

NETHER WALLOP PARISH COUNCIL RISK ASSESSMENT	RECREATION GROUND - PARKING	Version: Date:	1 Oct 21	Adopted Date: Minute no.:	TBC TBC	Review Date:	Oct-22
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The methodology used is a combination of quantitative risk assessment (numerically assessing probability & consequence) **Hazard Severity x Likelihood of Occurrence = RISK.**

Hazard Severity (Impact)			Likelihood of Occurrence (Odds)		
1	Nil	Trivial or insignificant harm to persons, property or business activities	1	Not likely	There is no real likelihood of it occurring.
2	Slight	Causing minor harm allowing work / activities to continue	2	Possible	Possible occurrence, but potential is minimal.
3	Moderate	More Serious, capable of resulting in 3 or more days off work for one or more individuals , or property damage resulting in a temporary interruption to business activities with some financial loss.	3	Quite Possible	Incident will only happen if several factors are present.
4	High	Possible fatality or serious injury to an individual. Longer term interruption to business and/or high financial costs.	4	Likely	Regular incidents occur, but no injury. May result in injury with additional factors introduced.
5	Very High	Multiple fatality and/or destruction to work environment. Long term or permanent business interruption and/or very high financial costs.	5	Very Likely	Almost 100% certainty that an incident will occur or it is a common occurrence.

A risk factor can be found using the equation, ranging from 1 (no severity and unlikely to happen) to 25 (just waiting to happen with potentially disastrous results. However it is important to judge both the severity and the likelihood independently. Having identified the numerical risk factor, the 'risk matrix' will help determine the urgency of the action.

RISK ASSESSMENT MATRIX.

Likelihood (ODDS)	Potential Severity (IMPACT)					1-5	Low Risk	Tolerable	Little or no action required
	1	2	3	4	5				
	2	4	6	8	10				
	3	6	9	12	15				
	4	8	12	16	20				
	5	10	15	20	25				
						6-9	Medium Risk	Unacceptable	Some action required and monitor during event.
						10-25	High Risk	Unacceptable	Urgent action required. Stop process. Compensatory measures / new procedures must be put in place within 24hrs. Resolving the issue may take longer, but must be in hand. (People may need to be removed from the risk whilst it is assessed.)

Introduction

This Risk Assessment (RA) is written and should be read in connection with the guidance provided in using the Recreation Ground Risk Assessment posted on the Recreation Ground Notice Board.

The risk assessment ensures that hazards and risks associated with parking on the Recreation Ground, are identified and assessed and that the assessments are managed in accordance with the relevant legislation. It should be noted that the Recreation Ground is an open space available to users from within and outside the village. This assessment is in addition to the Generic Recreation Ground Assessment already published and adopted and is specific to parking and potential hazards are assessed below under the list of Recreation Ground Parking Assessments. The assessment covers specific arrangements required if parking is permitted on the grass area of the Recreation Ground for occasions when more cars are expected than for usual events, for example, when more than 2 football

teams are playing. As soon as it is known that an event or booking falls outside the usual remit, the booking manager should advise the Chairman, Clerk and Councillor responsible for the Recreation Ground by email. For the bookings to take place, someone must be available to monitor that the Risk Assessment actions are followed.

Requirements

The Health & Safety at Work Act 1974

The Management of Health and Safety at Work Regulations 1999

NWPC Insurance Policy

Recreation Ground Parking Risk Assessments

Activity	Hazard / Risk	People at risk	Mitigation of Risk / control measures	Impact	Odds	Score	Action required	Target date and by whom
Using recreation ground parking area (usual use being up to 2 football teams)	Damage to other vehicles. Injury to pedestrians (including children) and dogs	Any users of recreation ground	Drivers must be aware of other users and animals in the parking area	3	1	3	Normal driving awareness	ongoing
Heavier use of the parking area outside of usual use due to more than 2 teams using the playing field.	Damage to other vehicles. Injury to pedestrians (including children) and dogs	Any users of recreation ground	A parking attendant (preferably 2) should be available at the start and end of the events to put out / take down temporary fencing and signage to designate extra parking areas on the grass.	4	2	8	Extra bodies to direct/marshal cars. Signage and temporary fencing. Team managers to be advised on the extra parking arrangements in writing.	<ul style="list-style-type: none"> • Booking manager • Team of councillors.
When Parking is allowed on the Recreation Ground itself for specific events. (e.g. May Fair or similar)	Damage to other vehicles. Injury to pedestrians (including children) and dogs	Users of recreation ground and dogs	Parking to be limited to a defined area agreed by council prior to the event taking into account the event layout, duration and expected no. of attendees. A map to be provided to all car park attendants. (minimum 3).	4	2	8	Designated parking wardens for each event. Signage and temporary fencing.	<ul style="list-style-type: none"> • Clerk • Booking manager • Team of councillors.

Chairman's signature Date		Clerk's Signature Date	
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