston

It was Resolved and Agreed that this candidate be elected.

## 05. MINUTES OF THE COUNCIL

It was Resolved to approve and sign the minutes of the meeting held on Tuesday 14<sup>th</sup> April 2026 as a true and accurate record.

## 06. REQUESTS FOR DISPENSATIONS

None.

## 07. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None.

PC Wilson arrives.

## 08. GENERAL ADMINISTRATION

### 8.1 To receive updates from Kent County and Sevenoaks District Councillors

Cllr. Clack advised that a number of Community Asset Transfers (SDC to Town/Parish Councils) had been arranged, although the transfer of The Stag Theatre has been put off for now. The first food waste bin collections have been made. Cllr. Bayley confirmed that 50 tons of food waste had been collected across the district in the first collections.

## 8.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme and Data Protection training), booked or undertaken

Cllr. Parker will be undertaking an online planning session.

## 8.3 To consider quotations for the purchase of new mobile phones for staff members

It was Resolved that new mobile phones (Samsung A37 models) will be purchased through Heliocentrix.

**ACTION: CLERK**

## 8.4 SDC Voluntary & Community 'Making It Happen' Awards 2026 – to note nomination

Noted.

## 8.5 Proposal to become a member of the Darent River Preservation Society

Following discussions about DGPC becoming a member of DRiPS and a request for a grant towards the latest Darent Action Plan, it was Resolved that DGPC should be members (£20 per annum) and that a donation of £100 should be made now. DRiPS will then be added to the list for consideration of further grant funding in October when donations are discussed.

**ACTION: CLERK**

## 09. RISK

Nothing to note.

## 10. DGPC REPRESENTATIVES – EXTERNAL BODIES

### 10.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

No meetings held.

## 11. CLERK'S REPORT

### ' Charles Arnold Baker' (CAB) – Local Council Administration 14<sup>th</sup> Edition

The Clerk has purchased a copy of CAB (the Clerks' 'Bible'), the last edition purchased being the eleventh.

## 12. COMMUNITY DEVELOPMENT & SAFETY

### 12.1 Anti-Social Behaviour– to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter (if available)

PC Wilson confirmed that there will be a meeting with the Clerk, Asst. Clerk, Community Safety (SDC) and PCs Wilson and Watson later in May to discuss the current spate of ASB in Dunton Green. PC Watson will carry out a check to see what environmental policing measures might be possible. PC Wilson also confirmed that delays in the reporting of ASB massively delay the response that people get. It was noted that the Police are now encouraging people to call 999 when ASB incidents are in progress. DGPC will notify residents of this via social media and via the Summer edition of Dunton Green News.

Councillors were reminded of some of the recent incidents of ASB and criminal damage: Signage ripped down (recreation ground and Longford Meadow), kissing gate damage (recreation ground), broken glass and littering (recreation ground), damage to trees (Longford Meadow), a fire in the field behind the recreation ground, and general unpleasant behaviour in the Multi Use Games Area.

### 12.2 DGPC funded Community Activities – to receive updates as follows:

#### 12.2a Kent Panthers Basketball: to ratify engagement for provision of weekly basketball sessions as agreed in principle at the April meeting

It was Resolved to Ratify the engagement of Kent Panthers at a cost of £2015 for 31 sessions.

#### 12.2b Keir Wilson: to ratify engagement for provision of a multisport weekly session over the

summer holidays for under 10s as agreed in principle at the April meeting

It was Resolved to Ratify the engagement of Keir Wilson to provide a six-week summer programme at a total cost of £470.

**12.2c Age UK:** to note that funding has been provided for the seated exercise class to October 2026 and to consider a request for backdated funding for 2025

It was Resolved to Ratify the payment of £300 to Age UK to allow the Dunton Green exercise class to continue at nil cost to participants until October (when there would be consideration of a further grant). Members considered a request for a backdated contribution but declined to make any payment. Given the sums that have been provided to Age UK and the fact that the venue is provided at nil cost, it was felt that there had already been adequate financial support (and at a level significantly higher than other parishes who benefit from such classes).

## 13. FINANCE

**13.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.**

A bank reconciliation to 30<sup>th</sup> April was not available for the meeting. It will be presented at the June meeting.

**ACTION: CLERK**

**13.2 To note that the Annual Internal Audit Report 2025-26 has been completed and to consider any feedback**

The Annual Internal Audit Report (AIAR) for 2025-26 had been completed by the Internal Auditor, Lionel Robbins. The audit was completed on site at the Parish Office on 10<sup>h</sup> April 2026. It was Unanimously Resolved that the report be accepted. There were no issues raised in the Annual Internal Audit Report (AIAR).

