



**Wednesday 6th May 2026 - Whalton Village Hall**

**Parishioners meeting and open Parish Council Annual Meeting  
(WPC)**

(Draft minutes until signed)

**26:36 Cllr's Present: Lennard, Grix, Storey, Trobe, Young**

**In attendance:**

Malcolm Burn (Parish Clerk)

Members of the public - none attended, the parishioners meeting was unsupported.

**26:37 Apologies for absence received:** Cllr Lyle Darwin (NCC)

**26:38 Election of Chair WPC**

Cllr Lennard was proposed by Cllr Young, second by Cllr Grix - Cllr Lennard accepted. Cllr Lennard chaired the meeting.

**26:39 Election of Vice Chair WPC**

Cllr Grix was proposed by Cllr Trobe, second by Cllr Young - Cllr Grix accepted

**26:40 Declaration of Interests, and grant of any dispensations:** None

26.40.01 Discussion took place regarding submission of DOI forms to county hall. Clerk confirmed an updated list of Cllrs to Whalton was submitted to elections with their records now amended. Clerk to circulate blank forms by email to Cllrs.

**26:41 Public questions received in advance:** None

**26:42 Minutes of previous meeting:** (Chair)

The minutes of the previous meeting held on 4th March were agreed & signed by the Chair.

## **26:43 Matters Arising from the Minutes (unless separately on the agenda)**

26.43.01 Parish Cllr vacancy: Remains unfilled, discussion took place regarding possible public interest. All to circulate the vacancy by 'word of mouth' to encourage others to consider joining WPC.

26.43.02 Discussion took place regarding transport issues and the suggested changes to the bus services (including 419) within the parish. Chair to contact Mr Easton (Transport Manager) to clarify issues not yet addressed, Chair to action & feedback to council in July. Clerk introduced the WATBus charity service to the debate, discussion took place regarding alternative transport, more info to be circulated and evaluated at the next meeting. Clerk to action.

26.43.03 Local Plan: WPC **resolved** to create a sub group who will meet with NCC neighbourhood planning. Application for the plan process to be submitted. **Resolved** to purchase a software package to allow Cllrs to work together on the plan. Clerk to action.

26.43.04 Speed sign data review: Tech support at Elan City had provided the data from the speed detector no.2 in Whalton village. This was issued prior to the meeting to members. WPC agreed the detectors are effective in reducing speeds. Council **resolved** to move a detector from Whalton to Ogle village. Chair has already reviewed a recommended position on site with NCC. Discussion took place regarding costs. **Resolved** to continue the Ogle pole installation and to move a detector at an estimated cost of 600GBP.

## **26:44 Cllr Lyle Dawin (NCC)**

26.44.01 Cllr Darwin was unable to attend the meeting.

26.44.02 Feedback notes were discussed, unfortunately the Cllr surgery 18th April was not well attended. Cllr Darwin to schedule again asap.

26.44.03 It was noted that a parishioner attending the surgery had requested support for facilities to charge an electric vehicle. Cllr Darwin explained this issue has been extensively explored by WPC in 25/26 without adequate solutions.

## 26:45 Financial Matters: (Clerk)

26.45.01

Non routine / other payments made

HugoFox Ltd Secure email accounts x10	251.86GBP
HugoFox Website hosting	71.93GBP
HugoFox website build & branding	238.80GBP
NALC Subscriptions 26/27 - no website	105.71GBP
Audit fee 25/26	70.00GBP

26.45.02 Invoices anticipated

Microsoft 365 software	104.00GBP
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26.45.03 **Balances at date of the meeting**

Current Account Unity Trust Bank	15,398.65
Saving Account Unity Trust Bank	5,828.96
Total Balances to date of meeting	21,227.61

26.45.04 Audit / Annual Governance Accountability Return (AGAR)

WPC reviewed the accounts and internal auditor report, Chair signed the certificate of exemption & other AGAR documentation.

26.45.05 Clerk confirmed the publication dates for the public rights 03/06 - 14/07/2026. To place upon the notice board and WPC website. Clerk to action

26.45.06 Clerk confirmed the issue with PAYE (via DWP) was now **resolved**. No changes will be made to the provision of payroll services.

26.45.07 The proposed local government pay award for the clerk in the year 26/27 was submitted to council at 3.3%. No impact on council budgets was noted.

## 26:46 Correspondence (Clerk)

26.46.01 Routine newsletters were received & circulated to cllr's

**26:47 Planning:**

26.47.01 26/00817/LBC 2 The Terrace Whalton. Closed 30th March. No comments submitted.

**26:48 Parish Maintenance Schedule:** (Discussion all)

26.48.01 Grit bin near to school. The clerk requested a cllr to inspect and confirm this bin is now replenished.

**26:49 Council Website** (All)

26.49.01 Cllrs were informed that the website does meet all regulations required of the council. Other 'pages' within the site are to be reviewed by Cllrs with feedback at the next meeting.

**26:50 Dedicated council mobile handset & phone number**

26.50.01 Unfortunately it has not been possible to arrange a dedicated number for the council. Accounts for mobile networks require a card payment for SIM registration and WPC does not possess a bank card. Cllrs **resolved** to continue with the current arrangements.

**26:51 BCC Repair Shop** (Chair additional item)

26.51.01 Chair discussed the correspondence she has received directly suggesting WPC may have 'historic objects' or other items to submit to the BCC repair shop programme. Extensive discussion took place. Cllr's to explore with parishioners and the village church. Feedback to follow.

**26:52 Date of next meeting(s):**

26.52.01 **Wednesday 8th July 7:30pm meeting at Whalton village hall.**

Meeting closed at 20:15

**Signed**.....(Chairman)

**Date**.....

