



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 14 September 2020 commenced at **7:00pm** by **Video Conference**

Councillors present: Fiona Collier (FC), Mick Goulding (MG), Lucia Homer (LH), James Strachan (JS)
Plus: Melanie Camilleri (MC) – Clerk/RFO. Two members of the public attended.

- 78/20** **Apologies for Absence:** Cllr Ian Jeffrey and Cll Roy Perry (HCC). Tim Koetser (TK) and Nigel MacPherson didn't attend.
- 79/20** **Open Forum**
- 80/20** **Declarations of interest:** None
- 81/20** **Minutes** of the Parish Council meeting held on Thursday 30 July 2020 were approved and signed
- 82/20** **Cllr Ian Jeffrey TVBC report:** Cllr Jeffrey sent apologies. Mid Test Matters no15 has been circulated.
- 83/20** **Planning: New Applications (Led by MG)**

20/01903: Glebe Farm (amended scheme to 19/00876/FULLS)

The Parish Council unanimously resolved to OBJECT for the following reasons:-

- **Validity of the application:** the plans submitted do not contain scale measurements nor do they have direct scale measurement comparisons to the previous scheme 19/00876. This is significant when assessing against planning policy on size and scale.
- **Size & Scale:** Notwithstanding the above, based upon the line drawing comparisons presented on the plans, it would appear there is a 50% increase on the previous scheme 19/00876
- **Design:** The applicant has confirmed the plans were drawn-up by his team without any sight whatsoever of the West Dean Village Design Statement; a key planning document in the application process. The buildings are not considered to align to the character of West Dean village; very much the opposite.
- **Use of land:** This 9 acres piece of land was identified on a TVBC SHELLA. One large size residence is not in keeping with use of land nor has it been requested by the West Dean community. A number of people from the West Dean community have raised objections.
- **NDP:** All of the above points are contained within the Joint West Dean/West Tytherley NDP. Additional points contained therein are the impact the buildings will have upon neighbours i.e. potentially overlooking and blocking out light.

20/02003: Winter Cottage

The Parish Council unanimously resolved to OBJECT for the following reasons:-

- **Size & Scale:** The increase in footprint is 20%
- **Design:** The extension roof is tiled and is an abrupt and definite deviation from the existing large heritage style thatched roof.
- **Design:** The height of the roof to the extension is higher than the existing roofline. Proximity to neighbours will result in them experiencing a loss of light
- **Bat Report:** Concerns were raised over the accuracy of this report as the findings therein do not agree with confirmed sightings by local bat watchers, identifying the active presence of three species.

20/02087/TREES: Garden House

No rationale/reason has been given to fell five native species which are part of a landscaping plan. FC and LH will investigate the matter further. Any objection will require a TPO application.

84/20

NDP

Alan Bannister delivered an update on next steps. Key points:

Reg 16 will be delivered to councillors by Mon 22 Sept with the view to consider and approve at meeting 05 Oct (21 Oct for WDPC). MC to issue final Reg 16 to TVBC by 30 Oct.

FC thanked Alan for his continued hard work.

8520

Finance

i) FC proposed, seconded by JS and resolved unanimously that the Cash Flow Report and payments be approved.

Bank balances

Main Account (as at 01 Sept 2020): £9,213.01

Savings Account (as at 06 Aug 2020): £1,238.27

Rec Ground Capital Fund (as at 16 Aug 2020): £10,946.88

Payee	Detail	Amount £	Method
M Camilleri	Salary + office expenses	454.52	Standing Order
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M Eastwood	Rec Grd Grass Cutting	364.00	999
Business Stream	Rec Grd Water	20.58	1000
Victim Support	\$137	25.00	1001
Void	Void	Void	1002
M Camilleri	NALC backdated pay wef 1 April 2020 + stamps	618.40	1003
Total debit		£1,937.02	

Income	Detail	Amount £	Method
Village Fete	Rec Grd Capital Fund Account	223.00	
Total debit		£223.00	

- i) FC proposed, seconded by JS and resolved unanimously that the new standing order for Clerk Salary (to reflect new pay scale) be approved
- ii) Resolved unanimously to proceed with Remembrance Service Wreath (Poppy Appeal). Consideration next year to purchase a quality reusable wreath and make a donation.
- iii) The mid-year budget 2020/21 budget was received with no changes requested. MC to present draft 2021/22 budget at the October meeting. Approval final budget by end of year.

86/20

Telephone Kiosk

Lengthy discussion took place over the state of repair, whose responsibility it is to repair, and desire to retain as a 999 facility (when power outage - mast down resulting in mobile signal failure) as well as a Heritage Asset. Additional matter that it sits on Village Hall land (and the conditions they wished to impose on the PC if they adopt the kiosk on their land).

The overwhelming view of the councillors is to retain the kiosk as a Heritage Asset subject to being satisfied and able to justify costs now and in the future on maintenance.

Agreed next steps: FC to report back on BT repairing door mechanism plus consideration to keeping in situ (review Village Hall terms) or relocate to Rec Grd

87/20

Village Maintenance Jobs

- i) Lengthsman: JS delivered update on current jobs and new jobs identified. In particular, WM in run up to Remembrance Sunday. MC to do introductory email to WDPC chair with the view to identify jobs within Hampshire section of West Dean
- ii) Landowner bordering the Rec Grd has reported the fence is in state of disrepair. Ownership is not conclusive, however, FC and LH will 'walk the fence' to assess and if repair needed – and consider suitability as a job for the Lengthsman.
- iii) Overgrown trees/hedges: LH spoke with Newmans and cutting back took place at Chalkpit Lane. To discuss plan for pre Harvest 2021.

88/20

Website Accessibility

As from 22 September 2020 the Parish Council's website must comply with Website Content Accessibility Guidelines (WCAG) 2.1 AA rating.

Web host HugoFox has carried out changes to the website and MC has added an Accessibility Statement to the website providing AbilityNet guidance on how the user make their device easier to use if they have a disability and how they obtain information on the website in a different format.

Do these changes go far enough to comply with Guidelines? Will any further work constitute a 'disproportionate burden' (as set out on the guidelines? FC has secured a number of members of the community aged 80+ (20% of which have a visual impairment) will audit the website and feedback.

89/20

Correspondence/AOB

- i) MC to re-advertise the two vacancies immediately with view to select candidates 05 October meeting (previously put on hold due to CV19)
- ii) New Councillors Code of Conduct – all councillors have read.
- iii) Shop Village Fete Fund grant – extension requested to use of funds (as shop could not close during CV19 essential time of need). Unanimously approved

90/20

Next Parish Council Meeting

The date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** will be held on **Monday 05 October 2020 at 7:00pm** via Video Conference.

Being no further business, FC closed the meeting at 20:43pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH