

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 1st FEBRUARY 2022**

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr J Dumper, Cllr J Mann, Cllr J Hodgson & Cllr Jenkins.

In attendance: Heather Bourner-Clerk  
HCC David Drew  
TVBC Alison Johnston  
1 Member of public

**Apologies for Absence**

1) Apologies had been received from Cllr P Boulton, Cllr C Hamilton-Parker & Cllr B Keane.

**Public Participation**

2) The member of public present confirmed the new signs at the entrances to the village have been replaced by HCC. The costs of this are to be met by the Village Hall and community shop. She said the vintage signs in the village look very tatty, but HCC will not pay to refurbish these. She said a quote based on a discussion she had to replace both signs was approximately £3000. She asked whether there were any heritage grants available to assist with this expenditure and whether the Parish Council could help if necessary. Cllr James said a firm quote was needed before the Parish Council could make any decisions. Both HCC Drew and TVBC Alison Johnston agreed to consider grant requests for this project. A firm quote will be obtained.

**Declarations of Interest**

3) There were no declarations of interest.

**Planning**

4) **The following decisions by TVBC were noted:**

21/03619/FULLS- Alterations to garage windows, Butlers Cottage- withdrawn

**Resolved: that the planning decisions on the following applications were endorsed:**

22/00193/VARS- variation to full application to demolish & rebuild dwelling, The Buildings Broughton Road-No objections

**Approach regarding possible rural exception site-** an approach had been made to the Parish Council by a Housing Association regarding a possible rural exception site. Cllr Jenkins had spent some time researching the possible site and establishing facts. His reports were circulated to all Councillors. It was noted there has been no recent housing needs survey for Broughton and the possibility of commissioning a new survey would be discussed as an agenda item in the future. After some discussion it was agreed the council would not make any comments of support or otherwise until a formal application was made.

**5) County and Borough Councilors' Report**

**HCC David Drew provided a full report which can be seen at appendix 1.**

He confirmed he had approved a £200 grant for the Parish Council to contribute to the costs of the planned Jubilee celebrations. He confirmed there are still funds available for other projects but applications must be made by 28<sup>th</sup> February. Finally, he reported that currently there are 95 people in North West Hampshire hospitals with covid, the large percentage of whom are those who have not had any immunisations.

**TVBC Cllr Johnston-** confirmed the next Mid Test Matters will be circulated tomorrow. She highlighted a new grant scheme for some businesses affected by the latest wave of COVID. She confirmed she still has some funds left in her Cllr grant post and will consider if any can be used for the refurbishment of the vintage signs in the village.

Cllr James asked if the new local plan would seriously consider climate change when considering planning applications in the future. TVBC Johnston said this was not an easy matter to implement although it was certainly on the agenda.

Finally, Cllr Johnstone agreed to provide some information to the Clerk outlining the differences between pre app, outline and full planning applications.

## **Minutes**

6) **Resolved:** The minutes of the meeting held on 4<sup>th</sup> January were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann seconded Cllr Elliott. All agreed.

## **Streetlight Queenwood Road**

7) Cllr Keane was not present but had confirmed by email that the matter was still under review.

## **Defibrillators**

8) Cllr Keane was not present but had confirmed the cabinet for the machine had yet to arrive. This and the machine will be fitted as soon after their arrival as possible.

## **Flood response group.**

9) Cllr James reported following the first meeting of the flood response group. He said it was a very positive meeting with 9 attendees and a further 4 parishioners wanting to be involved. The first step is to map out potential flood areas and this will be followed by identifying the vulnerable in the parish. Both the Village Hall and school have agreed to be potential rescue centres in an emergency. The next step is to draw up action plans. The group have decided that the plan will be expanded to cover any emergencies that could occur in the parish, for example power outage and serious accidents.

## **New Bin**

10) Cllr James referred to a request he had received from the Village Shop to install a litter bin at the High Street end of Rookery Lane. A litter pick had revealed several disposable coffee cups had been discarded at this end of the village there being no litter bin in the area. TVBC will not support a litter bin in this rural location. A suggestion that the shop pay for a bin which could be emptied by volunteers was rejected.

## **Sports Field Update**

11) Cllr Elliott confirmed two invoices in respect of architectural fees and one in relation to structural surveying had been received for work now completed. Approval was given to the Clerk to pay these invoices. He also said he has received draft tender documents but these need some amendment. He hopes to be able to present the amended documents to the Parish Council at the next meeting.

Cllr Dumper said there are positive moves within the Village to attempt to raise funds for the project.

## **School Lane Completion work**

12) Cllr Boulton was absent but has sent a report confirming the drafted Deed of Variation regarding the MUGA is agreed and ready for signature, but there are one or two unanswered questions on the TP1 - Land transfer document. He will continue to press for a resolution.

## **Clerks Report**

13) The Clerk reported as follows: -

An application for a further COVID grant for the Sports Pavilion has been submitted.

An application for a grant from HCCC Drew for £200 to help with the costs of celebrating the Queens Platinum Jubilee has been submitted and approved.

A potential date for a presentation meeting by TVBC regarding a Neighbourhood Plan or Village Design Statement has been put on hold until March.

Allotment rents have started to be paid by tenants. The Clerk will continue to liaise with Will Baillie to ensure they are all collected however plans as to how these will be collected in the future need to be made. The Parish Council agreed to consider this in due course.

## **Footpaths.**

14) Cllr Elliott confirmed those footpaths he had walked were all fine. He had received no further complaints or comments from residents.

Cllr James confirmed work to clear brambles and hedges that are encroaching on the children's play area has been carried out. The large conifer trees present had been reviewed, ivy and lower branches have been removed. These will be monitored.

