



Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall**, **Thursday 19th September 2019, 7pm** for the purpose of transacting the following business:

M Eversfield

Parish Clerk
10th August 2019

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 18th July 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
 - a) Cantley Pond
- 7) **Highways and Transport, if any**
 - a) Parking Bay in Langley Road
- 8) **Finance**
 - a) To receive and note accounts, budget comparison and bank reconciliation to 31st August 2019.
 - b) To consider letter from Limpenhoe Village Hall regarding £6,000 grant allocation.
 - c) To consider payment of the following

i) Mrs M Eversfield	Salary & Expenses – August 2019	£186.53 SO
ii) HMRC	PAYE – August 2019	£44.60
iii) Mrs M Eversfield	Salary & Expenses – September 2019	£178.13 SO
iv) HMRC	PAYE – September 2019	£44.60
- 9) **Planning**
 - a) To receive an update regarding Tree Preservation Order at 33 Church Road, Cantley.
 - b) To receive an update regarding planning applications BA/2019/0065/FUL & BA/2019/0066/FUL – Barn End, Grimmer Lane, Cantley.
 - c) To note change of property name at Faraway, Freethorpe Road, Limpenhoe.
 - d) To receive an update from Dot Machin and Jan Davis regarding Community Land Trust Workshop.
- 10) **Ongoing Matters, if any.**
 - a) Fencing of Limpenhoe Village Green
 - b) Future projects in the Parish
- 11) **New Matters**
 - a) Health and Safety Inspections 2019
 - b) To receive an update from Jan Davis re. NALC Wellbeing Initiative
- 12) **Correspondence**
 - a) Broadland District Council re. Village Halls Week 2020 – Join the celebration.
 - b) Network Rail re. Update regarding Norwich, Yarmouth, Lowestoft re-signalling project.
 - c) Local Authority Cluster Meeting re. Minutes (emailed on 30/07/2019) and date of next meeting being 15th October at Postwick Village Hall.
 - d) The Shelroy Trust
- 13) **Items for Next Meeting's Agenda**
- 14) **To confirm date of next meetings: Thursday 17th October 2019 at 7.00pm at Limpenhoe Village Hall**