

**Minutes of the Parish Council Meeting
held on Monday 3rd September 2018 in the Village Hall**

Present: Charles Mathew (CM) Chairman
 Matthew Judson (MJ) Councillor - Vice Chairman
 Graham Dixon-Brown (GDB) Councillor
 Jose Eaton (JE) Councillor
 Joe Deane (JD) Councillor
 Colin Wells (CW) Councillor (Part)
 Trudi Gasser (TG) Parish Clerk

In Attendance: Hilary Fenton (HF) WODC District Councillor
 10 Members of the public

MIN REF	ITEM
18/093	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor
18/094	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School
18/095	APPROVAL OF MINUTES OF 2nd JULY 2018
	<p>The Minutes were approved.</p> <p>Matters arising:</p> <p>18/082– Eva Rogers yet to respond on the condition of trees on the Small Green.</p> <p>18/088 – MJ confirmed repairs to playground equipment are now complete.</p> <p>18/089 - CM reported that workmen were due to attend this week to complete the unfinished entrance to Quoits Close.</p>
18/096	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT:</p> <p>HF – The local plan will be adopted on 27th September.</p>
	<p>COUNTY:</p> <p>OCC are discussing a fresh approach to the management of its services, leading to further savings of £35 million – this may result in further cuts in staffing but an increase overall and greater efficiency through use of IT</p> <p>Thames Water’s New plans for the Steventon reservoir will begin an 8 week consultation in September.</p>
18/097	PLANNING
	<p>Address: Dix Pit Tip Linch Hill Stanton Harcourt Witney Oxfordshire OX29 5BB</p> <p>Proposal: Ancillary facilities comprising plant room, wood fuel store and Organic Rankine Cycle (ORC) unit required for the biomass heating system and canopy over existing aggregate storage bays. (Part retrospective)</p> <p>No objection.</p>

MIN REF	ITEM
	<p>APPLICATION NO: 18/02176/HHD PROPOSAL: Single storey front to create extra living space LOCATION: 2 Burr Close Sutton Witney No objection</p> <p>APPLICATION NO: 18/02359/FUL PROPOSAL: Extensions to front and side of bungalow to create extra living space for a Granny Annex LOCATION: The Bungalow Eynsham Road Sutton No objection</p>
18/098	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
18/099	VILLAGE HALL CAR PARK
	<p>TG provided an update regarding the quotes for the Village Hall Car Park resurfacing:</p> <ul style="list-style-type: none"> • G Hill & Sons LTD - Quote received • Fergal Contracting Co Ltd - Quote forthcoming later this week – staff holidays • John Lee Tarmac - Can't quote until Mid-Sept onwards • Hazel and Jefferies - Too busy to quote at the moment – will confirm if able to quote asap • Pro Tar Surfacing - No reply – emailed 2, 16, 28 August • Precision Civils - No reply – emailed 2, 16, 28 August • William George Clay Faringdon - Just been referred – unable to contact as yet, will keep trying • G & I Ayres - Declined to quote <p>TG to continue to chase and to circulate a breakdown of quotes when further quotes received.</p>
18/100	MAINTENANCE
	<p>MJ expressed concern regarding the level of maintenance work currently being undertaken – TG to provide report with a comparison of past year's hours.</p> <p>MJ confirmed that work would be required on the playground, especially the wooden structure which will require refurbishment – this will require funding, so will need to be considered in the budget.</p> <p>CM thanks MJ for all his work on maintenance in the village.</p>
18/101	REPORTS FROM PARISH COUNCILLORS
JE	Nothing to report
MJ	Nothing to report
GDB	Nothing to report
CW	CW announced that he would be retiring from the PC with immediate effect and

MIN REF	ITEM
	would leave the meeting to allow the PC to discuss arrangements. CW left the meeting. TG confirmed that she would notify Keith Butler.
CM	CM reported that Sheehans had made an application for evening work processing plainings – the application had been granted with conditions. CM asked TG to write to Phil Shaw at WODC to confirm the terms of the common grass cutting at Beaumont Green.
JD	Nothing to report
18/102	FINANCIAL MATTERS
	Cheques were circulated for signature.
18/103	CORRESPONDENCE
	Nothing to report
18/104	OTHER BUSINESS (for information only)
	TG confirmed that Budget discussions would start at the next meeting, asking the councillors to think of any requirements, with a view to setting the budget at the November meeting and finalising by December – next year’s precept figure will need to be set by January 2019.
	NEXT MEETING
	The next Ordinary Meeting – Monday 1 st October 2018.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

RBL:

It was confirmed that meetings were taking place to make arrangements for events to take place to mark the WW1 Commemoration

The RBL has applied for a grant to clean the War Memorial and add further names.

Village Shop:

Following the last meeting, CM confirmed that he had been wrongly informed of the rent being paid for the shop and confirmed that there would be no benefit for the PC to subsidise, as it was a minimal amount paid.

CM expressed continued concern regarding the future of the shop, it had been confirmed by the proprietor that the future of the Post Office was safe.