

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 1<sup>st</sup> March 2016 in the committee room of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

#### Present:

Cllrs S. Munford (Chairman)  
P. Herrin  
S. Evans  
J. Skinner  
C. Bracking  
B. Brown  
L. Date  
A. Whybrow  
R. Martin

Parish Clerk  
KCC Warden, Liz Lovatt  
Rev. Phil Goodey  
1 parishioner

1. **Apologies:** Apologies were received from Cllrs Ellis, Gershon, Clarke, Smith and Slater. Apologies were also received from PCSO Ed Money
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**  
No person expressed any intention of filming, photographing or recording any item
3. **Notification of late items for inclusion on the agenda**  
No late items
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
No excluded items.
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
PCSO Ed Money was not present at the meeting but a Police report had been received in advance. There had been 8 reported crimes in January and February, comprising 3 incidents of criminal damage, 1 incident of attempted criminal damage, 1 theft, 1 burglary and 2 burglaries from outbuildings. For the same period last year there had been a total of 15 reported crimes.

KCC Warden, Liz Lovatt, had submitted a written report in advance of the meeting and this is summarised below :

- Checks have been made on elderly and vulnerable people within the parish
- There has been an increase in flytipping and litter in the parish and residents witnessing this should report it directly to Maidstone Borough Council. More fly tipping signage has been requested, for display in hotspot areas

- Liz has been doing some litter picking to help out with the parish 'Clean for the Queen' litter pick planned for 5<sup>th</sup> March

Liz added that she had met with PCSO Ed Money recently to see what can be done to target fly tipping. It was noted that Boughton Bottom was one of the problem areas.

Cllr Munford noted that the Parish Council had engaged a contractor recently to carry out some litter picking in Roman Way.

An update note had also been received in advance of the meeting from Kent County Councillor, Gary Cooke. This included information on the Dorothy Lucy Centre, the mobile library service, investments to improve traffic flow around Maidstone, the community call for action regarding Maidstone Borough Council's Local Plan and the potential Leeds / Langley relief road.

It was agreed to bring forward the following items :

- 7 Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
- 12.1 Richard Martin : Application to become a Parish Councillor
- 15.4 Queen's 90<sup>th</sup> birthday celebrations

**7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :**

Cllr Skinner declared an interest in item 16 Furfield Park methane monitoring.

All members declared an interest in any item relating to Boughton Monchelsea Amenity Trust and it was noted that all members had dispensations in place to vote on matters relating to the Trust.

- 12.1 Richard Martin - Application to become a Parish Councillor : It was agreed that Mr Martin was an excellent candidate and would be an asset to the Parish Council. Mr Martin was co-opted onto the Council by a unanimous vote. Cllr Martin took his place at the meeting and signed the declaration of acceptance of office with the clerk. Clerk to inform MBC of co-option. **CLERK**

- 15.4 Queen's 90<sup>th</sup> birthday celebrations : Rev Phil Goodey had been in contact with the Parish Council regarding the possibility of a joint Parish Council and church event to celebrate the Queen's birthday. Rev Goodey suggested a meet up on the recreation ground or green on Sunday 12<sup>th</sup> June, with semi-formal hymns, prayers and readings, the national anthem etc. Members felt that the recreation ground would be most appropriate venue for this event. Cllr Evans agreed to liaise with Rev Goodey and Junction's Mark Price regarding further details of the event. Cllrs Skinner and Martin also agreed to assist. It was noted that the copy deadline for the next Parish Council newsletter was 20<sup>th</sup> March and it was agreed that it would be good to advertise the event in this newsletter if possible.

**CLLRS EVANS, SKINNER, MARTIN & DATE**

6. **Open Quarter:**

A resident expressed concern that the orchard at Campfield Farm appears to be in the process of being fenced off to prevent public access. He asked whether there was any action the Parish Council could take on this. Cllr Munford clarified that the land is within the parish of Loose but is owned by Boughton Monchelsea Amenity Trust. It was noted that the Trust were given the land based on a requirement for it to be leased out for agricultural purposes on a 200 year lease. The resident stated that people have been using this land for dog walking for a number of years and want to be able to continue doing so. Cllr Munford noted that there have been continued problems with dog mess not being picked up by owners and this has contaminated apples, leading to rejection of large amounts of fruit by the supermarkets buying it. This has caused considerable loss of profit for the farmer. It was noted that notices had been put up in the past, requesting dog owners clean up after their pets but unfortunately the problem had remained.

It was noted that the public right of way through the corner of the orchard was being maintained, so walkers would be able to enter the field via the stile, walk along the new fence line and exit the field via the gap in the hedge.

Cllr Munford confirmed that there was no action that could be taken by the Parish Council regarding the above.

The resident queried whether the caravans on the land at the back of the farm buildings were being legally occupied. It was noted that this land was again within the parish of Loose and the resident was advised to contact Maidstone Borough Council if he felt this needed to be investigated further.

8. **Matters outstanding from minutes (12<sup>th</sup> January) not included in agenda:**

Item 5 : Cllr Whybrow advised that she had been unable to attend the last bus group meeting but that the next meeting would be taking place on 21<sup>st</sup> March. The clerk was instructed to contact Cllr Gary Cooke regarding a recent request from a resident for the number 82 bus to stop closer to the Joywood development. **CLERK**

Item 5 : The clerk advised that tree surgery work to the Pested Bars landscaping strip would be carried out on 14<sup>th</sup> March.

Item 13.2 : Cllr Bracking to meet with Cllrs Date, Brown and Munford to discuss and agree the scope of work for remedial works to the track at the entrance to the allotment field. **CLLRS BRACKING, DATE, BROWN & MUNFORD**

Item 14.5 : It was noted that the clerk had now been re-engaged.

Item 16.3 : Cllr Evans noted that the 'Clean for the Queen' litter pick would be taking place on Saturday 5<sup>th</sup> March.

9. **Minutes of the meeting held on 12<sup>th</sup> January 2016. Agreement of and signature by Chairman of the Parish Council :**

The minutes of the meeting held on 12<sup>th</sup> January were agreed as correct. Proposed by Cllr Brown, seconded by Cllr Date and agreed by all members.

## 10. Clerk's report

The contents of the clerk's report were noted.

10.1 Cllr Munford proposed that the quote received from Steve Waring for landscape maintenance work to the Furfield Park public open space be accepted. Seconded by Cllr Whybrow and agreed by all members. Clerk to inform Steve Waring. **CLERK**

10.2 Cllr Date advised that he will send a message out on the e-mail circle regarding the Heart of Kent Hospice run taking place around the village on Sunday 20<sup>th</sup> March.

**CLLR DATE**

10.3 The clerk advised that she had chased up the Community Heartbeat Trust again regarding a quote for the public access defibrillator in Church Street. **CLERK**

## 11. Finance Report:

### Payments since last meeting ( incl VAT ) :

Maidstone Borough Council	Adjustments to gates in Church Street play area	90.00
Kompan	Spare parts for spinning arm in Church Street play area	54.45
J. Gershon	2 year renewal of website address with Namesco Ltd	23.99
K. Works Blacksmithing	Works to reservoir sluice gate	65.00
Locum Clerk	Clerk's salary and expenses for Nov 15, Dec 15 and Jan 16	1063.64
Gill Turner Tucker	Legal fees relating to option agreement at Boughton Lane	387.00
RIP Cleaning Services	Dog bin emptying - January	51.84
Kent County Council	Vegetation cutting at junction Joywood / Brishing Lane (BMAT land)	700.00
KALC	Purchase of 'Local Councils Explained' book	43.95
Village hall committee	Hall hire - January	23.00

### Receipts:

None

### Balances as at 23<sup>rd</sup> February 2016 :

Current Account	81,557.84
Business Reserve	424.49
National Savings	297.94
<b>Total Financial Assets</b>	<b>82,280.27</b>

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Skinner, seconded by Cllr Herrin and agreed by all members.

11.2 Budget : The clerk tabled a draft budget for 2016/17. She advised that this would be developed in conjunction with Cllr Munford and brought to the next Parish Council meeting for agreement by members. **CLERK / CLLR MUNFORD**

**12. Correspondence:**

12.1 Richard Martin - Application to become a Parish Councillor : Item brought forward, see above.

12.2 Euan Mitchell - Tanzania 2017 Scouts Expedition : The contents of the letter were discussed. Members agreed that Mr Mitchell should be invited to attend and speak at the next Parish Council meeting on 3<sup>rd</sup> May and also the Council's Annual Parish Meeting on 17<sup>th</sup> May. **CLERK**

