

MINUTES

1. **Clerks Welcome** the Chairman welcomed all to the meeting and then handed over to the clerk for the election of Chairman.
2. **Election of Chairman** Councillor A Bain Proposed Councillor S Jones for Chair. This was seconded by Councillor S Dawes and agreed to by all members present. Councillor Jones stated that this would be her last year as Chair.
3. **Signing of Declaration of Acceptance of Office.** This was signed in front of the members present and witnessed by the clerk.
4. **Election of Vice-Chairman.** Councillor M Thorn was proposed by Councillor S Jones, this was seconded by Councillor A Bain and agreed by all members present.
5. **Signing of Declaration of Acceptance of Office** This was signed in front of the members present and witnessed by the clerk.
6. **Election of members to outside bodies**
 - **SALC** Councillor S Jones would attend these meetings.
 - **LJC** this is no longer in existence.
 - **Buildwas Power Station Liaison Group** Councillor S Jones would remain on this as secretary.
7. **Present** Councillors S Jones-Chairman, M Thorn -Vice-chairman, S Dawes, A Bain, M Budgen, M Corrie **and Apologies** were received from Councillor E Parton who was unwell. Also, present L Pardoe clerk to the council, Mathew Mead from Shropshire Council, Shropshire Councillor C Wild, two members of the public.
8. **Declaration of Pecuniary Interests** None at this point
9. **Council to agree the minutes from Meeting held on March 2023** It was agreed that these were a true and accurate record of the meeting, proposed by Councillor M Corrie, seconded by Councillor A Bain and agreed by all members present.
10. **Chairs report.** This was noted from the Annual Parish Meeting held just before this meeting.
11. **Police Report**-there was no report available.
12. **Report from Shropshire Councillor.** This too was noted from the previous Annual Parish Meeting. Councillor Wild did mention the Shropshire Councillors Fostering fortnight. This something that is very worthwhile to do for the children needing care. It was agreed to try and promote this within our Parish
- 13.
14. **Public Session.** Councillor S Dawes raised a concern she had received from a resident about the smell from chicken manure which had been spread and was next to her property and she found it quite offensive. Councillor Wild explained that there was nothing that could be done as it is quite legitimate to spread chicken manure however it is very strong when first spread. It will dissipate over a few days.
15. **PLANNING MATTERS**
 - (a) **Previous Applications**
None at this point
 - (b) **Council to consider any new applications;** At the time of writing there are no new applications to consider.
 - (c) Ref 23/01950/FUL

Address; Old Rectory Wood, Eaton Constantine.

Proposal: Installation of ground mounted photovoltaic cells to residential garden area.

After discussion it was agreed that the Parish Council supported this application unanimously.

16. Highways Matters –

- **Members to raise any highways issues** Councillor Wild reported that the 2 new VAS signs promised for Leighton have been paid for and ordered. They should be installed in the next 10 weeks.

17. Financial Matters

- To accept the Bank reconciliation account for the month ended 30th May2023 as presented by the clerk. This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones, and agreed by all members present.
- To agree and approve Invoices for payment. This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.

	1	SLCC	Subs	63.58
	2	J Griffiths	Internal Audit	75.00
	3	D Malley	Payroll Services	120.00
	4	SALC	Training	30.00
	5	SALC	Subs	252.31
	6	Galagher	Insurance (3Year)	411.33
S/O		staff	Salary Apl	255.99
	7	HMRC	PAYE	63.60
S/O		staff	Salary May	255.99
	8	HMRC	PAYE	63.60
	9	staff	Office expenses	285.38
			total	1876.78

- Council to receive the Internal Auditors Report. This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- Council to accept the Year End Bank Reconciliation as presented by the clerk This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- Council to receive the Year End Accounts as presented by the clerk This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- Council to agree to certify themselves exempt from a Limited Assurance Review for the financial year 2022/2023 This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- Council to receive and note the Internal Audit for Financial Year end 2022/2023 This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.

- viii. Council to agree the Annual Governance Statement (Section 1) for financial year end 2022/2023 This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- ix. Council to agree the Accounting Statements (Section 2) for financial year end 2022/2023 This was agreed, proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.
- x. The council agreed to give full access to the Chairman, Vice Chairman and One other councillor for online banking to allow there to be two signatories to authorise any payments made by the clerk ..

18. PARISH MATTERS

- a) **Councillor to report any parish matters.**
- b) **Council to decide whether to go ahead with Community Led Plan.** Members agreed that whilst they had enjoyed the discussion from Mathew Mead from Shropshire Council and Henry Carpenter from Berrington Parish Council they did feel that they would have difficulty in finding enough volunteer residents to take on production of a full Community Led Plan. This would involve producing a questionnaire, distributing it to all the households in the Parish either using Survey Monkey or by hand. Analysis of the data from the questionnaire would then take place and a plan of action produced. This Community Led Plan would be used by the Parish Council as evidence of what the Community would like to see happen in the Parish now and in the future. It was agreed to try and find resident volunteers willing to produce initially a survey for residents from all the hamlets in the Parish to see if there was a desire to move forward with a Community Led Plan.
- c) Councillor M Thorn suggested that there be a Parish Award to recognise the voluntary work done by many residents within the Parish. This was felt to be a good thing to do.

19. Date & Time of the next meeting It was agreed that this would be held on Tuesday 2nd July 2022 starting at 7.30pm at Eaton Constantine Village Hall.

20. The Chairman thanked all for attending and closed the meeting at 9.00pm