

BURTON LEONARD PARISH COUNCIL
MEETING: 8 March 2021 5.00pm (Via Zoom Webinar)
MINUTES

Present

Cllr. K Townson (Chair)
 Cllr C Trout, Cllr P Bappoo Cllr A O'Kane, Cllr F Barwick, P Thornhill (Parish Clerk)

	ACTION
<p>1. Apologies for Absence Cllr Z Metcalfe (HBC); Cllr M Harrison (NYCC)</p> <p>2. Declarations of Interest in Items on the Agenda None</p> <p>3. Approval of Minutes from the previous Meeting held on 15 February 2021 as a correct record Proposed: Cllr P Bappoo; Seconded: Cllr C Trout; Carried Unanimously</p> <p>4. Matters arising from the previous Minutes not covered by the Agenda None</p> <p>5. Planning</p> <p>Recent notifications received:</p> <p>i. Street Name Application [21/01498/STNAME Received 11.02.21] Application to name one new street as Hymas Close, Hymas Court or Hymas Drive with a numbering scheme (30 new dwellings). Land To The Rear Of Lilac Cottage, Copgrove Road, Burton Leonard, Harrogate, North Yorkshire HG3 3SJ <i>BLPC to recommend Hymas Court. Clerk to advise HBC</i> Proposed: Cllr F Barwick; Seconded: Cllr C Trout; Carried Unanimously</p> <p>ii. HBC Status: Registered [21/00726/DISCON Received 23.02.21 Validated 23.02.21] Approval of details required under conditions 5 (landscaping) & 8 (remediation) of Planning Permission 19/03854/FULMAJ- Partial demolition of Primrose House, demolition of existing commercial buildings, improvements to access from Copgrove Road, change of use of application site to residential (C3) and construction of 30 dwellings (including affordable homes). Primrose House Copgrove Road Burton Leonard HG3 3SJ <i>Cllrs have no objections to proposals - no input to be made to HBC</i> Proposed: Cllr F Barwick; Seconded: Cllr C Trout; Carried Unanimously</p> <p>Important planning applications on-going</p> <p>iii. HBC Status: Registered [21/00064/DISCON Received 08.01.21 Validated 08.01.21] Approval of details required under conditions 9, 10 & 11 (drainage) of planning permission 19/03854/FULMAJ - Partial demolition of Primrose House, demolition of existing commercial buildings, improvements to access from Copgrove Road, change of use of application site to residential (C3) and construction of 30 dwellings (including affordable homes). Primrose House Copgrove Road Burton Leonard HG3 3SJ <i>15.02.21: Noted that NYCC LLFA has objected to the surface drainage proposal</i></p> <p>iv. HBC Status: Registered [21/00391/DISCON Received 01.02.21 Validated 01.02.21] Approval of details required under conditions 3 (materials) and 14 (highways) of planning permission 19/03854/FULMAJ - Partial demolition of Primrose House, demolition of existing commercial buildings, improvements to access from Copgrove Road, change of use of application site to residential (C3) and construction of 30 dwellings (including affordable homes). Primrose House Copgrove Road Burton Leonard HG3 3SJ <i>15.02.21: Noted that the materials aspect only relates to paved areas and road surfaces</i></p> <p>Other planning applications on-going or approved since last meeting</p> <p>v. HBC Status: Registered [21/00030/PBR Received 21.12.20 Validated 21.12.21] Prior notification for the conversion of existing agricultural buildings to form 3no. dwellings. South Of Park House Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RX <i>Clerk has already requested via email that Cllrs provide him with a coordinated view by 23 January 2021</i> <i>15.02.21: Cllrs had not provided guidance on a response. Guidance would be provided when a formal planning application made</i></p> <p>On-going tree and enforcement notifications</p> <p>vi. HBC Status: Registered [21/00066/PR01 Received 25.02.21]</p>	<p style="text-align: center;">Clerk</p>

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<p>vii. Alleged Breach: Removal of trees covered by TPO 26/2017 HBC Status: Registered [21/00040/PR15 Received 04.02.21] Potential change of use from tourist accommodation to residential</p> <p>Status update required on above Enforcements</p> <p>viii. Other Enforcement matters Cllrs discussed a number of issues relating to potential planning breaches within the village's conservation area - including external modifications to properties and siting of satellite dishes (estimated to be around 15) facing roads. Noted that Cllrs have already had discussions with one property owner in relation to external changes underway. Agreed that the situation would be monitored, discussed at the next meeting and, if appropriate, the Clerk would write to the owner reminding that planning approval was required and that BLPC would have to contact HBC Enforcement if a planning application was not progressed. In relation to satellite dishes, it was agreed that a list of affected properties would be produced, assessed against HBC planning approval's portal and the matter re-evaluated at a future meeting with the intention of writing to owners of affected properties.</p> <p>6. Finance</p> <p>i. Bank statement: Bank statement to 26 February 2021 circulated in advance of meeting for Chairman's approval</p> <p>ii. Income and expenditure: To receive and approve the I&E summary (28 February 2021) circulated in advance of the meeting. Proposed: Cllr A O'Kane; Seconded: Cllr F Barwick; Carried Unanimously</p> <p>iii. Confirmation of Income and Expenditure incurred during CV-19 lockdown since previous meeting: a) Noted that copies of all invoices (as shown on the I&E statement) were circulated (in line with Parish Council's standard financial procedures) as part of the payment initiation/approval process to Cllrs O'Kane, Townson & Barwick b) Approval of invoices submitted for payment by Philip Thornhill (Clerk/RFO), initiated for BACS payment by Cllr O'Kane and approved for BACS payment by Cllr Townson and/or Cllr Barwick Proposed: Cllr A O'Kane; Seconded: Cllr F Barwick; Carried Unanimously</p> <p>iv. Parish Expenditure 2021-22 Clerk updated in light of delay to Speedgate installation (Item 8.i) and potential impact of Speedgates installation delay on s137 spend limit in 2021-22. Impact assessment: BLPC would have £117 (inc VAT) as a result of s137 to spend on other discretionary initiatives set out in the Precept application. In effect, this means that no other discretionary spend initiatives could occur in 2021-22</p> <p>7. Members of the Public are invited to Address the Council with Questions or Comments No members of the Public attended</p> <p>8. Councillor's Reports</p> <p>i. Implementation of Speedgates following award of NY PFC grant funding Advice from NYCC Highways on siting still awaited. Only one supplier of the 'gates' identified as likely to meet BLPC's design specification. Clerk reminded that 3 competitive quotes might have to be obtained for installation. Clerk advised that NY PFC would need to be updated on prospect of delay since grant funding final report due to be submitted end April 2021. Clerk advised that savings well below Speedgates budget required on this initiative in order to allow at least some of other initiatives budgeted on Precept to go ahead Clerk to contact NY PFC, update them and seek advice on impact on any grant reimbursement</p> <p>ii. Road safety concerns related to incomplete highway improvements at Limekiln Lane/Copgrove Road and discussion of complaints from villagers concerning alleged inaction of the Parish Council Cllr Metcalfe had reported back since last meeting that Chartford proposed to install bollards along the verges of Limekiln Lane to deter wagons from incursion onto verges. No other information on other safety concerns. Cllr Townson to chase up</p> <p>iii. Yorkshire Water S/W drainage from George Armitage House (GAH) Cllr Townson advised no further update - YW waiting for field to dry out before completing works</p> <p>9. Items for discussion/review/action</p> <p>i. Use of Oucher Lane by wagons associated with Hymas redevelopment work Clerk updated on ongoing issues and that Peacock Bros were contracted to Wharfedale Homes. Clerk to pursue</p>	<p>Clerk</p> <p>Cllr Townson</p> <p>Clerk</p> <p>Cllr Townson</p> <p>Cllr Townson</p> <p>Clerk</p>
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<p>ii. Road ponding in vicinity of Village Hall Clerk updated that he had received an acknowledgment from NYCC Highways that they would investigate</p>	<p>Clerk</p>	
<p>iii. Provision of disabled access to upper village green seating area Clerk advised that progress now dependent upon costs/savings in relation to Speedgates and s137 cap in 2021-22. Item to be carried forward</p>	<p>Clerk</p>	
<p>iv. Registration of village greens with Land Registry (due by 2025) Clerk advised that research in connection with item 9.vi was adding to understanding of potential issues associated with village greens registration</p>		
<p>v. Postcode for Chartford Homes sales web page Clerk advised following his email and intervention from Cllr Metcalfe that Chartford had now changed the location to Limekiln Lane off Copgrove Road with postcode changed from HG3 3RS to HG3 3RT - the postcode for Meadow Court. Everyone laughed. Clerk to pursue with Chartford/Cllr Metcalfe</p>	<p>Clerk</p>	
<p>vi. Footpath (and access road) opposite St Leonard's Hall in vicinity of Station Square Previous Actions agreed: Clerk reported that he had obtained Land Reg entries for all properties in vicinity of The Square with exception of Nos 1 and 4. With exception of East Lea none had access rights registered. For East Leas it was unclear to what area access rights applied. Clerk to obtain further details from Land Registry. Clerk had contacted NYCC Highways re its responsibility (if any) for maintaining Station Sq access but had heard nothing so far. McDaid Groundworks had advised that they could not undertake pothole repairs and footpath grass clearance before August 2021. Clerk was in contact with Farm & Land re quote.</p>	<p>Clerk</p>	
<p>vii. Use of WhatsApp for BLPC Councillor Communications Clerk reminded Cllrs of YLCA's advice on use of WhatsApp and other similar media in relation to Pre-determination. Clerk confirmed that he would not be using WhatsApp for council business and recommended that Cllrs do likewise</p>		
<p>viii. MHCLG Proposals For Locally-Led Reorganisation Of Local Government In North Yorkshire Cllrs coordinated input required by 14 April 2021</p>	<p>Cllrs to advise Clerk</p>	
<p>10. Dates of Next Meetings To be held via Zoom Webinar during CV-19 restrictions</p>		
Monday	12 April 2021	5.00pm
Monday	10 May 2021	5.00pm (To be preceded by the Parish Meeting)
Monday	7 June 2021	5.00pm
Monday	12 July 2021	5.00pm
Monday	9 August 2021	5.00pm
Monday	13 September 2021	5.00pm
Monday	11 October 2021	5.00pm
Monday	8 November 2021	5.00pm
Monday	13 December 2021	5.00pm
Monday	10 January 2022	5.00pm
Monday	7 February 2022	5.00pm
Monday	7 March 2022	5.00pm
<p>11. Confidential Items None</p>		

The meeting ended at 6.55pm