

# Yattendon Parish Council

## Full Council Minutes

Minutes of the Full Council Meeting held on Monday 3<sup>rd</sup> April 2023 held in Yattendon Village Hall.  
Commencing at 8:11 pm.

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**Members Present:** Councillor Adam McCormick, Chairman  
Councillor Philip Bickford Smith, Vice-Chairman  
Councillor Georgie Rudge  
Councillor Tim Magee (co-opted Minute 22/23-088)

**Members Absent:** None

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** 2 Members of the Public

## Minutes

- 22/23-083 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
All members were present so there were no apologies.
- 22/23-084 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**  
There were no declarations of interest or requests for dispensation.
- 22/23-085 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**  
There were no questions, comments or representations.
- 22/23-086 To approve the Minutes of the Parish Council Meeting held on 23<sup>rd</sup> February 2023**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.
- 22/23-087 To discuss any matters arising from the previous meeting**  
There were no matters arising.
- 22/23-088 To consider co-opting a new councillor**  
Resolved: To co-opt Tim Magee.

**22/23-089 Planning:**

**a) To consider the following planning application:**

**23/00551/HOUSE Everington Bungalow, Everington Hill, Yattendon, RG18 0UD - Single storey extensions**

Resolved: To object but to note the council would be prepared to withdraw this objection if the following are resolved:

- The walnut tree, which is the only tree remaining along the southwest boundary after the recent felling of all other trees along this boundary, must be protected throughout the construction of the development. It should be noted that this tree is protected by a Tree Preservation Order and there is significant concern that this tree may be affected by the extension.
- All the conditions given in the decision notice of planning application 22/02455/FUL must be included in the conditions for this development and met by the landowner. In particular, it is essential that the trees that have been removed are replaced.
- This dwelling shares a septic tank with the neighbouring dwelling, Everington Cottage. If Everington Bungalow is to be extended, the increased occupancy is likely to have an impact on the capacity of the septic tank and therefore a full assessment should be carried out and any upgrades necessary implemented by the owner. The proximity of the property, and therefore the septic tank, to the River Pang should also be taken into account.
- There are references in both the application form and the CIL form to Everington Cottage rather than Everington Bungalow. These must be corrected.
- There are concerns about the change to the character of the building that sits within an AONB due to the addition of cladding to the structure. There are also concerns that the extension would double the floor space.
- It was noted that the extension containing the bedroom area is on an area where the ground starts to rise. This would result in ground works being required but there appears to be no mention of this within the application documents.

**b) To receive an update on planning applications and decisions since the previous meeting**

No planning applications have been responded to and no decisions have been received since the last meeting.

**22/23-090 Finance:**

**a) To consider approving the payments listed on the Finance Report**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**b) To note the most recent Bank Reconciliation**

Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.

**c) To receive any reports from the Internal Controller**

The Internal Controller has inspected the accounts to the end of March 2023.

**d) To receive the Quarterly Budget Report**

This will be reported at the next meeting.

**22/23-091 Matters for future consideration and information**

There were no matters for future consideration or information.

There being no further business, the meeting was closed at 8:48 pm.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at bank at last bank reconciliation 28th February 2023

Lloyds Bank Current	<b>£4,397.52</b>
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### Income received 17th February - 27th March 2023

None	£0.00
<b>Total</b>	<b>£0.00</b>

### Payments to be approved

<b>Payment Date</b>	<b>Method</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
06-Mar	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Feb	£558.19
<b>Total</b>				<b>£558.19</b>