

Donington with Boscobel Parish Council

Minutes of the Meeting of Donington with Boscobel Parish Council held on Tuesday 15th March 2022 at 7.00pm at the Red House

In attendance: Cllrs Christine Jones, David Dale, Virginia, Sankey, Robert Parry, David Beechey, Philip Ogle, David Williams, Adrian Robinson and the Parish Clerk (Vanessa Voysey)

21.146 Welcome by the Chair

The Chair welcomed everyone to the meeting

21.147 Apologies for absence and reasons:

The Council considered and accepted the following apologies:

Cllr Dawn Harper – unwell

Cllr Hugh Kirton – unwell

Shropshire Councillor Ed Bird was unable to attend the meeting and had notified the Parish Clerk in advance

21.148 Declarations of Interest: a) Pecuniary b) Personal

There were no declarations of interest at this time

21.149 Public Session:

There were no members of the public present, and no questions at this time

21.150 Minutes:

It was proposed, seconded, and **resolved** to confirm the minutes of the Council meeting held on Tuesday 15th February 2022 as a true record

21.151 Matters Arising

a) Approbation 2022

The Chairman, Cllr Christine Jones, reported that there had been two further working party meetings held jointly with Albrighton Parish Council. The guest list is being finalised, and an overall budget has been agreed. The meal will be a hot and cold buffet with a maximum of 120 guests. The overall cost will be approximately £4,300 to £5,000, to include the meal, flowers, and invitations. Considering the agreed 50/50 split, the expected cost to Donington with Boscobel Parish Council would be £2,500.

b) Land Usage

Councillors discussed three quotations obtained by the Parish Clerk for placing fencing along the land purchased by the Parish Council next to the Nature Reserve entrance.

Cllr Robert Parry questioned the need for placing fencing on the land. Cllr Christine Jones said that the request had come from a Nature Reserve Sub-Committee and the purpose had been to make the area suitable for educational purposes.

It was proposed, seconded, and **resolved**, to select Fletcher Oak as the preferred candidate.

It was agreed that the Parish Clerk should ask the contractor if it would be possible for the Parish Council to purchase the materials directly from the supplier.

The Chairman, Cllr Christine Jones, requested that Councillors consider ideas for names for the car park for the next meeting.

c) Refurbishment of road signage and bus shelters

The Chairman, Cllr Christine Jones, reported that she had contacted R.A.F Cosford about the project to clean the bus shelters but that it was not considered a suitable community work project for the trainees.

There was some discussion on plans to move forward the project, including the option of hiring the same company that cleaned the War Memorial, and combining cleaning the bus shelters with cleaning the gateway signs into the village. It was agreed that the Parish Clerk should contact the Albrighton Parish Clerk about this option.

Cllr David Dale said that expenditure to this purpose would be a suitable use of the Community Infrastructure Fund held in reserves.

The Parish Clerk noted that Cllr Virginia Sankey had sent information about signage to file with Shropshire Council

d) Street Parking Station Road

Cllr Philip Ogle reported that he had received comments from residents about street parking on Station Road. Concern has been expressed that drivers using the road to park along were walking over the grass and trampling flowers that have been planted as part of the tidy-up project. Safety issues have also been raised as a concern.

There was some discussion on safety and the upkeep of the area and the possibility of getting double-yellow lines instated. Cllr David Beechey said that he did not think Shropshire Council would commit to instating double yellow lines until the footpath issue has been resolved. There was general agreement with this point.

It was agreed that the Parish Clerk should contact Shropshire Cllr Ed Bird and raise the issues of double yellow lines and safety on this section of road.

21.152 New Business

a) Asset Register

There was discussion the Asset Register with consideration given to possible amendments.

Suggested amendments included the removal of the beehives and fencing on Rectory Road, and addition of the land purchased by the Parish Council. Further information about the condition of the items held on the Asset Register would be sought before the next meeting.

b) Reserves

It was proposed, seconded, and **resolved** to the movement of Reserves at the close of the financial year 2021-2022

£2,000 from General Reserves
£7,000 from Election
£7,000 to Flooding/Emergency Funds
£3,000 to Fly Tipping
£4,500 from Community Infrastructure Management
£3,000 to Community Infrastructure Maintenance
£2,270 to Swimming Pool Boiler
£3,000 to Probation

c) Meeting dates for 2022-2023

The following dates were agreed for meetings to be held in 2022-2023

19 th April 2022	15 th November 2022
17 th May 2022	20 th December 2022
21 st June 2022	17 th January 2023
19 th July 2022	21 st February 2023
20 th September 2022	21 st March 2023
18 th October 2022	

21.153 Correspondence: For Action

- a) **NALC** – it was noted SALC has updated the Parish Council on the salary agreement for 1st April 2021 and it was advised that this should be backdated.

It was **agreed** that an appraisal should be undertaken with recommendations brought back to the Parish Council. Cllrs David Williams and Cllr Christine Jones, who have attended training on appraisals, are to undertake it.

21.154 Correspondence: For Information

The following was noted:

- a) **Gateway Jubilee Project** –Albrighton Parish Clerk wrote to inform the Parish Council on 16th February to inform it of a proposed project to tidy the entrance to the village by Station Road. This would include some land falling within the Parish of Donington.

21.155 Planning

a) Applications:

22/00594/COU

Consulation Expiry Date: 16th March 2022

Change of use to open storage of touring caravans

Former Goods Yard East Of, Neachley Lane, Neachley, Shifnal, Shropshire.

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R702CMTDLDU00>

No objection

22/00887/FUL

Cosford Business Park, Long Lane, Neachley, Shifnal, Shropshire

Erection of three buildings comprising six industrial starter units, installation of package treatment plant, formation of additional parking area and associated works

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7PQERTD02B00>

No objection

b) **Permission Granted:** there were none at this time

c) **Permission Refusals:** there were none at this time

d) **Any other planning matters:** It was noted that the 7 houses at White Ladies (Boscobel) have been completed and sold.

21.156 Finance.

a) It was proposed, seconded, and **resolved** to approve the following payments –

Clerk	Clerk's salary (March)	£558.23	LGA 1972 s 112 (2)
HMRC	Tax (March)	£27.20	LGA 1972 s.112 (2)
Clerk	Travel expenses (March)	£27	LGA 1972 s.112 (2)
Balfours	Rent for St Cuthbert's Pool	£20	Open Spaces Act 1906 ss. 9 & 10
Balfours	Rent for Car Park	£125	

- b) It was proposed, seconded, and **resolved** to note and approve payments made following February's meeting:

<i>Albrighton Scouts</i>	<i>Grant</i>	<i>£1000</i>	<i>Power of General Competence</i>
<i>Albrighton Cricket Club</i>	<i>Grant</i>	<i>£1000</i>	<i>Power of General Competence</i>
<i>Memorial Tree (Chairman Expenses)</i>	<i>Memorial Tree</i>	<i>£14</i>	<i>Power of General Competence</i>
<i>I.C.O Direct Debit</i>	<i>Fees</i>	<i>£35</i>	<i>L.G.A 1972 s.111</i>

c) To note any income received

It was proposed, seconded, and **resolved** to note the following income:

Dividend (Public Sector Deposit Fund) - £12.67 from statement end 28th February 2022

d) Spend to Date

Bank Reconciliation – It was proposed, seconded, and **resolved** to receive and approve the bank reconciliation until the end of February 2022

Spend to Date – It was proposed, seconded, and **resolved** to receive and approve the spend to date to the end of February 2022

21.157 Reports:

12.157.1 AFLAG (Albrighton Flood Action Group)

A report has been published in the Parish Magazine with an update on the flooding project headed by AFLAG. There was general agreement that it should continue to have the support of the Parish Council.

It was noted that there has been some recent flooding under the Newport Road Bridge by the garden centre, and that a blocked drain on Long Lane continues to cause problems. (The Parish Clerk to contact Shropshire Council about the blocked drain on Long Lane).

12.157.2

(a) SALC: Cllr D. Beechey noted the date of the next area Committee meeting.

(b) RAF Cosford Sq. Ldr. C. Wilson filed a written report in advance of the meeting

(c Nature Reserve Report the Chairman filed a written report in advance of the meeting

(d) Albrighton Village Halls Trust: no report at this time

(e) Clerk's Report: the Internal Audit has been arranged for the third week of April

(f) Royal British Legion: Cllr D. Williams reported that the War Memorial Committee had met and had appointed a technical specialist project manager

(g) Footpaths: Cllr V Sankey reported on the installation of a kissing gate and stile along the local footpaths

(h) Station Ramp Meeting: there was nothing to report at this time

(i) Albrighton Fayre: Cllr R. Parry reported that a folded leaflet would be replacing the magazine and that there would be a space for both Parish Councils

(j) RAF Cosford Cadets: Cllr R. Parry reported that there had been a new influx of cadets and that numbers were back to pre-Pandemic levels

(k) Any other reports: Cllr R. Parry commented upon the impact of three storms in a week on the woodland areas.

It was noted that the Memorial Bench was not put on site and thanks were offered to a local resident who had installed the bench free of charge. It was requested that the Parish Clerk write and offer the thanks of the Parish Council for his work on behalf of the community.

21.158 Training

Training information is available on: www.alcshropshire.co.uk/training

Cllr David Dale suggested that a session about what are the responsibilities of Councillors and what are the responsibilities of the Nature Reserve Management Committee might be helpful for the efficiency of the Parish Council.

21.159 Date of the Next Meeting: 19.4.22

Items for the agenda to be notified to the clerk by **9.4.22**