

Devon County Indoor Bowls Association

Inter-County Competition Team-Managers

<u>Scope</u>

<u>This Job Description currently pertains to DCIBA Team Managers for:</u> Over-60s Inter-County Competition Liberty Trophy Under-25s Inter-County Competition

Responsibilities

- 1. To be responsible for team selection, along with any selection committee specifically in place for the particular competition concerned.
- 2. To manage the group of players and (if appropriate) assistant officers and /or volunteers that go to make up the personnel involved in one of the the specific competitions listed above.
- 3. To draw the attention of the above to the DCIBA Code of Conduct, and to manage any conduct issues in real time during the event concerned.
- 4. In the absence of any other officer who has the financial responsibility for the event on the day, to take care of payments to the host venue, umpire, etc., having already secured finance for this from the DCIBA Treasurer. However, payments (eg. rink fees) may already have been prepaid by Devon County to the host club, particularly to away venues.
- 5. To report back results and scores for posting on the DCIBA website, together with advice on the venue, time and date of the next round (where applicable).

All Officers must be fully familiar with and abide by the DCIBA Code of Conduct.