**13.3 The Annual Governance and Accountability Return (AGAR) for the Financial Year 2025-26 has been completed in conjunction with the Final Year Internal Audit. The Council is requested to approve:**

### 13.3a Section 1 Annual Governance Statement

It was Unanimously Resolved that having responded appropriately to each of the statements contained within Section 1 of the Annual Return, the Annual Governance Statement be approved and signed immediately by the Chairman of the meeting and the Clerk.

For the 2024-25 there had been a response of 'No' to Statement 5 'We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required'. Measures have been put in place during the 2025-26 financial year to justify a response of 'Yes'.

### 13.3b Section 2 Accounting Statement

It was Unanimously Resolved that the Accounting Statement for 2025-26 (already signed off by the Clerk (as Responsible Financial Officer) in accordance with the regulations for the Annual Return) be approved & immediately signed by the Chairman of the meeting. It was noted that the Accounting Statement is now prepared on an Income & Expenditure basis.

**13.4 Annual Governance and Accounts Return: to consider all papers as requested by the External Auditor and to note the dates of the period for the exercise of public rights**

All documentation required by Mazars (the External Auditors) in support of the AGAR 2025-26 was considered and noted.

Papers included: Bank Reconciliation to 31<sup>st</sup> March 2026, Reconciliation of Boxes 7 and 8 (a requirement for accounts prepared on an I&E basis), Statement of Variances, Additional Evidence relating to Assertion 7 (Action of Audit Reports) of the Governance Statement, Reserves, Internal Auditor Report, and the Notice of the appointment date for the exercise of Public Rights. The dates for 2025-26 are 3<sup>rd</sup> June 2026 to 14<sup>th</sup> July 2026 inclusive.

The AGAR and additional documentation will be sent to Mazars as soon as practicable.

**ACTION: CLERK**

### 13.5 Internal Auditor Report 2025-26: to consider the Internal Auditor's report to the Council

The report from Lionel Robbins was considered. The report confirmed that there were no major concerns for 2025-26. The report indicated that the Internal Auditor agreed with the Parish Council's view that the comment on the External Audit Certificate for 2024-25 regarding risk assessment was not warranted. It was unanimously Resolved that the report be accepted.

### 13.6 Internal Audit arrangements for 2026-27 - to appoint an internal auditor

It was Unanimously Resolved that Lionel Robbins be reappointed as the Council's internal auditor for 2026-27.

**ACTION: CLERK**

**13.7 S137 Expenditure Limits 2026-27:** to note that the Ministry of Housing and Local Government has confirmed the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for the financial year 2026–27 is £11.60 per elector. This represents an increase from the 2025–26 figure of £11.10 and reflects the percentage rise in the Retail Price Index between September 2024 and September 2025, in accordance with Schedule 12B of the 1972 Act  
Noted.

### 13.8 To consider a proposal regarding internal transfers of funds between Dunton Green Parish Council accounts

It was Resolved that the Clerk be permitted to transfer a proportion of the Precept funds from the NatWest current account to the CCLA Public Sector Deposit Fund to take best advantage of the interest rate available and for funds to be transferred back (CCLA PSDF to NatWest) as required. Such transfers require a second signatory. Transfers between these accounts will be reported to full council at the next full council meeting.

**ACTION: CLERK**

**13.8 CCLA –** to note that there are webinars planned in June to provide fund and market updates  
Noted.

## 14. ACCOUNTS FOR PAYMENT

**14.1** It was Resolved to note expenditure for April and May 2026 to date and to approve items for payment in May. A list of bank transfers, debit card payments and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

