AVENBURY PARISH COUNCIL
CLERK TO THE COUNCIL: JENNIFER EVA

To Members of AVENBURY Parish Council: Notice is hereby given that a Parish Council Meeting will be held on **Tuesday 22nd September**, commencing at 7pm, in **The Public Hall, Bromyard**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act reasonably and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. The recording must be visible to anyone at the meeting.

BUSINESS OF THE AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE *LGA 1972, S85 (1)*

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present at meetings, and that this forms part of the minutes of the meeting. Members who cannot attend a meeting should their tender apologies to the Clerk in advance, so that the grounds for absence are recorded in the Minutes.

2. TO RECORD ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR DISPENSATION

Members are invited to declare any disclosable pecuniary interests and other interests in items on the agenda, in accordance with the AVENBURY Parish Council Code of Conduct for Members and the requirements of the Localism Act 2011.

NB: Members must leave the meeting during the discussion and voting on matters in which they have a disclosable pecuniary interest. Requests for dispensations must be submitted in writing to the Clerk as soon as possible before the meeting.

3. MINUTES

To receive, confirm as a correct record and sign the Minutes of the previous Meetings.

i. Tuesday 19th May 2026

ii. Tuesday 30th May 2026

4. WARD COUNCILLOR

To receive and note a report from the Ward Councillor.

5. PUBLIC SESSION

Public questions for parishioners – n.b., time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

6. FINANCE

6.1 To consider the finance report; inc. spend against budget, bank rec. and account balances.

6.2 To consider invoices for payment via online transfer.

6.3 To note regular payments made between meetings.

6.4 To note the National Joint Council for Local Government Services (NJC) 2026-27 salary award

7. PLANNING APPLICATIONS

To comment on the following planning application, which is to be determined by Herefordshire Council.

P262483/F … Land adjacent The Kilns Bungalow, Avenbury
Single-storey annexe with change of use to land from agricultural to residential curtilage of The Kilns Bungalow.

8. HIGHWAYS / FOOTPATHS / TRAFFIC

To consider any issues to report to Herefordshire Council.

9. CORRESPONDENCE

9.1 To note correspondence circulated via email.

9.2 To consider the following correspondence for action / response.

i. Parish Summit: 13th October 2026

ii. WM Police and Crime Commissioner: Town and Parish Council survey 2026

10. DATE OF THE NEXT ORDINARY MEETING – 17th November 2026

J Eva, Clerk to the Council
16th September 2026