**MINUTES OF THE MEETING OF WIGHILL PARISH COUNCIL HELD IN**

**THE WHITE SWAN WIGHILL ON WEDNESDAY 27 APRIL 2016**

**Present:**

**Councillors:** Mr R Parkin (Chairman), Mr S Oates, Mr A Roberts, Mrs M Redfearn,

Mr N Walne

Mr L T I Grant (Clerk/RFO)

Action

|  |  |  |
| --- | --- | --- |
| **1.** | **Apologies for Absence**   * None |  |
| **2.** | **Minutes of the Meeting Held on 23.03.16**  The minutes of the meeting held on 23.03.16 were approved as a true record by all Councillors present without abstention. |  |
| **3.** | **Public Questions and Statements**  There was no member of the public present at the meeting and no questions or statements have been received.  The Chairman took the opportunity to comment on the forthcoming election which would not now be held. Cllr Mrs M Redfearn had not initially intended standing for re-election, but had decided to do so in order to ensure a quorum of Cllrs. She had discovered on the last day for submission of applications, that another member of the local community was interested in standing for election as a Councillor and had therefore withdrawn her own application. As the number of applicants equalled the number of Cllr places available, no election would now take place and all applicants would automatically be elected. The Chairman thanked Cllr Mrs M Redfearn for her commitment to the Parish Council over many years and her contributions to the work undertake. |  |
| **4.** | **Matters Arising from the minutes of the Meeting Held on 23.03.16** |  |
| 4.1 | Highway Matters  Nothing to report |  |
| **5.** | **Police Matters**  The Community Police Beat Manager was unavailable this evening.  Crime statistics have previously been circulated, which show that the Parish is still relatively crime free. |  |
| **6.** | **Financial Matters** |  |
| 6.1 | The Bank Balances at 31.03.16 were:   * Business Money Management £1334.29 * Community Account £0.00   There were no comments or queries from Councillors about the PC’s bank accounts or financial statements circulated. |  |
| **7.** | **Planning and Related Matters** |  |
| 7.1 | None received. |  |
| 7.2 | **Planning decision notifications received**  None received |  |
| **8.** | **PC Administration** |  |
| 8.1 | Adoption of Annual Accounts  The annual accounts have been circulated and no queries received. All Cllrs present without abstention approved the adoption of the annual accounts. |  |
| 8.2 | Adoption of Annual Governance Statement  The Clerk/RFO read out to Cllrs present the Governance statements included in the Audit Document. All Cllrs present without abstention, confirmed their agreement to the Chairman and Clerk/RFO signing the Audit document on behalf of all Cllrs. |  |
| 8.3 | Adoption of Updated Financial Risk Assessment  The updated Financial Risk Assessment had been circulated and no queries received. All Cllrs present without abstention approved the adoption of the Updated Financial Risk Assessment. |  |
| 8.4 | Adoption of Updated Asset Risk Assessment  The Updated Asset Risk Assessment had been circulated and no queries received. All Cllrs present without abstention approved the adoption of the Updated Asset Risk Assessments. |  |
| 8.5 | Adoption of Updated Asset Register  The Updated Asset Register had been circulated and no queries received. All Cllrs present without abstention approved the adoption of the Updated Asset Register. |  |
| **9.** | Councillors’ Business Items for the next meeting |  |
|  | **Date for Next Meetings**  17 May 2016 at 8.00 pm in The White Swan Wighill |  |
|  |  |  |

Clerk to the Parish Council: Trevor Grant, Tel: 01423 359961 Email: [wighillpc@hotmail.co.uk](mailto:wighillpc@hotmail.co.uk)

Chairman: Richard Parkin, Tel: 01937 833249 Email: [richardparkin2@hotmail.co.uk](mailto:richardparkin2@hotmail.co.uk)

**Parish Website:** [**www.wighill-pc.org.uk**](http://www.wighill-pc.org.uk/)