

## **BEVERSTON PARISH COUNCIL**

### **Agenda for the Annual Meeting of Beverston Parish Council to be held at Beverston Village Hall on Tuesday 13th May 2025 at 5.15pm**

**Members are summoned to attend so the business set out below can be considered and resolved.**

1. Election of the Chairman of the Council
2. Election of the Vice Chairman of the Council
3. Apologies for absence
4. Minutes of the previous Annual General Meeting held on 14th May 2024
5. Council to approve the Annual Internal Audit Report
6. Council to approve the Section 1 - Annual Governance Statement 2024/25
7. Council to approve Section 2 - Accounting Statement 2024/25
8. The Certificate of Exemption is approved.
9. Authorisation of recurring items of expenditure (24/25 costs in brackets) – insurance premium (£215), membership of GAPTC (£37), data protection costs (£35), the upkeep of the war memorial (£300), the annual website hosting cost (£275) and expenses for the meetings, Village Hall hire £20 per hour. Clerk salary.
10. Appointment of Internal Auditor for forthcoming year – Irena Litton, cost £200
11. Programme of meetings for 2025 –Tuesday 17th September and Tuesday 2nd December at 6pm
12. Any other business