12.3 MBC - Consultation on Local Plan : It was agreed that the Parish Council's Neighbourhood Plan committee would respond to this consultation on behalf of the Council. The consultation deadline was noted as 18<sup>th</sup> March. **CLLRS SMITH, ELLIS, MUNFORD, EVANS & GERSHON**

12.4 MBC - Consultation on Draft Integrated Transport Strategy : Again, it was agreed that the Parish Council's Neighbourhood Plan committee would respond to this consultation. The consultation deadline was noted as 18<sup>th</sup> March. **CLLRS SMITH, ELLIS, MUNFORD, EVANS & GERSHON**

12.5 MBC - Parish Services Scheme Funding Agreement 1 April 2016 to 31 March 2017 : The clerk and Chairman signed the funding agreement for 2016/17. Clerk to return to MBC. **CLERK**

12.6 KCC - Consultation on mobile libraries : It was noted that as well as the Green and the Cock Inn, the mobile library also stops at the village hall car park. The clerk advised that this is not a proper stopping point but merely a lunch stop for the driver. It was agreed that the clerk should respond to the consultation with a request for the stop at the village hall to be maintained, particularly if the driver will be stopping there for a break anyway, en route to other village locations. **CLERK**

It was noted that alternatives to the mobile library are already in existence, including the home library service and the 'Touch a New World' scheme, which helps people get online using volunteers. Cllr Date agreed to look into advertising these services in the Parish Council's newsletter. **CLLR DATE**

12.7 Action with Communities in Rural Kent - membership for 2016/17 (£50) : Following discussion between members it was agreed not to subscribe to Action with Communities in Rural Kent. **CLERK**

12.8 Darryl Solman - Quotes for repairs to village gateways, sign in Gandy's Lane and painting of parish hut doors : It was agreed to accept Mr Solman's quotes for repairs to the village gateways (£460) and the sign at Gandys Lane (485). Proposed by Cllr Munford, seconded by Cllr Date and agreed by all members. **CLERK**

The clerk advised that although the original plan had been to remove the planters in front of the gateways, on closer inspection these had been found to be in good condition. The quote provided by Mr Solman was therefore to renovate both the gateways and the planters and to fill the planters to the top again with soil. The clerk volunteered to plant up the two planters if the Parish Council paid for new plants. A budget of £100 was agreed for this. Proposed by Cllr Herrin, seconded by Cllr Skinner and agreed by all members. **CLERK**

Cllr Herrin noted that he still had the original 'Bottlescrew Hill' sign that had fallen off the ragstone wall. Clerk to get in touch with Darryl Solman regarding a quote for reinstalling this. **CLERK**

Cllr Munford advised that the new doors to the parish hut were being made by Peter Skinner and that Darryl Solman had provided a quote for £250 for painting them. Cllr Herrin proposed that this quote be accepted. Seconded by Cllr Whybrow and agreed by all members. **CLERK**

13. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

**MBC notified**

16/500066	11 Petlands, Boughton Monchelsea Demolition of attached garage and erection of single storey side extension <b>DECISION</b> : No objection / comment	4/2/16
15/509961	Land at Church Street and Heath Road, Boughton Monchelsea Erection of 41 no. residential units together with associated access, parking and landscaping on land located at the Heath Road / Church Street junction <b>DECISION</b> : This site, at the primary entrance/gateway to the village is of utmost importance to the perception of our village and therefore we would wish to see not only the highest quality design but also high quality materials utilized on both the dwellings and the landscape if possible. We would like the developer to consider using some ragstone in some of the properties facing onto the corner landscaped village square and/or in the landscape itself. We would also like to think that a mechanism can be put in place at this stage to ensure that the development is looked after and maintained to a high standard.	9/2/16

We have the following specific comments:-

1. The property closest to Church Street is shown in a rendered finish. The Parish Council would wish to see this prominent property constructed from a more durable material and possible more in keeping with the scale of the existing Church Street

properties.

2. The design of properties on Church Street and backing on to Lewis Court Drive must take account of the private amenity space of adjoining properties.

3. Visibility splays must be maintained at the entrance to the development off Heath Road

4. The proposed boundary fencing to plot 41 is not appropriate next to a public open space and would have a negative impact on the aesthetics of the area as well as proving a future maintenance problem. In general we would not wish to see timber fences used in public facing boundaries.

5. We feel that the pathways across the open used landscaped space at the junction of Heath Road and Church Street are not necessary and could encourage children to run out onto Heath Road.

6. The proposal mentions sustainability features however these are not described in detail. The Parish Council would not want to see conventional solar panels installed on any of the properties visible to the public.

7. The Parish Council would want to engage with the developer on how the public open space is designed, landscaped and maintained. Consideration should be given to mimicking the aesthetics of the areas on the other sides of the junction, use of post and chain fencing for example.

8. The terraced properties should be designed as a modern interpretation of the period chequerboard brickwork terraces already in existence along Church Street.

9. Clay roof tiles should be used, as the typical Kent vernacular. For the 'gateway' properties, consideration should be given to the use of reclaimed clay roof tiles, to 'ease' the development into its village surroundings.

10. For the roadways within the development, the Parish Council would not want to see blacktop surfacing. A high quality paving material would be more appropriate and the same material could be used for both highway and footways.

11. All cycle storage should comprise permanent structures, not timber.

12. Good quality street furniture should be used within the development.

13. The Parish Council do not want street lighting within the development. Boughton Monchelsea is currently a 'dark' village, and we wish to remain this way, with no street lighting and the resultant light pollution.

14. An element of the affordable housing should be designated as rural affordable housing available to BMC residents only.

15. The existing hedgerow along Heath Road should be maintained and supplemented with further planting but not removed and replanted at a later date.

16. The existing hedgerow along Church Street should be

maintained for as long as possible, to screen the construction works from the village. In addition, no marketing 'flags' should be erected by the developer as they would be entirely inappropriate in a village setting.

17. The existing 'Church Street' road sign should remain and be re-used.

- |           |  |         |
|-----------|--|---------|
| 16/500014 | Land west of 73 Haste Hill Road, Boughton Monchelsea Outline (Access and layout not reserved) – Erection of 11 detached dwellings with garaging, parking provision and other associated works<br><b>DECISION</b> : No response submitted as application site is within the parish of Loose   | --      |
| 16/500391 | 2 Haste Hill Close, Boughton Monchelsea<br>Erection of a part single / two storey rear extension with juliette balcony, single storey front extension, new roof over existing garage with window to replace garage door and insertion of window in first floor south elevation<br><b>DECISION</b> :<br>The Parish Council has no objection to the application but would like to comment as follows :<br>1. The drawings are not consistent. The Juliette balcony is missing from the north and south elevations and the drawing titles state 'Haste Hill Road'<br>2. Consideration should be given to ensure that there is no infringement of privacy to neighbouring properties                         | 4/2/16  |
| 15/508197 | Land south of New Barn Farm, Park Lane, Boughton Monchelsea<br>Change of use of land for the stationing of 3 mobile homes and 3 touring caravans, for use by three gypsy families. Erection of amenity building and associated laying of hardstanding.<br><b>DECISION</b> :<br>The Parish Council would like to see the application refused on the basis that the nearby site was specifically conditioned to limit the number of units. This application would intensify the occupation of the space and increase the density of units. The accumulation of gypsy sites at this location would have a detrimental effect on the open countryside in this sensitive location close to the Greensand Way. | 23/2/16 |
| 16/500987 | Cherry-Tree Park, Church Hill, Boughton Monchelsea<br>Application for the variation of condition 5 of permission MA/12/1130 (Condition 5 states : No more than 10 caravan / lodges shall be provided on site in accordance with the details approved under MA/09/2004) – being no more than 12 caravan / lodges shall be provided on site.<br><b>DECISION</b> :<br>The Parish Council would like to see the application refused as the Borough Council imposed the original condition for a reason, to limit the number of caravans / lodges on the site.<br>The Parish Council reluctantly accepted an increase of one unit (decided by MBC in January 2016) but this is a step too far and             | 23/2/16 |

would represent unacceptable intensification of the site, resulting in a detrimental effect on the countryside and nearby Greensand Way.

16/500058 Barnview, Church Hill, Boughton Monchelsea 23/2/16  
Siting of permanent residential timber cabin for occupation in connection with the operation of Barnview Chickens.

**DECISION :**

The Parish Council would like to see the application refused. It should be noted that this application does not relate to gypsy / traveller accommodation. A business needs to be viable to justify the need for permanent accommodation on the site and we do not believe this to be the case. The accommodation would have a detrimental effect on the adjacent countryside.