#### **Hedge cutting and grass maintenance contract**

15) Cllr Elliot confirmed the required work to cut back hedges had now been carried out by the contractor engaged.

He also confirmed had had three quotes for grass cutting in the parish. These quotes were discussed and Cllr Elliott recommended the contract be given to the current contractor who has agreed to extra cuts when required and quoted a very competitive price. The Clerk will write to all the contractors who had quoted.

#### **16) Queens Jubilee Celebrations**

Cllr James confirmed a community group will be set up to organise some events to celebrate the Queens Platinum Jubilee. He asked for some volunteers from the Parish Council to join the group. The Clerk agreed to share some information she has about national events. Cllr James said it was possible a street party will be held. The Clerk agreed to assist with any request to close the road and advised that any residents potentially affected by such a closure should be contacted before any application is submitted. Cllr James will organise this if a road closure is required.

#### **Finance**

16) Balances in the bank accounts were noted as: -  
31/01/2021: -  
TSB Charity account £158553.62  
TSB Business Instant £71899.04  
United Trust £30,000

**Payments Resolved:** that the following payments be approved, online transactions approved or cheques signed:

|                     |          |
|---------------------|----------|
| H Bourner sal       | £420.09  |
| H Bourner exp       | £18.00   |
| HMRC                | £79.80   |
| HCC (gated signs)   | £3084.96 |
| Barry Wells         | £1050.00 |
| Temple Ford Designs | £1188.00 |
| SWJ Consulting      | £2376.00 |

#### **Items to carry forward**

17)

- Moving recycling bins from Village Hall
- New equipment at skate park

#### **18) Correspondence**

The Clerk referred to correspondence received:-

An email from a parishioner thanking the Parish Council for circulating the minutes via email.

This email also warned against making a Neighbourhood Plan

An email regarding allowing the community shop to advertise on the Broughton email platform. The moderators for the site had refused the request. The Parish Council asked the moderators to reconsider their decision however they concluded their decision should not change- the Parish Council expressed disappointment of this decision.

#### **New items for next meeting**

19) Refurbishment of vintage village signs  
Housing needs survey  
Neighbourhood Plan

#### **Any Other Business**

20) Cllr Mann said he had spoken to the Houghton Parish Council who have just completed a Neighbourhood Plan. They took advice from TVBC and assigned a consultant who carried out all the work required. Cllr Mann will circulate a copy of the Houghton Plan for information and

the matter will be a formal agenda item at the next meeting.

Cllr James reported the Village Hall want to fit electric car charging points and as owners of the land the Parish Council will need to assist with completing forms for grants. The Clerk agreed to assist with this.

#### **Date of next meeting**

21) **7.30 pm on Tuesday March 1st 2022**

#### **Appendix 1- Report from HCC David Drew**

##### **Further year's funding agreed to keep community transport services on the road**

With the COVID-19 pandemic still having an impact on levels of all public and community transport use across the county, Hampshire County Council has agreed to maintain contract payments for community transport operators at 100% from 1 April 2022 to 31 March 2023. The Executive Member for Highways Operations, agreed [a recommendation to continue the policy](#), implemented during the early stage of the pandemic, of paying 100% contract payments to community transport operators. The move will assist those operators in the recovery and operation of their services, supporting them to maintain service levels whilst they experience lower than usual passenger numbers, and user confidence rebuilds during the coming financial year.

<https://www.hants.gov.uk/News/20220131CommTrspSupport22-23>

##### **County councillor grants**

A reminder that applications for county councillor grants for this financial year need to be submitted by 28 February. The 2022/23 county councillor grant window will open on 1 June. The link for applications is here: -

<https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

##### **Apply now for grants to run food and activity clubs during the Easter holidays**

Community and voluntary organisations able to deliver holiday activities and food schemes for children and young people are being urged to apply for grants for the Easter school break. The grants are provided through the [connect4communities programme](#), which is led by Hampshire County Council in collaboration with partners and funded by the Department for Education (DfE). Previous funding from both the DfE and the Department for Work and Pensions has provided around 77,512 spaces to children eligible for benefits-related free school meals during the 2021 school holidays.

*The final date for applications is 20 February 2022*

<https://www.hants.gov.uk/News/220128HAFEastergrants>

##### **Hampshire proud to be first Highway Authority to trial low-carbon street furniture**

Hampshire County Council is the first Highway Authority in the country to trial plant-based plastic bollards, in an effort to reduce its carbon footprint, improve safety and save money.

The trial project aims to install plant-based bio polymer bollards, derived from sugar cane, which are lighter - so easier for Hampshire Highways operatives to install – and cheaper. The 'non-concrete' bollards are low carbon because they are not made of concrete and they do not have the associated carbon costs in terms of manufacturing. A key constituent of concrete is cement, and the cement industry is responsible for around 7-8% of global carbon dioxide emissions.

<https://www.hants.gov.uk/News/25012022Nonconcretebollards>

##### **County Council to consult on Home to School Transport changes**

Changes to Home to School Transport arrangements, being proposed by Hampshire County Council, will be the subject of a public consultation set to open on 31 January 2022.

The eight-week online consultation will be open until 27 March 2022. An information pack and questionnaire will be available, from 31 January, on [www.hants.gov.uk/consultations](http://www.hants.gov.uk/consultations). People will also be able to request easy read, or other alternative format versions.

Additionally, a number of information events will be held where children, young people, parents and other interested stakeholders will be able to ask any questions they may have about the proposals. Details about the events will be published also on the consultation webpage.

<https://www.hants.gov.uk/News/20220118HtSTConsultationDecision>

[Cllr David Drew](#)

[Test Valley Central Division, HCC](#)

