

## Bank reconciliation – pro forma

Insert name of smaller authority: **Newington (Swale) Parish Council**

### Financial year ending 31 March 2017

Prepared by Wendy Licence & RFO

Date 12 May 2017

Balance per bank statements as at 31 March 2017:		
Current account	£	£
Business reserve	500	
	95,108	
	<hr/>	95,608
Petty cash float (if applicable)		
Less: any unpresented cheques at 31 March 2017		
2358	(195.00)	
2588	(110.00)	
2589	(490.00)	
2592	(255.00)	
2593	(15.92)	
2594	(3074.74)	
2595	(12.00)	
2596	(181.20)	
2597	(18.00)	
2598	(76.60)	
2599	(75.39)	
2600	(236.70)	
2601	(120.00)	
2602	(26.68)	
	<hr/>	(4,887.00)
Add: any un-banked cash at 31 March 2017		
	<hr/>	
Net balances as at 31 March 2017 (Box 8)		<u>90,721.00</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

**CASH BOOK:**

Opening Balance 1 April 2016 (Prior year Box 8)	62,714
Add: Receipts in the year	75,922
Less: Payments in the year	47,915
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	<u>90,721</u>