16/500099 Integra, Bircholt Road, Maidstone 23/2/16  
Installation of 3 no windows and exit door to match existing along the south west elevation, replace existing floodlights with new LED floodlights, additional floodlight and lighting column.

**DECISION :**

No objection / comment

16/500904 Unit G Integra, Bircholt Road, Maidstone 23/2/16

Variation of condition 2 and 6 of application 14/0145 (Erection of 7 units for a mixture of B1, B2 and B8 uses, including the renovation of the existing building, with appropriate provision for access and car parking) – to permit open storage of building materials in identified locations, to permit the creation of additional storage space with the installation of a mezzanine floor to unit

**DECISION :**

The Parish Council has no objection to the application as long as the proposed flood lighting has no detrimental effect on nearby residents' enjoyment of their premises.

**The following applications have been APPROVED by MBC :**

15/509565 Cherry-Tree Park, Church Hill, Boughton Monchelsea  
Application for the variation of condition 5 of permission MA/12/1130 (Condition 5 states: No more than 10 caravan/lodges shall be provided on site in accordance with the details approved under MA/09/2004) - being no more than 11 caravan/lodges shall be provided on site as shown on drawing numbers CT-LDC5349/09B; received on 13.11.2015.

15/508496 Langley Park, Sutton Road, Maidstone  
Approval of Reserved Matters for a local centre comprising a foodstore, 5 additional retail units and a family pub, with associated car parking and landscaping following outline planning permission ref 14/505445 (appearance, landscaping, layout and scale being sought)

14/503296 Land at Langley Park, Sutton Road, Maidstone  
Submission of details pursuant to Condition 2; External Finishes, Condition 3; details of fencing, walling and other boundary treatments, Condition; 4 Refuse storage, Condition 5; External finishes, Condition 7; Phase 1 Section 38 vehicle access, Condition 9; Soft Landscaping, Condition 10; Landscape Management Plan, Condition 11; Tree

protection, Condition 12; Surface materials, Condition 14; Block Elevations (i) Details of roof overhangs and eaves, (ii) windows and doors, (iii) details of the junction of the timber boarding and the brickwork, and (iv) details of the junction of the ragstone and brickwork on the flat block, Condition 19; Ragstone

**The following applications have been REFUSED by MBC:**

None

**The following application(s) have been notified as WITHDRAWN**

15/508889 The Limes, Heath Road, Boughton Monchelsea  
Prior notification for the change of use of agricultural buildings to 3 dwellinghouses with associated operational development

**The following APPEALS have been notified:**

None

**The following APPEAL DECISION(S) have been notified :**

14/505131 The Piggeries, The Quarries, Boughton Monchelsea  
Demolition of existing structure and erection of detached house with associated parking

**APPEAL DISMISSED**

14/505113 Beresford Farm, The Quarries, Boughton Monchelsea  
Erection of single storey detached dwelling with associated car parking

**APPEAL DISMISSED**

**The following APPEALS have been notified as WITHDRAWN:**

None

13.1 Cllr Munford stated that the Parish Council had met with the developer regarding the proposal for 41 new houses on land at the junction of Church Street and Heath Road and that more agreement had been obtained on housing design, screening and the requirement for no street lighting.

13.2 Cllr Munford stated that an application had been made to grub out trees on the Church Street nut platt. He added that MBC were opposing this .

**14. Representatives' Reports:**

14.1 KALC: Cllr Ellis was not present at the meeting.

14.2 Allotments : Cllr Bracking had nothing further to report.

14.3 Village Hall & Recreation Ground : Cllr Gershon was not present at the meeting.

14.4 Neighbourhood Watch : Cllr Slater was not present at the meeting.

14.5 PACT : Cllr Date advised that there had been no recent meeting. He added that the Police had advised that they would be happy to host further meetings but that a volunteer was yet to come forward from the parishes to take meeting minutes.

14.6 Bus group : Cllr Whybrow advised that the next bus group meeting would be taking place on 21<sup>st</sup> March.

**15. Items for Discussion:**

15.1 Health and Safety Issues : The clerk advised that this would now be a regular agenda item for each Parish Council meeting and was an opportunity for members to bring up any issues of concern regarding health and safety.

15.2 Parkwood Farm reservoir update : Cllr Herrin stated that the best time to carry out remedial works to the reservoir would be after the summer. He added that he had contacted seven contractors in an effort to obtain quotes for the necessary works. Out of these there had been interest from only one contractor. Cllr Herrin would continue negotiations with this contractor.

