

BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held at the **Pebsham Community Centre, Seabourne Road** on **Wednesday 12th October 2022 at 6.30pm**

PRESENT: Cllr Baldry; Cllr Brailsford; Cllr Gibson; Cllr V Taylor-Gee

ALSO IN ATTENDANCE: J Miller, Clerk,

00324. PUBLIC PARTICIPATION

There were none.

00325. APOLOGIES FOR ABSENCE

It was **RESOLVED** to receive and accept apologies with reasons from Cllr Rustem, Cllr Plim, Cllr Thomas, and Cllr Carroll.

00326. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

There were none.

00327. CHAIR'S ANNOUNCEMENTS

There were none.

00328. MINUTES

It was **RESOLVED** to approve the minutes of the meeting of 13th July 2022.

00329. FIVE YEAR STRATEGY

- a) To consider five-year strategy for recommendation to full council
The draft plan was reviewed and updated with minor amendments. The Town Clerk will formulate a first draft for the committee to consider at the next meeting.

00330. GOVERNANCE AND ADMINISTRATION

- a) To note year to date budget position – noted.
- b) To agree budget forecast for 2023/24 to recommend to the Finance and General Purposes Committee.
It was agreed to submit an unchanged budget for 2023/24.

00331. ANNUAL TOWN MEETING

- a) To consider arrangements for Annual Town Meeting 2023.
It was **RESOLVED** to follow the same format as last year. The date was agreed as 18th March 2023, with an operational plan to be prepared by the Town Clerk.

00332. REGALIA

- a) To note Coat of Arms update.
It was noted that the application is now being reviewed by the new King.

Initial.....

00333. CIVIC PROTOCOL

- a) To approve Mace Bearer job description
It was **RESOLVED** to approve the Mace Bearer job description.
- b) To approve Mace Bearer contract
It was **RESOLVED** to approve the Mace Bearer contract
- c) To approve Mace Bearer risk assessment
It was **RESOLVED** to approve the Mace Bearer risk assessment.

00334. NOTICEBOARDS

- a) To note installation of noticeboards delayed due to manufacturing issues-noted.
- b) To note project plan for telephone boxes is ongoing – noted.
- c) To note town council has now taken ownership of the Devonshire Square noticeboard – noted.

00335. CHARTER TRUSTEES BOOKLET

- a) To receive update on production of new Charter Trustee booklet
It was **RESOLVED** to appoint an archivist to assist in the production of the booklet. This would be a volunteer position. The clerk will produce the required documents for review at the next meeting.

00336. AUDIO STREAMING

- a) To consider audio streaming policy for recommendation
It was **RESOLVED** to temporarily audio stream meetings using local sources if possible.
It was **RESOLVED** to investigate a permanent solution for audio streaming with students from Bexhill College.

00337. PRESS AND MEDIA

- a) To consider Bexhill News advertorial.
It was agreed to display the advertorials in the premises.
It was **RESOLVED** to request a rack for the Bexhill News outside the premises.

00338. GAZEBO

- a) To note three quotes being obtained - noted.

00339. BEXHILL CARNIVAL

- a) To consider float for 2023 Carnival.
It was **RESOLVED** to defer this item.

00340. BEXHILL DAY

- a) To review Bexhill Day 2022 and consider arrangements for 2023.
It was **RESOLVED** to bring ideas to the next meeting.

00341. WESTERN ROAD

- a) To consider ideas for official opening event ideas and communications strategy.

Consider a local celebrity for an official opening event. Ideas to be sent to the Town Clerk.

- b) To note update on incorporating the new premises in the independent shop map.

00342. COUNCILLOR TRAINING EVENTS

- a) To note GDPR training held on 15th September 2022.
- b) To note Equality and Diversity training to be held.
- c) To consider maintaining a training matrix on website.
It was **RESOLVED** to set up a training matrix on website.

00343. EXTERNAL EVENT COORDINATION WEBSITE

- a) To be discussed at next meeting – noted.

00344. POSH CLUB

- a) To note investigation is under way.
It was **RESOLVED** to recommend a community group is formed and a grant application is made to facilitate a posh club in Bexhill.

00345. DEMENTIA FRIENDLY COFFEE MORNING

- a) To note rescheduled coffee morning being planned with Prideaux Lodge.

00346. ROYAL BRITISH LEGION EVENTS

- a) To note Armed Forces Day event for 2023 planning underway – noted.
- b) To note updates on Remembrance Parade event – Central – noted.
- c) To note updates on Remembrance Parade event - Little Common – noted.
- d) To note updates on Remembrance Parade at Sidley – noted.

00347. COMMUNITY EVENTS

- a) To consider supporting Bexhill 100 world record attempt at teddy bears picnic 2023.
It was **RESOLVED** to offer administrative support to the Bexhill 100 club to attempt the world record for a teddy bears picnic.
- b) To consider supporting Running Space 'Midnight to Midnight' suicide awareness event 2023.
It was **RESOLVED** to offer administrative support to Running Space group to risk assess the route and produce the event plan.
- c) To receive update on Glyne Gap roundabout development.
It was **RESOLVED** to approach Rother District Council to move forward with phase one. The town clerk was delegated authority to proceed with this, in consultation with Cllr Brailsford.

00348. COVID RECOVERY EVENT

- a) Happy to Chat initiative – to note roll out in Corner café pending workloads easing.
- b) Health and Wellbeing Market – to consider event plan.
The event will be on the 8th of July on the lawns, and it was **RESOLVED** to delegate the operational organisation of the event to the Town Clerk.

00349. MOTIONS FROM COUNCILLORS

There are none.

00350. CORRESPONDENCE

There is none.

00351. QUESTIONS FROM COUNCILLORS

a) To note answers to questions from the last meeting

Cllr Brailsford asked for an update on the Glyne Gap roundabout to be included on the next agenda	This is on the agenda,
---	------------------------

b) To receive questions from councillors and any future agenda items
Cllr Baldry asked for Wave Arts to provide printed copies of the art trail for the new council premises to distribute.

00352. DATE OF NEXT MEETING – 14th DECEMBER 2022

The meeting closed at 21:14pm

Signed..... Date.....

