

# Mickleham Parish Council

[www.micklehampc.org.uk](http://www.micklehampc.org.uk)

## Draft Minutes of 14<sup>th</sup> September 2016 Meeting

<b>Date &amp; Time:</b>	Wednesday 14 <sup>th</sup> September 2016 at 7:30pm
<b>Venue:</b>	Ranmore Room
<b>Chair:</b>	David Ireland (DI)
<b>Councillors:</b>	Jane Brown (JB), Judith Kinloch (JK), David Ottridge (DO), Graham Clark (GC), Andrew McNaughton (AM), Will Dennis(WD)
<b>Clerk:</b>	Trevor Haylett
<b>Attending:</b>	Duncan Irvine (Dirv), Move Valley District Councillor; Alison Vernon (AV), Box Hill School

No.	Item
1	<p><b>Opening Formalities</b></p> <p>(478) Apologies - None</p> <p>(479) Declaration of Interest – None</p> <p>(480) The Minutes of the meeting held on 13th July 2016 were approved and signed.</p>
2	<p><b>Matters arising from the Minutes</b></p> <p>(481) DI had investigated where responsibility lay for the end of Dell Close at its junction with Old London Road in case it was decided to spend money improving that section. He said it was very much “no mans land” and what tended to happen in the past is that if any tarmac was being done elsewhere in Dell Close, or at Box Hill School for instance, then the opportunity was taken to make improvements at the end of Dell Close.</p> <p>(482) The missing ‘i’ from the Mickleham sign near the Burford Bridge has now been replaced and it was agreed that Andy Bullen should be officially thanked for his efforts.</p> <p>(483) DI had spoken to Graham Scambler, chairman of the Residents Association, about the situation of Val Selwood’s (VS) property and concerns about possible flooding as a result of the resurfacing work in Byttom Hill. DI said the Parish Council were limited in what they could do but at least VS was happy that someone had taken up the matter on her behalf.</p>
3	<p><b>Finance &amp; Formalities</b></p> <p>(484) DO presented the following retrospective payments which had already been approved (August 15<sup>th</sup>): £828 – King’s Landscapes (July mowing and hedge trimming); £115.20 – Hedleys (Playground Lease); £127.20 - Neil Mason (Defibrillator installation). Additional payments were also agreed – £120 King’s Landscapes (August mowing); £156.20 - Clerk expenses (Oct '15 – August '16); £60 – New payment agreed for the Ranmore Room (£30 for 2015, £30 for 2016).</p> <p>(485) The bank reconciliation was agreed – Councillors noted that the second instalment of the precept (£4326.50) had been received.</p> <p>(486) Annual Governance Review - The Risk Register was approved as being a true representation of the council's current position.</p> <p>(487) Re-adoption of Financial Regulations – WD made some suggested small amendments to the Regulations which were adopted in 2014. These were agreed and the Regulations re-adopted.</p>

# Mickleham Parish Council

[www.micklehampc.org.uk](http://www.micklehampc.org.uk)

