



Minutes

Annual Meeting of Chadwick End Parish Council

Held on: Tuesday 3rd May 2022 at 6pm
Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair), Gemma Smith & Duncan Matheson
In attendance: Kerry Finlayson (Parish Clerk), Saqib Bhatti MP, Diana Holl-Allen
Members of the public: 7

46/22 ELECTION OF CHAIR

Jeff Davies was elected as Chair.

Proposed Cllr Taylor **Seconded Cllr Smith** **All in favour**

47/22 ELECTION OF VICE CHAIR

Andrew Taylor was elected as Vice Chair

Proposed Cllr Davies **Seconded Cllr Mathison** **All in favour**

48/22 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Molitor who was on holiday and SMBC Cllrs Rebeiro & Pinwell.

49/22 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

50/22 OPEN FORUM

Discussions took place with regards to speeding in the village which was an ongoing concern and noted:

- Support from WMP for Speedwatch was good but beholden to how often they could attend
- Average Speed Cameras request was turned down as it was deemed that the investment was too significant for the volume of traffic
- Cllrs now attended regular meetings with SMBC Highways Authority (HA) themselves and grant funding
- The local MP agreed to attend a Speedwatch session and suggested researching grants from HS2
- Barston - cyclist killed - 2 serious issues before they will look
- If no ANPR chicanes would be preferable to speed humps

Telephone Mast - Cllrs confirmed that they had objected to the position rather than the actual mast but this had been denied

51/22 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 12th April 2022 were **confirmed** and **signed**.

Proposed Cllr Taylor **Seconded Cllr Smith** **All in favour**

52/22 FINANCIAL MATTERS

Payments

Date	Inv No	To	For	Amount
30/04/2022	12	K Finlayson	Salary Apr	
28/04/2022	13	NEST	Pension Apr	
14/05/2022	14	DM Payroll	Subscription	180.00

22/04/2022	15	everflow	Water	50.26
01/05/2022	16	Fairways May	Grounds/Bins	355.20
11/04/2022	17	Lloyds	Corp Card	3.00
22/04/2022	18	EDF	Electricity	300.00
				1,108.60

Proposed Cllr Taylor

Seconded Cllr Smith All in favour

Receipts

Receipt No	Date Rec'd	Payee	Details	Amount
R1	04-Apr	SMBC	Precept	7,232.50
R2	08-Apr	C Roughton	Hall Hire	420.50
R3	28-Apr	T Callow	Hall Hire	96.00
R4	28-Apr	C Pugh	Hall Hire	60.00
R5	29-Apr	KUC	Grant	2,500.00
				10,309.00

Bank accounts were reconciled as of 30th April.

ii. Regular Payments

Fairways	Grounds/Bins	Up to	£375
NEST	Pension		£70
K Finlayson	Salary	Up to	£300
A Bullivant	Windows		£15
EDF	Electricity DD	Up to	£400
Everflow	Water DD	Up to	£65
Fortress	Service Charge DD	Up to	£20

Proposed Cllr Taylor

Seconded Cllr Davies

All in favour

iii. Asset Register

Proposed Cllr Smith

Seconded Cllr Davies

All in favour

53/22

PREVIOUS ACTION POINTS

AP JAN02 Cllr Taylor to look into heating grants with an application to the Green Heat Network Fund to be submitted. Roof insulation quotes to be sought - Clerk to request referrals on Facebook. The application needed to be submitted by the 27th of the month so Cllr Mathison would assist. **ONGOING**

AP JAN03 Cllr Molitor to get information from Rowington Hall with regards to noise reduction and

APJUN 01 Sound absorption for the hall ceiling

- Cllrs Smith & Davies to visit Wren Hall before the next meeting
- Cllr Molitor to obtain information by the next meeting **ONGOING**

APAPR01 Risk Assessments to be updated - Cllrs Taylor & Davies **COMPLETED**

54/22

PLANNING

i. PL/2022/00762/PPFL Land adj. Forge Cottage

No objection

Proposed Cllr Mathison

Seconded Cllr Smith All in favour

55/22

GOVERNANCE

- Standing Orders (change to bi-monthly meetings with a majority of 3 to agree dates)
- Code of Conduct
- Financial Regulations
- Fire Safety

- Press & Media
- Emergency Plan

Proposed Cllr Davies

Seconded Cllr Mathison

All in favour

56/22 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

- Website

57/22 DATE OF THE NEXT MEETING

TBA dependent upon roster for Clerk in new additional role
Extra meeting in June to sign the accounts

58/22 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 18.48

Proposed Cllr Davies

Seconded Cllr Taylor

All in favour

Dated:

Signed: