



Chairman of the Council  
Cllr Bob Taylor  
Locum Clerk of the Council  
Mr C Furnival (CiLCA)

[www.lilleshallpc.org.uk](http://www.lilleshallpc.org.uk)

6<sup>th</sup> February 2024

To all Members, Lilleshall Parish Council  
Copied to others for information

Dear Colleagues

**NOTICE IS HEREBY GIVEN** that a **Full Council** meeting of Lilleshall Parish Council for the municipal year 2023/24 will take place on the 13<sup>th</sup> February 2024 and will be held at Hillside Meeting Room, Hillside, Lilleshall, TF10 9HG at 6:30pm.

Members are summoned to attend for the transaction of business on this agenda.

Yours

Locum Clerk of the Council

## AGENDA

**17/24 Apologies and declarations of Interest**

To receive apologies and record any pecuniary and non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda.

**18/24 Public Session**

The Chairman of the Parish Council will open the meeting and allow 15 minutes for members of the public to ask questions to the Council, 3 minutes per person.

**19/24 Minutes of the last Council meeting held 9<sup>th</sup> January 2024**

To approve the minutes of the last meetings as a true record.

**20/24 Matters arising, for information, from the minutes**

To receive information on actions taken arising from the last meetings.

- a. Jubilee tree guards – Status update

**21/24 Correspondence**

Items received for information, action, consultation or decision.

- a. Newport Library Financial Support

**22/24 Reports from West Mercia Police**

To receive any reports from the local Safer Neighbourhood Team.

**23/24 Reports from Parish Councillors and Ward Member present**

To receive any reports from Parish Councillors, outside bodies and Ward Member present at the meeting on items otherwise not included on the agenda.

**24/24 Clerks Report**

To receive any reports or updates from the Clerk regarding matters to the Parish Council otherwise not included on the agenda.

**25/24 Community Governance Review**

To receive any updates from Telford & Wrekin Council on the status of the review.

**26/24 Local Plan Review 2023/24**

To receive any updates on the status of the review.

**27/24 Road Safety Scheme and A518**

To receive any updates from Telford & Wrekin Council and address any outstanding matters.

**28/24 Planning**

Consider the following applications and note any decided/withdrawn since the last meeting:

**TWC/2024/0079** - 39 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EY

Erection of a 2 storey side and rear extension, erection of a front canopy and installation of external render, following removal of existing conservatory

**TWC/2024/0023** - Oak Barn, Church Road, Lilleshall, Newport, Shropshire, TF10 9HE

Installation of a dormer window, 4no. Velux roof lights and 2no. ground floor windows to garage

**TWC/2024/0079** - 39 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EY

Erection of a 2 storey side and rear extension, erection of a front canopy and installation of external render, following removal of existing conservatory

**29/24 Financial Reports**

- a. To approve the reconciliation of recent banking statements and payments.

**30/24 Exclusion of Press and Public**

That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted:

- a. **Personnel matters**

To receive updates on the status of staffing matters.

- b. **Grounds maintenance contract**

To review the draft tender for grounds maintenance of Parish Council assets and agree publication for applications to this contract.

- c. **Service Level Agreement**

To consider approval the draft Service Level Agreement for the maintenance of SID's and one-off public realm tasks.

Date of future meetings

Full Council, Tuesday 12<sup>th</sup> March 2024, 6:30pm at Hillside Meeting Room