

Cuddesdon and Denton Parish Council
 Minutes of the Parish Council meeting duly convened and held on
 Tuesday, 3rd December 2024 hosted at Cuddesdon Village Hall

Attendees – Councillors:	Apologies noted:
Louisa Vincent (LV) (Chair for this meeting)	Philip Spinks (PS)
Robin Baylie (RB)	Chris Luke – Chair (CL)
Stuart Flockton (SF)	Tim Bearder (TB) County Councillor
Arthur Smith-Fitchett (ASF)	
Evie Bennett (EB)	
	In Attendance:
Sam James-Lawrie (SJL) District Councillor	Denise Corney – Clerk

The meeting opened at 7.30pm

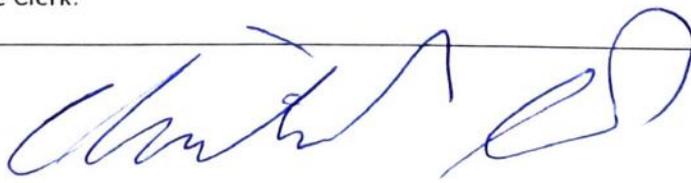
		ACTION
1.	Welcome, Apologies and Quorate The Chair welcomed all to the meeting. The meeting was quorate.	
2.	Public Participation (15 minutes maximum) No members of the public in attendance.	
3.	Declarations of personal and prejudicial interest None for this meeting.	
4.	Report from SODC Councillor SJL gave a summary from his report. Community grant now closed. New doors for village hall- decision to be made. Electric Vehicles – 2 food waste vehicles have been purchased and are in service and under testing for use in rural areas. The first of three new projects to provide 48 new, genuinely affordable and energy efficient homes in Thame and Wheatley to meet local needs* is now finished and has welcomed new tenants. Awaiting recommendations from the Government white paper concerning poverty. The use of SODC cameras with number plate recognition has not yet been approved and it is hoped that this would be authorised.	
5.	County Councillor Report Apologies noted.	
6.	To Report: Community Orchard update The grant funding of £1500 now received. The lease has been signed and await the invoice from Solicitors.	

Signed:



7.	<p>Approval of Minutes of meeting on 5th November 2024 The Minutes Tuesday, 5th November 2024 were APPROVED and would be uploaded to the website.</p>	APPROVED
8.	<p>Clerk's Report</p> <p>Denise Corney gave a summary from the Clerk's Report: Finance: Bank Reconciliation – cash book and bank account reconciled - £17165.06 Draft budget prepared for preliminary review and discussion.</p> <p>Water Gauges – river levels at bridge – Councillors to review what is required. Clerk would follow up with Highways to find out if the road surface and area can be improved.</p> <p>Dodwells Solar Farm – minutes from a planning meeting circulated. No timescales for cable laying.</p> <p>CCTV – I have received information from Safety Facilities Management and have spoken to SODC who have provided advice on getting started with CCTV, particularly with reference to GDPR and code of practice. I will continue to research costs for approval at the meeting in January 2025.</p> <p>Community Orchard – Funding received of £1500 towards legal costs. The agreement has now been signed.</p> <p>Roles and Responsibilities – suggested roles/projects for Councillors: Footpaths and highways – monitoring; CCTV; flooding; bonfire night; Christmas celebrations; planning; playground checks. To be reviewed.</p>	
9.	<p>Updates from Councillors RB drew attention to a query from a resident regarding speeding traffic near Parkside and consideration for installation of speed humps. Councillors discussed and concluded that a speed survey had been carried out which had not indicated a high number of speeding vehicles and therefore did not at this stage require further intervention.</p> <p>ASF confirmed that potholes had been repairs. He drew attention to the recent burglaries in the area and had been burgled over the weekend of 30th November 2024. Police had been informed and neighbourhood watch updated.</p> <p>LV drew attention to the letter received regarding additional disabled parking space at the Village Hall. Councillors discussed and the Clerk would follow up to ascertain costings and required process. <i>same as above</i> Councillors considered that there was a need but also not to impact residents in the immediate surrounds.</p>	CLERK
10.	<p>Councillor Roles and Responsibilities See item in Clerk's Report. Councillors would review.</p>	
11.	<p>CCTV: review and agree to adopt See item in Clerk's Report. Further research and costings to be carried out by the Clerk.</p>	CLERK

Signed:

 4/2/25

12.	<p>Chairman's Report CL was unable to attend the meeting. LV (acting Chair) confirmed that she would ask if PS could carry out the reading at the Carol Concert on behalf of the Parish Council. PS and LV would collect the wine from SF and organise mulled wine and mince pies.</p> <p>Grass cuts – Clerk to ask contractor to quote for 2025 and to include additional ad hoc cuts when requested.</p>	CLERK
13.	<p>Finance: Budget Variation Report, draft budget review Bank Reconciliation – cash book and bank account reconciled - £17165.06 Draft budget prepared for preliminary review and discussion and to be approved at the January meeting.</p>	
14.	<p>To agree for payment: Clerk's Salary December 2024 inc HMRC £274.56 Shield Maintenance £13.26</p> <p>Payments made since previous meeting approvals: Expenses – L Vincent (bonfire night food) £23.60 Expenses – N Turner (bonfire night food) £71.70 Fantastic Fireworks - £840.00 Cuddesdon and Denton Newsletter – full page ad fireworks - £48.00 Clerk expenses – Talk Mobile monthly £5.95 Abingdon return for banking cash 14 miles; Cuddesdon return 16.8 miles (visit) at £0.45 per mile - £13.86</p>	<p>AGREED</p> <p>AGREED</p>
15.	<p>To Discuss: Planning Applications None</p>	
16.	<p>Items for report and inclusion on next agenda:</p> <ul style="list-style-type: none"> • Approve budget and precept • CCTV approve purchase and costings 	
17.	<p>Date of Next Meeting: Tuesday, 7th January 2024</p> <p>Confirmed Dates for 2025: 7th January, 4th February, 4th March, 1st April, 6th May, 3rd June, 1st July, 2nd September, 7th October, 4th November, 2nd December.</p>	

The meeting closed at 8.30pm

Signed:



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