Cllr Munford reiterated that the Parish Council has attempted to obtain three quotes for the work and can demonstrate the process we have been through.

Cllr Herrin advised that the pond next to the woodyard has been extended by KCC.

15.3 North Ward update : North ward members had nothing further to report.

15.4 Queen's 90<sup>th</sup> birthday celebrations : Item brought forward, see above

15.5 Approval of Parish Council Policies : The following policies had been produced by the Parish Council :

- Complaints Policy (updated)
- Data Protection Policy
- Disciplinary Policy
- Equality Policy
- Expenses Policy
- Freedom of Information Policy
- Grievance Policy
- Harrassment Policy
- Health & Safety Policy
- Sickness Absence Policy

Cllr Munford proposed that all the above policies be adopted. Seconded by Cllr Date and agreed by all members. It was agreed that copies of the policies should be made available on the Parish Council's website.

**CLLR GERSHON**

15.6 Annual Parish Meeting – date and initial arrangements : The meeting date was agreed as Tuesday 17<sup>th</sup> May, starting at 7.30pm. A budget of up to £250 was agreed for the catering and the clerk would make the necessary arrangements. Proposed by Cllr Munford, seconded by Cllr Herrin and agreed by all members.

**CLERK**

It was agreed that the focus of the meeting should be the parish organisations, all of whom would be invited to attend and speak by the clerk. **CLERK**

It was suggested that information on proposed new housing within the parish should be made available at the meeting for residents to view. Clerk to book committee room for this purpose. **CLERK**

15.7 Church Street play area – insurance report / maintenance work required : The clerk noted that recent Zurich and MBC play area reports had identified a number of repair and maintenance issues. The clerk had obtained a quote from MBC for £534 for the necessary works. Cllr Munford proposed that this quote be accepted. Seconded by Cllr Bracking and agreed by all members. **CLERK**

15.8 ICO Model Publication Scheme : Cllr Brown proposed that the ICO Model Publication Scheme be formally adopted by the Parish Council. Seconded by Cllr Herrin and agreed by all members. Cllr Gershon to arrange for this to be displayed on the Parish Council's website. **CLLR GERSHON**

**16. Deferred items schedule :**

16.1 Furfield Quarry : Cllr Ellis advised that each year the Parish Council requests confirmation that the sum of money held by the custodian trustee is adequate for maintenance of the methane monitoring facility. It was agreed that the clerk should write to John Taylor requesting information on the maintenance costs compared to the capital sum available. **CLERK**

**17. Any Other Business**

17.1 Cllr Whybrow expressed concern at the poor quality of the road surface along Heath Road, from Linton crossroads to the primary school. The clerk would contact KCC about this. **CLERK**

17.2 Cllr Evans reminded members of the forthcoming 'Clean for the Queen' litter pick taking place on 5<sup>th</sup> March.

17.3 Cllr Bracking queried whether there had been any developments on the future use of the Albion pub. Members were not able to advise further on this.

17.4 Cllr Whybrow noted that preparations for this year's fete on Saturday 2<sup>nd</sup> July were well underway. She added that classic cars would be featuring, alongside many other attractions.

17.5 Cllr Brown had carried out much research to determine historical Parish Council records dating back to 1894. He confirmed that he was now in a position to place an order for the honour boards, to be placed within the village hall. Cllr Munford thanked Cllr Brown for all his hard work on this. **CLLR BROWN**

17.6 Cllr Brown advised that new play area signs were awaiting installation. Clerk to arrange quote from the Council's handyman. **CLERK**

17.7 Cllr Date advised that MP, Helen Whately, had approached the Parish Council with a request for information from her constituency newsletters to be included within the Parish Council's newsletters. It had been agreed that this would be acceptable, with the Parish Council retaining editorial rights.

**18. Date of Next Meeting:**

The next Parish Council meeting will be held on Tuesday 3<sup>rd</sup> May 2016. There being no further business the meeting closed at 9.30pm

## MINUTE 16 (Parish Council meeting 1 March 2016)

### SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 1 March 2016
16.1.07	Furfield Quarry	Methane monitoring	<p>Update reports obtained &amp; passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page &amp; Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17<sup>th</sup> June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5<sup>th</sup> September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5<sup>th</sup> Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10<sup>th</sup> Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10<sup>th</sup> Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16)</p>