

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council  
held on Thursday 17<sup>th</sup> February 2022 at 7.00pm at Cantley Village Hall**

**Present:** Dot Machin (Chair)  
Norma Knight  
Brenda Pawsey  
Steve Bennett  
Peter Key  
Jan Davis (also District Councillor)

**Also present:** Melanie Eversfield, The Clerk and 1 resident of the Parish

**1. Public Forum**

District Cllr J Davis had circulated his report before the meeting.

**2. Apologies**

Apologies were received and accepted from Kevin Francis and District Councillor E Lamings.

**3. Declaration of Interest for items on the agenda**

There were none.

**4. Minutes of the meeting held on 20<sup>th</sup> January 2022**

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

**5. Urgent Items to be raised through the Chair**

Cllr J Davis stated that there had been some damage to the church windows and that funding may be needed to get the works done. Cllr Davis to inform the PCC to put an application for funding from the PC to the Parish Clerk.

**JD**

**6. Matters Arising**

a) Network Rail – Cllr J Davis stated that he had received information from Network Rail in relation to risk assessments for the different level crossings. He will analyse this for the next meeting.

**JD**

b) Noticeboard in Langley Road – The Clerk stated that this has been ordered and is awaiting delivery.

c) Village Sign – The Clerk stated that the sign has been delivered to the lady who will refurbish the sign. It was agreed that Cllr Knight would speak to the lady about the deterioration of the sign.

**NK**

d) Station Road Parking – It was noted that this was still an ongoing issue.

**7. Highways and Transport**

a) It was noted that a site meeting taken place on 2<sup>nd</sup> November with NCC Highways. No further communication had been received. The Clerk had chased and was awaiting timelines.

**Clerk**

b) A report from Cllr J Davis in relation to flooding and sewage was received and noted.

**8. Finance**

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31<sup>st</sup> March 2022 as at 30<sup>th</sup> January 2022 was received and noted.

b) The following payments were consider and **agreed** that all should be paid by Standing Order:-

**Clerk**

Mrs M Eversfield	Salary February 2022	£195.71
HMRC	PAYE February 2022	£46.80
Norfolk County Council	Parish Partnership Bid 2021/2022	£3,000.00
The ICO	Subscription	£35.00

**9. Ongoing Matters**

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- a) Limpenhoe Village Green  
The Clerk gave an update on some possible further works to this project. It was agreed to arrange a site meeting with Matt Davies to discuss this further. **Clerk**
- b) Cantley Pond  
It was noted that the bench has been ordered and is now just waiting installation.
- c) Cantley Sugar  
A verbal update was given from the meeting with Dan Green at the Beet Factory. The Clerk to arrange a meeting with Matt Davies at the Fringe Project and write to the landowner opposite the Recreation Ground regarding planting of trees and hedges. **Clerk**
- d) Platinum Jubilee – It was agreed that a meeting with the Village Hall committees, Cantley School and PTA, the Beet Factory and the PC should be arranged. **Clerk**
10. **Items for the Next Months Agenda**  
As per meeting minutes.
11. **Date of Next Meeting**  
Thursday 17<sup>th</sup> March 2022 at 7.00pm at Limpenhoe Village Hall

The meeting closed at 7.58pm

**CHAIR**