

# FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

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## ANNUAL MEETING OF FLETCHING PARISH COUNCIL - Monday 10<sup>th</sup> May 2021

To Members of the Fletching Parish Council: You are requested to attend the annual meeting of Fletching Parish Council on Monday 10<sup>th</sup> May 2021, 7.00pm. This meeting is to be held remotely via video conferencing.

Signed: *Lorna Thwaites*, Clerk and RFO, Fletching Parish Council

Members of the public and press may join the meeting remotely - please contact the Clerk if you wish to do so. Questions from the Public will be received by the Clerk, no later than 3 working days in advance of the meeting. Please note that this meeting will be recorded.

## AGENDA

- 1. ELECTION OF THE CHAIR**
  - i) To elect the Chairman of Fletching Parish Council for the forthcoming year.
  - ii) The Chairman to sign the Declaration of Office Form.
- 2. ELECTION OF THE VICE-CHAIR**
- 3. APOLOGIES**

Apologies for absence as reported at the meeting.
- 4. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of items on the Agenda, as required by the Members Code of Conduct.
- 5. MINUTES**

To RESOLVE that the minutes of the Fletching Parish Council Ordinary Meeting held on 20<sup>th</sup> April 2021, as circulated with the Agenda, are confirmed as a correct record, and signed by the Chairperson.
- 6. REPORTS**

To RECEIVE a report from the District and County Councillor Roy Galley.
- 7. COUNCILLOR ATTENDANCE, WORKING GROUPS AND COMMITTEES**
  - i. To RECEIVE the Councillor attendance record of Ordinary Meetings of Fletching Parish Council 2020-2021
  - ii. To agree groups, membership and individual councillor responsibilities.
- 8. REVIEW AND ADOPTION OF ORDERS, REGULATIONS AND POLICIES**
  - i. Standing Orders
  - ii. Financial Regulations
  - iii. Code of Conduct - to be signed by all councillors
  - iv. Freedom of Information Policy
  - v. Freedom of Information Scheme
  - vi. Complaints Procedure
  - vii. Data Retention Policy
- 9. GENERAL POWER OF COMPETANCY**

To confirm the eligibility of the Council with regards to meeting the criteria for the exercise of the General Power of Competence.
- 10. INSURANCE COVER**
  - i. Confirmation of arrangements for insurance cover.
  - ii. To agree the payment of the insurance premium.
- 11. FINANCE**
  - i. To AGREE the Asset Register for Fletching Parish Council
  - ii. To AGREE the FPC Risk Assessment and Management Document
  - iii. To AGREE subscriptions and direct debits to other bodies
  - iv. To AGREE banking arrangements for the year and agree any changes to nominated signatories
  - v. To NOTE the agreed Precept and Budget for 2021/22
  - vi. Elected Council Members to elect to receive ALL, PART, WAIVE-ALL, or PART of their allowances and to email the Clerk with their decision

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- vii. To AUTHORISE payments for April and RECEIVE the bank reconciliation.
- viii. To RESOLVE to increase the Parish Council support for the Poppy Appeal 2021 - Cllr Kerwood.

## 12. BURIAL GROUND

- i. To AGREE the Burial Ground Fees for 2021/22
- ii. To RE-ADOPT the Burial Ground Regulations
- iii. To AGREE the Burial Ground Risk Assessment
- iv. To CONSIDER undertaking a Memorial Safety Inspection
- v. To RECEIVE any updates or requests for burial plots or interments.
- vi. To RECEIVE an update on the badger deterrent fence work - Cllr Hannay.

## 13. MATTERS ARISING SINCE THE LAST MEETING

- i. To finalise the plans and agenda for the Annual Parish Meeting on 17<sup>th</sup> May 2021.

## 14. CORRESPONDENCE RECEIVED

To RECEIVE and AGREE any actions for the following correspondence and any other correspondence received before the meeting:

- i. Great British Spring Clean
- ii. Street Party: Cllr Hannay

## 15. PLANNING APPLICATIONS

1. To RECEIVE comments for applications agreed by delegation to the planning working group:

- i. WD/2021/0766/F EAST PARK FARM, HIGH STREET, FLETCHING, TN22 3SS (Expiry date for comments: 11 May 2021) DEMOLITION OF EXISTING BARN AND REPLACEMENT WITH NEW CATTLE BARN.
- ii. WD/2021/0520/F THE OLD DAIRY, SLIDERS LANE, FURNERS GREEN, TN22 3RT (Expiry for comments: 14 May 2021) STEEL FRAME BUILDING FOR THE HOUSING OF 6000 FREE RANGE HENS FOR FREE RANGE EGG PRODUCTION WITH ASSOCIATED FEED TOWER AND PARKING/TURNING AREA.

2. To AGREE comments for application - full council:

## 16. PLANNING DECISIONS

To RECEIVE planning decisions from Wealden District Council:

## 17. NEIGHBOURHOOD PLANNING

To RECEIVE an update from Cllr Rothery.

## 18. FLETCHING RECREATION GROUND

- i. To AGREE the FRGC Terms of Reference
- ii. To RECEIVE dates for the AGM and committee meetings
- iii. To RECEIVE details of a proposed Pavilion clear up - Cllr Hannay/Cllr Rothery

## 19. PROJECTS

### 1. LAND REGISTRATION

- i. To RECEIVE an update on the registration of land at the Village Hall - Cllr Greenish.

### 2. FINGERPOSTS

- i. To RECEIVE a progress update on the Fingerposts at Splaynes Green - Clerk/Cllr Constantinou.
- ii. To AGREE the next Fingerpost for renovation and to agree to submit a request for match-funding with ESH.

### 3. PUMP HOUSE

- i. To RECEIVE quotes for the agreed renovation work - Cllr Minch.
- ii. To RECEIVE information on grants available for the restoration of the Pump House.

## 20. TO AGREE ITEMS FOR THE FLETCHING PARISH MAGAZINE

## 21. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FLETCHING PARISH COUNCIL

## 22. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FLETCHING PARISH COUNCIL

## 23. TO CLOSE THE MEETING