Payment Type	Description	Net £	VAT £	Gross £
<b>April 2026 Payments (reported at April meeting in italics)</b>				
<b>DEBIT CARD</b>	<i>Adobe Systems Software Adobe Acrobat monthly subscription</i>	<i>16.64</i>	<i>0.00</i>	<i>16.64</i>
<b>DD</b>	<i>Hiscox Insurance premium (6<sup>th</sup> payment for 2025/26)</i>	<i>529.05</i>	<i>0.00</i>	<i>529.05</i>
<b>DEBIT CARD</b>	<i>Amazon Refreshment Supplies Lunch Club/Pop Up</i>	<i>12.48</i>	<i>1.33</i>	<i>13.81</i>
<b>BANK TFR</b>	<i>SDC Dog/litter bin emptying/litter picking (Jan to Mar)</i>	<i>442.00</i>	<i>88.40</i>	<i>530.40</i>
<b>BANK TFR</b>	<i>Gardens of England Grounds Maintenance March 2026</i>	<i>3643.25</i>	<i>728.65</i>	<i>4371.90</i>
<b>BANK TFR</b>	<i>Bishops Services Ltd Pavilion cleaning/jet wash/windows March 26</i>	<i>929.71</i>	<i>185.94</i>	<i>1115.65</i>
<b>BANK TFR</b>	<i>Spy Alarms Repositioning of smoke detector (foyer)</i>	<i>240.00</i>	<i>48.00</i>	<i>288.00</i>
<b>DD</b>	<i>SDC Non-domestic rates (1<sup>st</sup> of 10 payments)</i>	<i>80.00</i>	<i>0.00</i>	<i>80.00</i>

<b>DEBIT CARD</b>	Tesco Postage	43.44	0.00	43.44
<b>BANK TFRS</b>	Staff Salaries & Expenses April 2026	4256.50	0.00	4256.50
<b>DEBIT CARD</b>	Amazon Litter picking supplies	48.77	9.18	54.95
<b>DD</b>	Heliocentrix Ltd Telephony	26.75	5.35	32.10
<b>BANK TFR</b>	CUBE Plumbing & Heating Ltd Flush Valve (Gents WC)	185.00	0.00	185.00
<b>DD</b>	SAGE UK Ltd Payroll software April 2026	11.00	2.20	13.20
<b>DEBIT CARD</b>	Lebara Mobile phone contract	4.12	0.83	4.95
<b>BANK TFR</b>	KCC Procurement Services Photocopier copy charges	53.90	10.78	64.68
<b>BANK TFR</b>	KALC Annual Subscription charge 2026/27	1239.85	247.97	1487.82
<b>BANK TFR</b>	rCOH Ltd (ONH Planning for Good) Completion of stage 2 work plus travel	3040.00	608.00	3648.00
<b>BANK TFR</b>	CJS Plants Ltd Hanging baskets and planters (Apr – Sep)	3350.00	670.00	4020.00
<b>DD</b>	People's Partnership Pension Payment April 2026	421.63	0.00	421.63
<b>DD</b>	Smartest Energy Pavilion Electricity March 2026	937.22	187.44	1124.66
<b>DD</b>	Heliocentrix Ltd IT Support Billing for March	77.00	15.40	92.40
<b>DD</b>	Heliocentrix Ltd Office 365 subscription March 2026	99.48	19.89	119.37
<b>DD</b>	EE Mobile phone contract	12.69	2.54	15.23
<b>BANK TFR</b>	HugoFox Ltd New website set up (one off fee)	149.00	29.80	178.80
<b>BANK TFR</b>	SLCC Membership subscription for Asst. Clerk	215.00	0.00	215.00
<b>BANK TFR</b>	An Eye for Detail Gutters cleaned and roof cleared	200.00	40.00	240.00
<b>DEBIT CARD</b>	Amazon Pavilion supplies	44.02	8.80	52.82
<b>DEBIT CARD</b>	Amazon Pavilion supplies	17.69	3.55	21.24
<b>BANK TFR</b>	BNSI Electrical Light fitting replacement in main foyer	90.00	0.00	90.00
<b>DD</b>	Castle Water Ltd Pavilion Water	24.89	0.00	24.89
<b>DD</b>	Npower	190.71	9.54	200.25
<b>BANK TFR</b>	SLCC Enterprises Ltd 14 <sup>th</sup> Ed Charles Arnold Baker (Local Council Admin)	149.40	0.00	149.40
<b>DD</b>	Hugofox Ltd Website (Gold Package)	29.99	6.00	35.99
<b>BANK TFR</b>	Age UK MST Donation for Pop Up Exercise (May to Oct)	300.00	0.00	300.00
<b>May 2026 Payments to date</b>				
<b>BANK TFR</b>	Bishops Services Ltd	961.67	192.34	1154.01

	Pavilion cleaning/jet wash/windows April 26			
<b>BANK TFR</b>	Gardens of England Grounds Maintenance April 2026	3723.25	744.65	4467.90
<b>DEBIT CARD</b>	Adobe Systems Software Adobe Acrobat monthly subscription	16.64	0.00	16.64
<b>DD</b>	Hiscox Insurance premium (7 <sup>th</sup> payment for 2025/26)	529.05	0.00	529.05
<b>BANK TFR</b>	Jackie Meeson Lunch for April DG Lunch Club	221.00	0.00	221.00
<b>BANK TFR</b>	Diane Carey Lunch for May DG Lunch Club	227.50	0.00	227.50
<b>DD</b>	SDC Non-domestic rates (2 <sup>nd</sup> of 10 payments)	80.00	0.00	80.00
<b>BANK TFRS</b>	Staff Salaries & Expenses May 2026	4178.39	0.00	4178.39
<b>BANK TFR</b>	Starboard Systems Ltd Civic.ly Asset Management App Subscription	84.00	16.80	100.80
<b>BANK TFR</b>	Lionel Robbins Annual Internal Audit 2025-26	210.00	0.00	210.00
<b>BANK TFR</b>	Mrs F England Reimbursement of APM refreshment expenses	43.77	0.00	43.77
<b>May Payments (expected but unconfirmed/not yet paid as at 12/05/26)</b>				
<b>BANK TFR</b>	Scribe (Starboard Systems Ltd) Scribe Accounts Renewal 2026/27	768.00	153.60	921.60
<b>DD</b>	People's Partnership Pension Payment May 2026	405.93	0.00	405.93

**ACTION: CLERK**

## 15. PLANNING

**15.1 CURRENT PLANNING** To ratify comments submitted to SDC between meetings.

**15.1a Planning Application 25/01186/HOUSE**

Location: 28 Station Road

Development: New permeable block paved driveway and proposed dropped kerb with removal of existing gate and fence

**Recommendation: Support** Following updates to the elevation drawings and noting KCC Highways' comments about the application, the Parish Council now supports the application.

It was Resolved to Ratify the decision to support the application

**15.2 CURRENT PLANNING** To consider the applications and to resolve to agree recommendations.

No applications.

**15.3 PLANNING NOTIFICATIONS** To note the decisions from SDC or the Planning Inspectorate.

**15.3a Planning Application 26/01006/W5DAY**

Location: Building Q14 DRA Fort Halstead Crow Drive

Development: Oak tree - remove

**For information purposes only**

**15.3b Planning Application 26/00345/HOUSE**

Location: Beech Coppice London Road

Development: Demolition of existing conservatory and rear extension. Erection of a single storey rear extension with roof lantern. Alteration to fenestration.

**GRANTED**

## 16. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

## 16.1 Grounds Maintenance

### 16.1a Village green hedge

It was noted that KCC had informed the Parish Council that the village green hedge was obstructing the pavement on London Road (something which DGPC disputes as accurate). Cutting of the hedge was already scheduled and the work was completed (within 5 days of KCC requesting it be dealt with).

It was also noted that following a resident complaint a report has been submitted to KCC regarding a hedge on the opposite side of the road which is obstructing a bus stop (to the point that the sign is not visible). KCC will inform the property owner and give them 28 days to undertake work before taking any action.

### 16.1b Flower bed edging – recreation ground

It was noted that new edging will be installed to replace the wooden edging that is rotting and falling over.

It was also noted that the grounds maintenance team will also remove a dead tree on Station Road (one which was planted by persons unknown on DGPC land). A second tree there has been left but is not in a good condition.

## 16.2 Play Equipment – to note installation of pyramid net now complete

Noted.

## 16.3 Proposal to purchase a small jet wash/portable unit for interim cleaning of paths

It was Resolved that a small portable jet washer be purchased to facilitate keeping the path around the building clean between professional visits and for other purposes.

PC Wilson leaves.

## 16.4 Price's Wood Trees – to consider additional information in relation to trees at the boundary of Price's Wood and the Ryewood development

A survey of Price's Wood has been completed and there are a number of dead trees that need removing, pollarding or require a crown lift. There are two trees on the boundary which need attention. One is dead and needs removing. The other is one which a resident has requested is reduced in height to stem root growth. It was Resolved that a quote to complete all works (9 items in total) be accepted and the contractor instructed.

**ACTION: CLERK**

The Clerk was also asked to contact SDC and Berkeley Homes to establish what requirements there were for the installation of root barriers at the time of construction for properties adjacent to existing woodlands.

**ACTION: CLERK**

## 17. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

### 17.1 To note any updates in relation to items on the Highway Improvement Plan (HIP), if any

The Clerk confirmed that there had been verbal updates indicating that one or two items were being progressed but there were no timeframes or details.

