

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 8 April 2013

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons, Cllr. P Macloughlin, Cllr. S Edwards, Cllr. R Crowther, Cllr. D Bimson, Cllr. M Skinner.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop, and nine members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. Mrs L Challiss, Cllr. L Jacobs, Cllr. G Hughes, Cllr. K Butcher.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 4 March 2013.

Resolution Record No. **BTC/88/08/Apr/13**

Proposed by Cllr. T Simmons and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

Amendment to minutes: The resolution in agenda item 11 should read ...County Highways...
THAT THE AMENDED MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 4 MARCH BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 4 March 2013.

An email from Network Rail to Cllr. I Horner flatly denies agreeing to any financial contribution to the funding of the proposed Brandon Relief Road. Confirmation to be obtained from stakeholders.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/89/08//Apr/13**

Proposed by Cllr. T Simmons and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to the allotment fencing; the hazard of broken glass bottles in St. Peters Approach and a request for a litter bin in this vicinity; an unsafe wall in Coulson Lane.

6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH

Crime figures up to the 3rd April 2013 were circulated. There were 48 recorded crimes within this time period. The same period last year saw 61 crimes recorded. This is a decrease of 21%.

Squadron Leader Neilds reported the deep rut along the edge of the A1065 had been promptly dealt with by SCC. Questions were invited.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Key points in Cllr. B Bishop's report: the double yellow lines in the High Street are to be repainted within four weeks; discussions for the adoption of the road at Millers Lane are still on-going; for the duration of the construction of a bridge on the A11, the B1106 will be closed. Negotiations are taking place for a temporary by pass during this period; the effect on the postal service in Brandon when the Ipswich sorting office is relocated to Chelmsford. Cllr. S Edwards said the Chief Executive Officer at West Suffolk will be having talks with representatives from Royal Mail later this month.

The meeting was reconvened.

Cllr. P MacLoughlin left the meeting at 7.40pm.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

9. ACCOUNTS

9.1 Resolution Record No. **BTC/90/08/Apr/13**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ACCOUNTS FOR MARCH 2013.

Date	Amount	Supplier	Net Total	VAT
Mar-13	11,375.04	SCC - Pinewood Drive, Robin Walk, Riverside Way	9,479.20	1,895.84
Mar-13	106.15	Graham Smith & Sons (Rats)	88.46	17.69
Mar-13	43.54	Finevale Service Station	36.28	7.26
Mar-13	8.89	Fengate Fasteners Limited	7.41	1.48
Mar-13	14.00	J & D Green	14.00	
Mar-13	89.93	Thetford Garden Centre	74.95	14.98
Mar-13	74.99	Arco Limited	62.49	12.50
Mar-13	12.00	Clerk & Councils Direct	12.00	
Mar-13	20.00	Exning Parish Council (Course)	20.00	
Mar-13	119.56	Stannah Lift Services Limited	99.63	19.93
Mar-13	19.20	Mark's Traditional Greengrocers (Orange Juice)	19.20	
TOTAL:	11,883.30		9,913.62	1,969.68

The Suffolk County Council street lighting invoice to be queried prior to payment.

9.2 To receive a request for funding from a) Brandon Badminton Club b) Breckland Brass Band c) The Harvest Centre.

Brandon Badminton Club: No further action.

Cllr. S Edwards and Cllr. D Bimson declared an interest in agenda item 9.2 b) Breckland Brass Band. The Member's Book of Interests was duly signed.

Resolution Record No. **BTC/91/08/Apr/13**

Proposed by Cllr. P Ridgwell and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF ONE HUNDRED POUNDS TOWARDS A FUN AND GAMES EVENT AT WARREN CLOSE (ORGANISED BY THE HARVEST CENTRE) AND THE SUM OF TWO HUNDRED POUNDS TO BRECKLAND BRASS BAND.

10. TO REVIEW STANDING ORDERS/ FINANCIAL STANDING ORDERS/ EFFECTIVENESS OF INTERNAL CONTROL/RISK ASSESSMENT

Resolution Record No. **BTC/92/08/Apr/13**

Proposed by Cllr. D Bimson and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES STANDING ORDERS/ FINANCIAL STANDING ORDERS/ EFFECTIVENESS OF INTERNAL CONTROL/RISK ASSESSMENT EN-BLOC.

11. LEVEL CROSSING

Resolution Record No. **BTC/93/08/Apr/13**

Proposed by Cllr. R Silvester and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT GIVEN THE PRESENT FAILURE SYSTEMS AT THE BRANDON LEVEL CROSSING, BRANDON TOWN COUNCIL WRITES TO NETWORK RAIL INVITING A REPRESENTATIVE TO ATTEND A FUTURE TOWN COUNCIL MEETING TO ANSWER QUESTIONS.

12. CEMETERY BOUNDARY WALL

A letter to be sent to the Diocese Registrar detailing the intended works to the cemetery boundary wall. If agreed, a faculty can then be applied for.

13. LOCKABLE BOLLARD

Three signatures were received from members requesting this agenda item to be bought back to the table for further discussion.

Resolution Record No. **BTC/94/08/Apr/13**

Proposed by Cllr. P Ridgwell and seconded by Cllr. M Skinner.

CARRIED: Unanimous.

ON CONDITION IT IS NOT ABUSED, BRANDON TOWN COUNCIL APPROVES AN APPLICATION FROM MR G'S TO HAVE A KEY TO THE LOCKABLE BOLLARD ON MARKET HILL.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/95/08/Apr/13**

Proposed by Cllr. T Simmons and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

With no further business to discuss the meeting closed at 8.45pm.