

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE **COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 12TH OCTOBER 2026 AT 7.30PM – IMMEDIATELY FOLLOWING A MEETING OF THE COMMUNITY CENTRE COMMITTEE**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

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8th October 2026

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH SEPTEMBER 2026**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING SEPTEMBER 2026**
 - (a) Planning, Highways & Transportation Committee, 28^h September 2026 – herewith
 - (b) Open Spaces & Amenities Committee, 28th September 2026 – herewith

Matter Arising – Page 64, Item 197(b)
8. **CORRESPONDENCE**
 - (a) For Noting

Twinning Committee:	<u>Minutes of Meeting 01/10/2026</u>
KCC Cllr Kennedy:	<u>Carols by Candlelight – 16th December 2026</u>
SLCC:	<u>The Clerk, September 2026</u>
KALC:	<u>Newsletter October 2026</u>

T&M Area Committee Minutes of Meeting 23/07/2026
Agenda for Meeting 29/10/2026

TMBC PPP: Minutes of Meeting 27/08/2026 Minutes of Meeting 27/08/202

TMBC IAG: Minutes of Meeting 10/09/2026 & Agenda for 10/12/2026

HOKH: Funding Update

(b) For Decision [none received to date]

9. **FINANCE**

(a) Accounts for Payment

September Payroll Summary

Monthly	Gross	£41,555.18
	Net	£29,514.80

Accounts (approved and paid 22.09.26)

Community Centre				
KCS	Cleaning Supplies/Stationary		106.18	
	Cleaning Supplies/Stationary		164.53	
	Pitch Whitener (OSA)		74.95	
		VAT	69.14	£414.80
Southern EET Testing	PAT Testing		286.35	
		VAT	57.27	£343.62
Phoenix Plumbing & Heating	Hot/Cold Water system upgrade		7221.49	
	Remedial works after upgrade		1364.75	
		VAT	1717.25	£10,303.49
Envirocure	Legionella Monitoring		83.00	
		VAT	16.60	£99.60
1 st A Pest Control	Pest Control June-Sept		60.00	
	Pest Control Sept-Dec		60.00	
		VAT	24.00	£144.00
Capital	Cleaning Supplies		164.97	
			161.74	
		VAT	65.34	£392.05
BAR				
All Chilled	A/C Service		184.00	
		VAT	36.80	£220.80
Lansdell	Bar Stock		118.82	
			55.47	
			243.86	
			(6.99)	
			217.43	
			(6.99)	
		VAT	101.45	£723.05
F&A				
Aquaid	Water Coolers		69.84	
			230.00	
		VAT	59.97	£359.81
BC&A	VAT Exemption calculations		525.00	
		VAT	105.00	£630.00

OSA				
Martin Holman	Hanging Baskets	VAT	172.00 34.40	£206.40
Lister Wilder	Kubota Repairs	VAT	444.91 88.99	£533.90

September Deposit Refunds

03.09.26	Carman Room 27.08.26	£50.00
15.09.26	Carman Room 11.09.26	£60.00
23.09.26	Carman Room 19.09.26	£72.50

(b) Direct Debits Paid During September 2026

September Direct Debits

28.08.26	Natwest	Bank Charges	£141.88
01.09.26	O2	Mobile phone	£15.28
01.09.26	TMBC	Business Rates	£1,085.00
02.09.26	Focus	Telephone	£101.22
04.09.26	Carlsberg	Bar Stock	£3,560.35
07.09.26	Kent Commercial Services	Energy Supply	£316.72
07.09.26	WEX	Fuelcard	£21.60
08.09.26	Rentokil Initial	Washroom Services	£375.69
09.09.26	SKY	Sky TV	£510.60
11.09.26	Kent Commercial Services	Energy Supply	£92.03
11.09.26	Carlsberg	Bar Stock	£2,497.82
14.09.26	Rentokil Initial	Washroom Services	£64.75
15.09.26	Bankline	Monthly Charges	£102.61
15.09.26	Safety Effect	H&S	£126.00
15.09.26	DHFE	Till Rental	£369.60
15.09.26	DOJO	Card Charges	£277.54
16.09.26	Sage	Software Subscription	£385.20
18.09.26	Carlsberg	Bar Stock	£1,868.54
21.09.26	Hugo Fox	DPC Website	£23.99
21.09.26	Hugo Fox	CC Website	£4.79
21.09.26	WEX	Fuelcard	£131.61
23.09.26	Host My Office	IT Support	£840.12
24.09.26	HMRC	PAYE/NIC	£6,470.00
24.09.26	TNT	TNT TV	£542.10
25.09.26	Everflow	Water Charges	£1,072.97
25.09.26	BOC	Bar Gas	£170.23
25.09.26	Carlsberg	Bar Stock	£2,533.03
28.09.26	Focus	Telephone	£101.78
28.09.26	WEX	Fuelcard	£14.71
28.09.26	NEST	Pension Contribution	£1,463.01
28.09.26	Focus	Telephone Rental	£165.00
28.09.26	Veolia	Refuse Collection	£416.56
30.09.26	Natwest	Bankline	£45.65
30.09.26	O2	Mobile phone	£15.28

(c) BACs Payments made During September 2026

September BACS Payments (not previously listed)

09.09.26	BDS	Toilet Refurbishment	£7,917.90
10.09.26	Atlas	Alarm Call Out	£83.90
10.09.26	Kent & Sussex	Bar Stock	£1,726.05
17.09.26	Medway CommunityHealth	Refund on overpayment	£105.00
25.09.26	J Cowin	Caretaking Services	£98.50
25.09.26	D Beautridge	Playground Locking	£25.00
28.09.26	Affinity Eco Clean	Oven Extraction Clean	£400.00
28.09.26	KCC Pension	Pension Contribution	£1,486.46

(d) Debit Card Payments – September 2026

September Debit Card

28.08.26	Amazon	Solenoid	£24.70
01.09.26	Tesco	Refreshments	£67.80
07.09.26	Garden Machinery	Oil	£58.99
07.09.26	Amazon	Strimmer Cord	£48.60
10.09.26	Nisbets	Hot Water Boiler	£575.98
10.09.26	Tesco	Refreshments	£81.63
14.09.26	Timpson	Key Cutting	£27.00
16.09.26	Buzz Catering	Trolley/Glasses	£189.49
16.09.26	Amazon	Door Stops	£5.98
17.09.26	Amazon	Descaler	£41.57
21.09.26	Tesco	Refreshments	£59.90
23.09.26	Amazon	Sealant	£17.46
25.09.26	Amazon	Cable Ties	£6.79
28.09.26	Tesco	Refreshments	£69.54

(e) Conclusion of External Audit/Annual Return

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICE**

12. **REMEMBRANCE DAY**

13. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) Plans for Comment *[none received to date]*

(b) Plans dealt with by Area 3 Committee

26/01305/LDP - 56 Bell Lane Ditton Aylesford Kent ME20 6BT

Lawful Development Certificate Proposed: conversion of garage into bedroom with en-suite shower room

Application Withdrawn

26/01475/RD - Land Eastern Part Of Former Aylesford Newsprint South Of Invicta Park New Hythe Lane Larkfield Aylesford Kent

Details of conditions to be partially discharged in relation Plot 2, Condition 4 (Verification report, surface water drainage) 6 (contamination Verification report) 12 (Hard and Soft Landscaping Details) 15 (External Lighting Details) 17 (Refuse Store

Details) 21 (Vehicle Parking Details) 22 (Cycle Parking and EV charging) pursuant to planning permission TM/24/00228/PA pursuant to planning permission Change of use of former B2/B8 Aylesford Newsprint Site to flexible B2, B8 and Class E(g)(i) &(ii) uses, or for flexible commercial yards and haulage yard within plot 3 with a workshop and modular office, and the creation of a new access road, erection of plot fencing, re-surfacing and drainage and other associated works

Approved

26/01350/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent

Details of condition 9 (Excavation for services) pursuant to planning permission TM/25/01319/PA Full planning permission for development at Cobdown Park to provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant

Approved

25/01372/FL - Silverleaves Kiln Barn Road East Malling West Malling Kent ME19 6BG

Proposed two storey front and side extension, with relocated and extended front porch, and relocation of existing chimney, and demolition of stables and erection of double garage

Approved

(c) Orchard Mill [update if available]

(d) Proposed Bradbourne Development

Public Enquiry

(e) TMBC Local Plan Reg 19

Public Meetings

(f) NRRG Access Road

(i) Response to resident

(ii) Re-statement of information to enable correct understanding of Minute No. 120(e), Page 53 - Meeting 06/07/2026

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

14. **CONFIDENTIAL MEMORANDUM**

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 17 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.