



# *Battle Town Council*



A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at  
The Emmanuel Centre, Harrier Lane, Battle on **TUESDAY, 28<sup>th</sup> SEPTEMBER 2021 at 7.30pm**

To Cllrs: **G Favell (Chairman), V Cook, M Howell, M Kiloh, H Sharman**  
With copies to other Members for information

**PUBLIC QUESTION TIME 7.30pm to 7.45pm**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are record to aid production of minutes

## **A G E N D A**

*Carol Harris*

Town Clerk

22<sup>nd</sup> September 2021

- 1. To receive and record apologies for absence**
- 2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the meeting held on 27<sup>th</sup> July 2021**
- 4. To receive the Clerk's report**
- 5. To receive Correspondence and communications received post agenda publication**
- 6. Almonry Project**
  - To receive an update from the Clerk and consider any recommendations from site meeting on 23/9/21
  - To receive a report from the Almonry Working Group and consider recommendations for use of spaces and associated furniture
  - To consider recommendations from Beautiful Battle for the reinstatement of the Almonry Garden
- 7. To receive the draft Minutes from the Personnel sub Committee meeting on 21 September 2021 and consider recommendation for staff salary increase from April 2021**
- 8. To receive quote for new van due for replacement April 2022**
- 9. To agree allotment plot rent increase from October 2022 as requested by Environment Committee meeting on 3<sup>rd</sup> August**
- 10. To review the Service Level Agreement with Beautiful Battle**



# Battle Town Council



## **11. To review action plans**

- Review staffing against Council business requirements
- Ensure necessary policies are in place and retire policies that are superseded or no longer applicable
- Review IT systems to ensure they meet Council needs
- Liaise with External Relations & Town Development Committee regarding Tourist Information Point *postponed to next meeting*

## **12. Financial matters**

- To receive budget report to 31<sup>st</sup> August 2021
- To receive budget report for all Council Committees to 31<sup>st</sup> August 2021
- To consider F&GP budget requirements for 2022-23 including:
  - Review project and general reserves prior to budget setting
  - Consider recommendations from Town Clerk

## **13. Matters for information and future agenda items**

## **14. Date of next meeting: 23<sup>rd</sup> November 2021**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC**