

**LITTLE MARLOW PARISH COUNCIL**  
**The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301**  
**Notice of the Meeting of Parish Council**  
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 19<sup>th</sup> May at 8pm.**

All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jennie Phenix, Clerk to the Council

Dated: 12<sup>th</sup> May 2026

To Cllr

**BUSINESS TO BE TRANSACTED**

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
  2. **Declarations of Interest – personal or prejudicial**
  3. **To approve the Minutes of Parish Council Meeting of the 24<sup>th</sup> March 2026**
  4. **To take reports from these minutes for NOTE**
  5. **Parish Clerk's report**
  6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
  7. **Public participation – maximum 15 minutes**
  8. **Items for consideration and resolution:**
    1. **General –**
      - a. To APPROVE the Action Plan 2026/27
      - b. To CONSIDER Committee Terms of Reference and improving meeting efficiency
    2. **Planning-**
      - a. To RECEIVE a planning report of applications up to 8<sup>th</sup> May 2026
    3. **Finance-**
      - a. To NOTE the minutes from Budget Committee meeting minutes of 12<sup>th</sup> May 2026
      - b. To APPROVE the Year End accounts for 2025/26
      - c. To APPROVE the Annual Governance and Accountability Return:
        - i. To NOTE the Internal Auditor Year End report 2025/26
        - ii. To CONSIDER the independence of the internal auditor
        - iii. To REVIEW and CONFIRM the effectiveness of internal controls
        - iv. To APPROVE Annual Governance Statement 2025/26
        - v. To APPROVE the Asset Register as of 31 March 2026
        - vi. To APPROVE the Annual Statement 2026/27
        - vii. To APPROVE the dates of the period for the Exercise of Public Rights
      - d. To APPROVE income and expenditure accounts for April 2026
      - e. To APPROVE the budget Committees recommendation for the new Insurance policy
    4. **Environment & Amenities –**
      - a. To NOTE the minutes from A&E meeting minutes of 24<sup>th</sup> April 2026 and CONSIDER any items of note not covered elsewhere in the agenda
      - b. Abbotsbrook Hall
        - i. To RECEIVE an update on Abbotsbrook Hall
      - c. The Pavilion & Recreation Ground
        - i. To RECEIVE an update on the Pavilion & Recreation Ground
      - d. The Burial Ground
        - i. To RECEIVE a report from the Burial working group
        - ii. To APPROVE recommended amendments to the Cemetery regulations
      - e. The Allotments
        - i. To RECEIVE an update on the allotments
    5. **HR –**
      - a. To RECEIVE a report from the HR Committee
  9. **Items for information only:**
    1. **Reports from Meetings of Outside Bodies**
      - 1.1 Marlow Society
      - 1.2 Chiltern Villages Community Board
    2. **Correspondence**
- The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
  11. **Date of the next meeting: 14 July 2026 at 7.30pm**