### 17.2 To consider a request that an additional item be added to the HIP in relation to a request for parking restrictions on the Ryewood estate and to consider where this sits in relation to other priorities already on the HIP

Following discussion about the issues, it was determined that the Parish Council is prepared to add Ryewood parking restrictions as an item to the HIP, but that it will not do so until such time as it sees at least one item that is already on the HIP completed. Members acknowledged the seriousness of the matter for residents on Ryewood but DGPC needs to see current items, which it is told are being worked on, completed before adding further items.

**ACTION: CLERK**

### 17.3 Annual HIP Review with KCC – to note date and discuss any concerns to be raised

A meeting to discuss the HIP is scheduled for 20<sup>th</sup> May and is to be attended by the Clerk, the Chairman and the Vice

Chairman. An update will follow at the June meeting.

**ACTION: CLERK/FE/PL**

Cllr. Bayley leaves.

#### 17.4 Chevening Parkland Liaison Group – to note that a meeting has taken place and to receive an update

It was noted that the scheme is behind schedule due to a lack of building going on and the stringent requirements for the type of material that can be brought onto site.

#### 17.5 National Highways Ltd Temporary prohibition of westbound traffic A25 Westerham Road Bessels Green 18<sup>th</sup> May to 31<sup>st</sup> August

Noted. Some of the closures will be overnight, some will be full weekends across this timeframe.

#### 17.6 To note traffic management requirements on London Road, Lusted Road and Station Road from 24 May for several days.

Noted. It was also noted that there will be traffic management requirements as a result of Southern Gas Networks gas pipe replacement programme affecting Dunton Green from 22<sup>nd</sup> June for approximately three months.

Cllr. Clack leaves.

### 18. EVENTS

#### 18.1 To note the status of event planning and risk assessments for DGPC's main annual events

It was noted that good progress has been made on this and it is anticipated that the work on the Firework display event will be completed before the summer holidays.

**ACTION: ASST. CLERK**

### 19. CORRESPONDENCE & COMMUNICATIONS

#### 19.1 Members considered or noted correspondence received since the April 2026 meeting (not already covered by an agenda item)

##### 19.1a National Allotment Society - Allotment & Leisure Gardner Issue 2 2026

##### 19.1b KCC – Kent's Plan Bee No Mow May Survey 2026

It was Agreed that DGPC should have a couple of areas that remain unmown through the summer to take part in the project. The Clerk will liaise with the grounds maintenance team and areas will be identified for this, whilst still maintaining a high standard of maintenance across the village.

**ACTION: CLERK**

##### 19.1c Oakbury Tennis Club – Further complaint and feedback about Dunton Green's court

Members were updated regarding the 'feedback'. The Clerk has already responded (following consultation with both the Chairman and the Vice Chairman) indicating the Parish Council has no wish to discuss the matter any further and this position was Ratified.

##### 19.1d Clerks & Councils Direct – May 2026 edition

##### 19.1e RACE – Local Needs Housing [Suggested topic for APMs]

##### 19.1f KALC – Council specific Worknest webinar discussing 10 HR issues councils need to address 19 May 2pm

##### 19.1g KENT ACRE – Sevenoaks District Village Hall and Community Organisations Evening Leigh 27th May 7-9.30pm

#### 19.2 Dunton Green News (newsletter): to discuss article suggestions and allocations to councillors

Councillors had been sent a list of potential articles for them to write by the Asst. Clerk and were reminded that an article per annum is actually all that is expected. Members will be sent the list again.

**ACTION: ASST. CLERK**

## 20. DATE OF NEXT MEETING

20.1 Scheduled: 9<sup>th</sup> June 2026 (7.30pm) – Full Council

## 21. PUBLIC SESSION

None.

It was Resolved, under the Public Bodies (Admission to Meetings) Act 1960, that the following item be discussed in closed session. The item is of a confidential nature (as defined by Schedule 12 of the Local Gov Act 1972) which may either breach the council's obligations of the Data Protection Act 1998 or is not in the public interest to disclose.

## 22. DUNTON GREEN FOR THE FUTURE [Confidential Item – Commercially Sensitive]

22.1 To receive an update following various meetings with Community Land Trust Network, ONH Planning for Good, Land Agents, and Developer/Consultants and to consider the appointment of professional parties to support the Parish Council.

There was significant discussion around an illustrative masterplan for site SEV19 and it was Resolved that the Parish Council agrees in principle that this masterplan goes forward to SDC for consideration.

It was Resolved to appoint Wellers as legal counsel to assist the Parish Council moving forward.

It was Resolved, under the Public Bodies (Admission to Meetings) Act 1960, to close the confidential session and return to the open meeting.

The meeting closed at 9.36pm.

Chair \_\_\_\_\_

Date \_\_\_\_\_