	<p>(488) Re-adoption of Standing Orders – WD suggested some small amendments to the Standing Orders which were adopted in 2014. These were agreed and the Standing Orders re-adopted.</p> <p>(489) Re-adoption of Code of Conduct – WD suggested some small amendments to the Code of Conduct which was adopted in 2014. These were agreed and the Code of Conduct re-adopted.</p> <p>All these documents will be updated and re-adopted on an annual basis.</p> <p>(490) Capital expenditure projects – The balance of the current account was £11,538-04 and it was explained that the recommendation was for parish councils not to hold more than their annual income as surplus. Different projects were mentioned including resurfacing the footpath that runs across the Children’s Recreation Ground from Dell Close to School Lane. JB mentioned that two benches on the Recreation Ground were looking a bit worse for wear though it had to be borne in mind that these were memorial benches with names carved on them. It was agreed to investigate the cost of resurfacing the footpath and of replacing the benches while DO will look into the cost of replacing the noticeboards.</p>
<b>4</b>	<p><b>Open Forum</b></p> <p>(491) Alison Vernon, Director of Communications and Development, was welcomed to the meeting and she gave an update on the new school year and recent developments at Box Hill School. She outlined recent refurbishment work to properties owned by the School with the new Sports Centre the biggest project going forward. It was hoped to break ground in October and it was likely to be a two-year project. It is intended that the new facilities be made available to the community when not being used by the School.</p> <p>WD raised the matter of lights being left on all night at the School and wondered whether it was feasible to install motion detectors in their place while DI mentioned the speed of school minibuses travelling along Old London Road. AV said she would look into both matters and report back to the Parish Council.</p>
<b>5</b>	<p><b>Crime Figures</b></p> <p>(492) The Clerk reported that due to changes in Police operational procedures, officers were no longer attending Parish Council meetings. He had obtained some up-to-date figures via e-mail which detailed six investigated crimes in the area in June, 12 in July and 10 in August. They included a sexual offence as well as a hate/diversity incident. Councillors were concerned that these figures were a significant increase on what had occurred before and wondered whether there was now a different method of collating the figures. The Clerk will raise the matter with the Police.</p>
<b>6</b>	<p><b>Cycling document</b></p> <p>(493) DlrV said his flyer – welcoming cyclists to the area while requesting that they adhere to certain standards of behaviour – which he had put together with Westthumble Residents Association, had been well received and he was ready to push it out through social media and to try and find the best way to circulate it to local cycling clubs and those from further afield. Councillors were asked to give DlrV suggestions about where the document could be circulated.</p>
<b>7</b>	<p><b>Broadband</b></p> <p>(494) WD said that having been consistently told there was no fibre cable link to Mickleham he was interested to see that when the Running Horses paid to have fibre installed, the feed was taken from a manhole cover directly outside the pub. He has asked BT for an explanation of this anomaly.</p>
<b>8</b>	<p><b>Playground refurbishment</b></p> <p>(495) The Clerk explained that a comprehensive search for the original 1927 Conveyance, showing how the Recreation Ground devolved to the Children’s Recreation Ground Charity Trust, has failed to come up with anything. The Land Registry had asked for it in order to register the title to the Children’s Recreation Ground. The Clerk will ask the solicitor to speak to the Land Registry and try and register the land without the original document.</p>

# Mickleham Parish Council

[www.micklehampc.org.uk](http://www.micklehampc.org.uk)

	<p>(496) DI reported that all the equipment for the new playground was now in place. There had been problems relating to the surfacing and the opening was delayed while new areas of turf and grass seed were allowed to establish. The opening was now planned for Friday October 7<sup>th</sup> and DI suggested the Parish Council should donate a small sum to provide drinks for children, and guests, on the day. This was agreed.</p> <p>(497) DlrV said that he GC and AM had met to consider how best to introduce sporting equipment on the rest of the Recreation Ground for older children. They agreed to ask residents what they wanted but so far they had received only two replies. It was agreed that DlrV would put another notice in the parish magazine while DO will check the insurance implications. JB queried how many people would be likely to use the new facilities and added that a couple of people had said they weren't keen on the development. DI pointed out in response that there were nearly as many teenagers aged 13 and over in Mickleham as there were in Westhumble.</p> <p>(498) GC reported on the damage to the gate and post leading to the Recreation Ground caused by a contractor's lorry during the work on the playground. The quote from Richardsons Fencing to repair the damage was £1530 plus vat. The Parish Council will invite the contractor to suggest how they would make good the damage before coming to a final decision. GC agreed to pursue the matter.</p>
<b>9</b>	<p><b>Community Recycling Centre charges</b></p> <p>(499) Councillors noted the recent introduction of recycling charges for building waste etc at Community Recycling Centres and expressed reservations that this could well lead to increased flytipping.</p>
<b>10</b>	<p><b>Village Shop</b></p> <p>(500) Councillors were made aware of recent developments with Roses Stores and the fact that the directors of Mickleham Village Shop Ltd were recommending a plan of action which included a re-application of the original change of use to residential as well as seeking valuations from four local estate agents. DI said it was a sad situation but there was little influence the Parish Council could bring to bear on the situation.</p>
<b>11</b>	<p><b>Planning</b></p> <p>(501) AM said the Parish Council had no objection to recent planning applications. He informed the meeting that the owner of Ilex Trees had lodged an appeal against the decision to deny him planning permission for a four-bedroom dwelling on the site.</p>
<b>12</b>	<p><b>Future meetings</b></p> <p>The date of the next meetings are: Wednesday November 9<sup>th</sup> 2016 Wednesday January 11<sup>th</sup> 2017.</p>

**The meeting closed at 21:10pm**

Parish Council Office: Rose Cottage, 11 Cotmandene, Dorking RH4 2BL. Tel: 01306 884507